

STUDENT SERVICES NEWS

FALL 2016

IMPORTANT DATES:

September 30—Institutional Scholarship Deadline

October 3—Spring 2017 Class schedule available on Patriot Port

October 13—Professional Development Day **COLLEGE CLOSED**

October 14—Fall Break **NO CLASSES**

October 19—Grub Day

October 21—Last Day to apply for Fall 2016 Graduation

October 25—Educational Planning Day—**NO CLASSES**

Oct 31—Spring 2017 Registration Opens

November 17—Last Day to Drop with a "W" for full session

November 23-25—Thanksgiving Holiday—**COLLEGE CLOSED**

December 2—2017 Spring Registration **CLOSES**

December 15—**LAST DAY OF CLASSES**

DECEMBER 22 through January 2—**COLLEGE CLOSED**

January 4 & 5--Last Chance Registration for Spring Semester

January 5--New Student Orientation 9:30 am and 5:30 pm

January 6—First Day of Classes

January 6 & 9—Schedule Adjustments

January 16—Martin Luther King Holiday - **COLLEGE CLOSED**

WHAT'S NEW!

OCTOBER 3, 2016

Students may log on to Patriot Port and view the spring 2017 class schedules. Make an appointment with your advisor during the month of October to plan your spring semester.

OCTOBER 25, 2016

EDUCATIONAL PLANNING DAY!

Be sure to make an appointment in advance. Classes are occasionally canceled to ensure that you have time to meet with your advisor.

**.STARTING ON
OCTOBER 31, 2016**

Isothermal Community College will begin charging a \$3.00 fee for official transcripts. Check your student email account or the Isothermal website for details

Come and join the festivities

Grub Day

October 19, 2016





Make sure to check PATRIOT PORT to verify that your address and phone number are correct. Also check "My Documents" section to make sure there are no holds on your account that would prevent Spring 2017 registration.

Registration is open October 31 thru December 2 for the 2017 Spring semester.

WAITLIST!

Waitlists are managed using an automated notification system. Permissions will be given by the Registrar to students via their Isothermal student email accounts to register if a class becomes available. Permission to register will be given for a 24-hour period from when the email has been sent from the Registrar. The email will provide a link to Patriot Port in order to register for the course. Once the student has successfully registered for the course they will receive a confirmation email of registration. If students do not sign into Patriot Port within the 24-hour period to register, permission will expire and the next person on the waitlist will be notified. Students who are on waitlists should check their email accounts daily for notifications. Students should also continue to verify their profile and contact information is correct in Patriot Port. Updates may be made in Student Services or with advisors.



Be sure to pick up your own copy of the Student Handbook, if you have not already received one. You may also find a handbook online at <http://www.isothermal.edu> by simply searching "Student Handbook" on our homepage. The Student Handbook contains useful information about the College's services and policies as well as important dates such as registration, the last day to drop with a grade of "W," and college holidays. Handbooks are available in the Student Services Office located in the Student Center Building.

FINANCIAL AID

If you have applied for financial aid in Fall 2016 you will *NOT* need to re-apply again until the application is ready for the 2017-2018 academic year. However if you have not applied and plan on using financial aid for payment of tuition. *The Priority Deadline for Spring semester is November 18, 2016*, you **MUST** complete the following steps before beginning the registration process.

1. Complete all admission steps
2. Complete a FAFSA at a www.fafsa.gov. Once this steps are complete, the Financial Aid office will contact you via email.
3. Complete and return all requested forms and documents to the Financial Aid Office

For more information, please see the Financial Aid Office in the Student Center or online at www.isothermal.edu.

HAVE YOU HEARD?

With Lee L. Powers Service Scholarship you only need to choose one of the following options in order to fulfill the scholarship obligation for the fall and spring semesters:

1. Complete a four (4) hour Human Resource Development (HRD) source each semester.
2. Complete five (5) hours of Community service each semester.
3. Provide documentation from an employer each semester verifying employment of 30 hours or more per standard week during enrollment at Isothermal Community College
4. Provide documentation of deployment or medical emergencies during enrollment at Isothermal Community College.

For more information regarding the scholarship. Please stop by the Financial Aid Office located in the Student Center or visit the website at www.isothermal.edu.

