

ISOTHERMAL

COMMUNITY COLLEGE

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MEETING OF THE BOARD OF TRUSTEES
DECEMBER 12, 2023

The Board of Trustees of Isothermal Community College met on Tuesday, December 12, 2023, at 12:30 p.m. at Isothermal Community College's Rutherford Campus in Spindale NC. The following trustees were present: Bill Miller, Chivous Bradley, Dave Hunt, Grady Franklin, Jackie Godlock, James Hutchins, John Condrey, Eddie Holland, Marche Pittman, Roger Jolly, Seema Daigle, Amy Jenkins, David Scherping, Amanda Shevette, and Francisco Chavez, SGA President. The following personnel were present from the College: President Margaret Annunziata, DeeDee Barnard, Greg Thomas, Leeann Cline-Burris, Mike Gavin, Thad Harrill, and Stephen Matheny. Dean Shatley of Campbell Shatley, PLLC was in attendance.

Chairman James Hutchins called the meeting to order.

Ethics Statement

Mrs. Jackie Godlock asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which exists concerning any matter coming before the Board of Trustees. No conflicts were noted.

Chairman Hutchins welcomed everyone to the meeting. He announced that the Board of Trustees held their fall conference prior to the meeting and a copy of the conference agenda will be attached to the minutes of today's meeting.

Agenda Confirmation

Chairman Hutchins presented the agenda. Mr. Dave Hunt made a motion to approve the agenda and the agenda was approved by consensus.

Consent Agenda

Chairman Hutchins presented the Consent Agenda containing meeting minutes from the regular meeting on October 10, 2023, the called meeting on October 31, 2023, and the budget revisions. The consent agenda was approved by consensus.

Trustee Items

Mr. Bill Miller gave the Executive Committee report. He made a motion to approve subsections one and two of the Human Resources section in the policy manual. He announced that the policies were submitted to the Board of Trustees for comment and emailed in final draft prior to today's meeting. After no discussion, the policies were approved unanimously.

Mr. Chivous Bradley gave the Facilities Committee report. He informed the Board of Trustees that the Facilities Committee will meet on January 05, 2024, at 12:30 to review a design-build process for new construction. In addition, he announced that an update on current projects was included in each Board of Trustee's packet. On behalf of the Facilities Committee, Mr. Bradley made a motion to approve the 3-1 form for the construction project to replace the roof on the Library. After no discussion, the motion was approved by consensus.

Mr. Dave Hunt gave the Finance Committee report. He informed the Board of Trustees that the total balance in all the investment accounts with Atlanta Consulting Group was just over \$18 million. He announced the totals in each account.

- o Powers: \$12,471,933
- o Furches: \$2,567,747
- o Polk County Campus Foundation: \$268,493
- o Isothermal Foundation: \$2,532,466

On behalf of the Finance Committee, he made a motion to approve the amended 2023/2024 DCC2-1 Budget form which was amended to include the capital funding. The motion was unanimously approved.

Mr. Roger Jolly announced no report from the Personnel Committee.

Mrs. Amanda Shevette gave the Programs Committee report. She informed the Board of Trustees that the College is expanding programs in the Spanish language to be more inclusive for the Latino community. In addition, she announced that the College is seeking grant funding to hire an instructor for the construction trades program in the Continuing Education division to offer classes in the evening and on weekends. These classes will run parallel with the construction trades program in curriculum. Dr. Annunziata announced that since the Programs Committee met, Dogwood Trust approved the grant, and the instructor position has been posted. Mrs. Shevette announced that information and data from the first eight-week term has been made available to each Trustee. The Board of Trustees discussed full time course load with the eight-week term compared to sixteen week terms.

President's Report

Dr. Annunziata gave the report. She announced that the College is beginning the search process for Vice President of Operations and expressed her appreciation to Mr. Stephen Matheny for his service. She announced some organizational changes with the expansion of the Executive Council to include Mr. Robby Walters as the Chief Information Officer beginning January 01, 2024. In addition, she announced that Susan Straw (Print Shop) and Alan Beam (Webmaster) will begin reporting to Mike Gavin. She reviewed some changes in the responsibilities for the vice president position compared to the current position. She announced that review of applications will begin shortly after the new year.

Dr. Annunziata announced that Isothermal Community College held a tabletop drill on Monday, December 11, 2023 for a shooter scenario on campus. The drill focused on establishing and

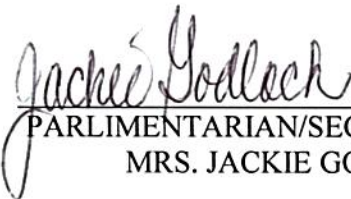
working with available resources to control the situation. Additional follow-up and training will be made available to employees.

She informed the Board that safety is a top priority for Isothermal Community College. The Board of Trustees discussed training for employees to recognize warning signs and risk factors with employees and students for an early alert program. In addition, Dr. Annunziata informed the Board of Trustees that the Foundation Performing Arts Center will enact some additional safety measures in 2024.

After reminding the Board of upcoming events, the meeting adjourned.



CHAIRMAN
MR. JAMES HUTCHINS



PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK