

Appendix J



Student Club Annual Request for SGA Funds
(To be completed only by Chartered Clubs)
STUDENT GOVERNMENT ASSOCIATION

CLUB NAME: _____ DATE _____

The above-referenced is a chartered club is requesting \$_____ (up to \$500.00) to be used for student activities throughout this year. I understand that these funds must be used for purchases and service as outlined in the Student Club/Organization Leadership Manual, Learning College Manual, and State and Federal regulations.

Signature of Club Advisor _____ Date _____

Signature of Student Club President or Designee _____ Date _____

----- FOR OFFICE USE ONLY -----

Approved as is _____ Signature _____ Date _____

Approved as modified _____ Signature _____ Date _____

Note: To request additional funds for special projects/purposes, chartered clubs may submit a Student Club Request for Special Purposes from SGA Funds Form. All requests must be submitted by end of the spring term for the upcoming academic year (no later than June 30) to be considered for the following academic year.

Appendix K



Budget Request for Special Purposes (Additional Funds)
STUDENT GOVERNMENT ASSOCIATION

CLUB NAME: _____

AMOUNT REQUESTED _____

PURPOSE(S): _____

How will the requested benefit student life and support the mission of ICC?

[Empty rectangular box for response]

Club Advisor's Signature: _____ Date: _____

----- FOR OFFICE USE ONLY -----

Approved as is _____ Signature _____ Date _____

Approved as modified _____ Signature _____ Date _____

(To be submitted to student activities coordinator for approval by student activities coordinator, Student Government Association president, and dean of students. Please submit along with the Budget Request Form when possible.)