Emergency notifications

You may receive email and/or text messages if there is:

- * A situation that threatens the safety and security of Isothermal's campus or centers,
- * Campus closings due to emergency situations threatening the safety and security of Isothermal locations,
- * Closings or delays due to inclement weather, etc.

If you are interested in receiving text message alerts, please visit www.isothermal.edu/notify to sign up. NOTE: Only when entering your phone number. Do not use dashes, periods, parentheses, spaces, or any other special characters. Only use numerical characters with no spaces when entering your phone number. Example: 8285551212

Emergency information, Crime Awareness, and Safety Tips

Be sure to review an important section of the Student Handbook which covers emergency information, crime awareness, and safety tips. This information is available at <http://www.isothermal.edu/current-students/dean-of-students/assets/student-handbook.pdf>.

NOTICE OF AVAILABILITY OF INSTITUTIONAL AND FINANCIAL AID INFORMATION

Isothermal Community College distributes consumer information to students through a variety of sources including the College Catalog and the Student Handbook. For the convenience of students, the college has also created a web page to provide quick and easy access to institutional and financial aid information.

<http://www.isothermal.edu/current-students/consumer-information/index.html>

Annual Security Report

Isothermal's Annual Security Report is available online at: <http://www.isothermal.edu/services/campus-safety/assets/2015-annual-security-report.pdf>. This report includes statistics for the previous three years concerning crime that occurred on Isothermal's campus and centers as well as public properties nearby.

Student unlawful harassment/discrimination policy

Isothermal Community College is committed to providing and promoting an atmosphere in which students can engage fully in the learning process. Accordingly, forms of unlawful harassment, discrimination, and other violations of civil rights are prohibited by this Policy.

The purpose of the student unlawful harassment and discrimination policy is to provide a system to channel student complaints against faculty, staff, and others in the college community concerning sexual harassment, gender harassment, and other unlawful harassment or discrimination. For more information see Appendix L of the Student Handbook.



Reports of sexual violence at Isothermal Community College will be handled by the Sexual Assault Response Team and will be investigated by Title IX Coordinator and/or Deputy Coordinators consisting of representatives from Campus Enforcement and counseling departments as appropriate. These people are the primary resources for the student, employee, or community member. An incident report will be filed by one of the members of the team. This incident will be included in the annual crime report and disclosed in compliance with federal guidelines. The complainant will be informed of his or her option to notify law enforcement to pursue criminal charges. Campus authorities and/or other appropriate agencies may assist in this process. The Title IX Coordinator and Deputy Coordinators may take action from a campus judicial standpoint if the accused is a current student. However, whether or not the complainant files a formal complaint, an investigation and intermittent measures may be pursued to enable the complainant to have equal access to his or her educational program. **Confidential reporting may be made to designated counselors in the Office of Learning Support and Retention located in the Student Center. Call (828) 395-1762 to speak to a counselor.**

Contact	Population served	Contact information
Cindy Moore, Title IX Coordinator	Curriculum Student, Employees Community Members	828-395-1294 cinmoore@isothermal.edu
Donna Hood, Title IX Deputy Coordinator	Continuing Education Students	828-395-1404 dhood@isothermal.edu
Jeremiah McCluney, Title IX Deputy Coordinator	REaCH Students	828-395-4164 jsmclun@rcsnc.org

HELPFUL RESOURCES:

Path Shelter
Rutherford County
(828) 245-8595

Steps to Hope Shelter
Polk County
(828) 894-2340

NC SAVAN:
North Carolina Statewide Automated
Victim Assistance and Notification
877- NC SAVAN, (877) 627-2826

National Sexual Assault Hotline
<https://ohl.rainn.org/online/>
(800) 656-HOPE, (800) 656-4673

North Carolina Coalition Against Sexual Assault:
<http://www.nccasa.net/>

DRUG AND ALCOHOL POLICY NOTIFICATION

The possession and/or use of any non-prescribed controlled substance, as defined in Chapter 90 of the General Statutes of North Carolina and federal laws, is not permitted on the campus or centers of Isothermal Community College. The consumption of alcohol or the possession of an open container which contains alcoholic beverages is also prohibited on the campus or centers of Isothermal Community College. The specifics of Isothermal's Drug and Alcohol Policy can be found in Appendix I of the Student Handbook or at <http://www.isothermal.edu/current-students/dean-of-students/assets/student-handbook.pdf#page=127>