

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF THE BOARD OF TRUSTEES  
JULY 11, 2023

The Board of Trustees of Isothermal Community College met on Tuesday, July 11, 2023, at 12:30 p.m. at Isothermal Community College's Main Campus in Spindale NC. The following trustees were present: Bill Miller, Chivous Bradley, Dave Hunt, Grady Franklin, Jackie Godlock, James Hutchins, John Condrey, Eddie Holland, Roger Jolly, Seema Daigle, Amy Jenkins, David Scherping, Amanda Shevette, and Francisco Chavez, SGA President. The following personnel were present from the College: President Margaret Annunziata, DeeDee Barnard, Greg Thomas, Leeann Cline-Burris, Mike Gavin, and Stephen Matheny. Dean Shatley of Campbell Shatley, PLLC was in attendance.

Mr. Kurt Hennek attended the meeting via zoom as a representative of Atlanta Consulting Group.

Chairman John Condrey called the meeting to order and welcomed Mr. Eddie Holland as a newly appointed Board of Trustee member. Mr. Holland expressed his gratitude and honor to be a member of the Board of Trustees

Mrs. Leslie Blankenship swore in Mr. Dave Hunt, Mr. James Hutchins, and Mrs. Amanda Shevette.

Agenda Confirmation

Chairman Condrey presented the agenda. Mr. Chivous Bradley made a motion to approve the agenda and Mr. Dave Hunt seconded the motion and the motion was unanimously approved.

Ethics Statement

Dr. Seema Daigle asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which exists concerning any matter coming before the Board of Trustees. No conflicts were noted.

Consent Agenda

Chairman Condrey presented the Consent Agenda. Mr. Dave Hunt made a motion to approve the Consent Agenda and Mr. Chivous Bradley seconded the motion. The motion was approved. The Consent Agenda contained meeting minutes from the regular meeting on May 16, 2023; gifts and donations, and budget revisions. Mr. Grady Franklin expressed his appreciation to Mr. Michael Della Mea for his continued support of the Carolyn Robinson Della Mea scholarship fund. In addition, Mr. James Hutchins discussed the amount of donations received and Dr. Annunziata reviewed the difference in current policy that does not require reporting of donations at each meeting.

Trustee Items

Mr. James Hutchins gave the Executive Committee report. He announced that the Committee discussed the agenda for today's meeting and reviewed the naming opportunity. Mr. Hutchins informed the Trustees that Duke Energy has supplied resources and support for the college for many years. He discussed the policy revisions in March that changed the naming process. Mr. Hutchins informed the Board of Trustees that the College completed all the steps in the new revised Naming Policy, but not in the documented order.

Mr. Grady Franklin, Naming Committee Chair discussed the Committee's review of the recommendation for the naming of the utilities bay in the Walter Dalton Engineering Technology and Workforce

Development Center. Mr. Franklin expressed his appreciation to the Trustees that met and reviewed the naming recommendation.

Mr. Franklin highlighted the financial and programing support from Duke Energy. On behalf of the Naming Committee, he made a motion to name the bay that houses the power utility equipment in honor of Duke Energy. Mr. Roger Jolly seconded the motion, and the motion was unanimously approved.

Mr. Dave Hunt gave the Finance Committee report and recognized Mr. Kurt Hennek who addressed the Board of Trustees with information about the Powers and Furches investment accounts. In addition, he reviewed the market. He announced that Atlanta Consulting Group is continuing to watch the market conditions and not chase after those companies having high growth. Mr. Hennek announced that the Powers fund currently has a balance of \$12.8 million and the Furches fund has a balance of \$2.6 million. In addition, he informed the Trustees that both funds are in compliance with policy. Mr. Hunt expressed his appreciation to Mr. Hennek and the Atlanta Consulting Group. Mr. Hennek announced that the market will be different in the future compared to the financial market in the last ten years. The Board of Trustees discussed the state of the current market and the change in inflation. Mr. Hennek discussed the Federal Government's response to inflation and the adjustment over time.

Dr. Annunziata announced that the non-profit foundations for the college have begun working with Atlanta Consulting Group.

Mr. Hunt informed the Board of Trustees that the college has a .27 parcel of land located in Lake Lure, NC that serves no purpose to the College. The property is designated for a right of way for Rumbling Bald properties and is in a neighborhood cul-de-sac. The President's Office has been contacted by two interested parties seeking to buy the property. Mr. Stephen Matheny informed the Board that advertising costs are estimated in the amount of \$150.00 to run an advertisement for an upset bid process. Mr. Dean Shatley reviewed the upset bid process with the Board of Trustees. The Board of Trustees debated whether to advertise for an upset bid due to the cost of advertising and the value of the property. Mr. Hunt made a motion to authorize the Isothermal Community College's administration to surplus the .27 acre for sale. After discussion, Mr. Dean Shatley informed the Board of Trustees that they may set minimum bids to continue with an upset bid process. The Board of Trustees discussed the length of time the college has had ownership and that over the years have not received any bids or interest in the property until now. Mr. Shatley discussed that for a new bid to be submitted to upset the current offer it must be at least 5% of the initial advertised offer to purchase. The Board of Trustees discussed whether to accept the current offers for the property and granted the College administration authority to discuss the current offers with both of the interested parties to establish a minimum bid for the upset bid advertisement. Mr. Hunt restated his motion to authorize Isothermal Community College to surplus the property for sale and Mrs. Amanda Shevette seconded the motion. The motion was approved with Mr. Chivous Bradley and Mr. Roger Jolly voting against.

Mr. Roger Jolly gave the Nominating Committee report. He expressed his appreciation to all of the appointing agencies for their appointments and to the current officers. He reminded the Board of Trustees that the Nominating Committee made a recommendation in March 2023 for officers.

On behalf of the Nominating Committee, he made a motion to appoint Mr. James Hutchins, Chair. After no further nominations, Mr. Grady Franklin made a motion to close nominations and Mr. Dave Hunt

seconded the motion. The Board of Trustees unanimously approved Mr. James Hutchins as chair for the 2023-2024 year.

On behalf of the Nominating Committee, Mr. Jolly made a motion to appoint Mr. Bill Miller, Vice-Chair. After no further nominations, Mr. Dave Hunt made a motion to close nominations and Mr. Grady Franklin seconded the motion. The Board of Trustees unanimously approved Mr. Bill Miller as vice chair for the 2023-2024 year.

On behalf of the Nominating Committee, Mr. Jolly made a motion to appoint Mrs. Jackie Godlock, Secretary/Parliamentarian. After no further nominations, Mr. Dave Scherping made a motion to close nominations and Mr. Grady Franklin seconded the motion. The Board of Trustees unanimously approved Mrs. Jackie Godlock as secretary/parliamentarian for the 2023-2024 year.

Mr. James Hutchins made a motion to keep the current committee chairs in place for the 2023/2024 year.

Finance - Mr. Dave Hunt  
Facilities - Mr. Chivous Bradley  
Personnel - Mr. Roger Jolly  
Programs - Mrs. Amanda Shevette

Mr. Grady Franklin seconded the motion. The motion was approved. In addition, Mr. Hutchins requested that the Board of Trustees send their committee preference forms so that he may assign membership for committees as soon as possible.

#### President's Report

Dr. Annunziata gave the President's report. She gave an update on the local budget approvals from Rutherford and Polk County. She expressed her appreciation to both county commissioners for their leadership and support. The Polk County budget was approved at the requested amount of \$241,546. The Rutherford County budget was approved with an allocation of \$2,922,884 in operating funding for Isothermal Community College. Dr. Annunziata announced that the Rutherford County allotment was 98% of the budget request and that Rutherford County also gave \$700,000 in capital funding. Dr. Annunziata announced that the NC Legislature has yet to pass a state budget. She informed the Board of Trustees that the current discussions from the NC Community College System Office is that the FTE (Full Time Equivalent) will remain the same. If there is no change in the FTE formula, she estimates that Isothermal Community will have a \$237,000 decrease from last year's state budget. She announced that the College is researching opportunities to maximize resources and continue meeting the needs of the community.

Dr. Annunziata gave an update on the projects on going on campus. The Agribusiness Riding Arena is close to completion. The Connector Road for the main campus and the Agribusiness Center is still in the design phase with architect drawings due this week to the college. The roofing project for the IT and Foundation buildings is complete and the final walkthrough and approval of the project is pending. The relocation of the Dental Assisting instructional area is complete with classes beginning in the fall. This week meetings will begin for the library renovations and the initial bid process for the HVAC replacement

in the Student Center. Mr. Matheny discussed working with staff in the Student Center to reduce the number of interruptions with the HVAC replacement.

Mr. Dean Shatley reviewed the parental leave policy with the Board of Trustees. He informed the Board of Trustees that the Department of Public Instruction was allotted \$10 million to fund this initiative and currently the NC Community College System is looking to find funding for this benefit. G.S. 126-8.6 bill requires state agencies allow up to eight weeks of parental leave to employees who give birth and four weeks for parents who did not give birth. Mr. Shatley announced that the policy is a temporary policy because the law was effective on July 01, 2023, and a permanent policy has not been approved by the NC State Board of Community Colleges. Once the NC State Board of Community College's adopts a policy, a permanent policy will become effective. He reviewed the benefit(s) for employees. Dr. Annunziata expressed her appreciation to Dean Shatley and his firm for their work on drafting this temporary policy. After discussion Mr. Dave Hunt made a motion to approve the Parental Leave policy and Mr. Grady Franklin seconded the motion. The motion was unanimously approved.

The Board of Trustees and Mr. Dean Shatley discussed approving the closed session minutes in open or closed session. Since there was no discussion for the minutes, Mr. James Hutchins made a motion to approve the closed session minutes May 16, 2023 and Mr. Dave Hunt seconded the motion. The minutes were approved.

The meeting adjourned.

  
CHAIRMAN  
MR. JOHN CONDREY

  
PARLIMENTARIAN/SECRETARY  
DR. SEEMA DAIGLE