

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
JANUARY 24, 2023

The Board of Trustees of Isothermal Community College met on Tuesday, January 24, 2023, at 12:30 p.m. at Isothermal Community College. The following trustees were present: Amanda Shevette, Amy Jenkins, Bill Miller, Chivous Bradley, Dave Hunt, Don Hofmann, Grady Franklin, Jackie Godlock, James Hutchins, Joan King, John Condrey, Marche Pittman, Roger Jolly, Seema Daigle, and Francisco Chavez, SGA President. The following personnel were present from the College: President Margaret Annunziata, DeeDee Barnard, Greg Thomas, Leeann Cline-Burris, Mike Gavin, Stephen Matheny, and Thad Harrill. Dean Shatley of Campbell Shatley, PLLC was in attendance.

Chairman John Condrey called the meeting to order and welcomed everyone.

Agenda Confirmation

Chairman Condrey presented the agenda. Mr. Dave Hunt made a motion to approve the agenda and Mrs. Jackie Godlock seconded the motion and the motion was unanimously approved.

Ethics Statement

Dr. Seema Daigle asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which exists concerning any matter coming before the Board of Trustees. Mr. Chivous Bradley announced that he will abstain from voting on the recommendation of one of the instructors under the Personnel section of the agenda.

Consent Agenda

Chairman Condrey presented the Consent Agenda. Mr. Dave Hunt made a motion to approve the Consent Agenda and Mr. Marche Pittman seconded the motion. The motion was approved. The Consent Agenda contained meeting minutes from the regular meeting on November 29, 2022, Budget Revisions, and Gifts and Donations.

Trustee Items

Mr. James Hutchins reminded the Board of Trustees of their requirement under the NC Ethics act to submit a statement of economic interest. Mrs. DeeDee Barnard has copies available or the statement may be submitted electronically through the NC Ethics website.

Chairman Condrey appointed Roger Jolly, Marche Pittman, Chivous Bradley, Jackie Godlock, and Grady Franklin to the Nominating Committee. Mr. Roger Jolly will chair the committee.

Mr. Hutchins gave the Executive Committee report. On behalf of the Executive Committee, he made a motion to suspend the service hour requirement for the Powers Scholarship based on a recommendation from the president. Dr. Annunziata informed the Board of Trustees that tracking and documenting the service requirement has become an issue with the number of staff hours to manage the requirement and the number of students unable to complete. She informed the Board of Trustees that over the last three years, the College has had thirty (30) students each semester that did not complete the required documentation to record their service hours. In these cases, the students were making satisfactory academic progress in their courses. Since the service requirement was not met, these students lost the scholarship resulting in being removed from their classes. Dr. Annunziata discussed the value of service to the community but explained that the social challenges of many of these students create a barrier for them to complete the requirement. In addition, she discussed the

revenue loss to the College. The Board of Trustees discussed other options for students that may waive the community service requirement. Currently, the service requirement is waived if there is a statement of work or if the student(s) attend employable skills courses like the Human Resource Development class. Dr. Annunziata announced that of the student population in the Powers Scholarship program 80 to 85% of the students are completing the service component. In addition, she discussed the non-completers being the most vulnerable population of current students. The Board discussed the importance of social and soft skills and having those skills built into the curriculum. Mr. Francisco Chavez, SGA President discussed his experience with the SGA (Student Government Association) and that volunteers are always needed at events (e.g. blood drives). After further discussion, Mr. Don Hofmann made a motion to amend the motion to suspend the service hour requirement by adding that Dr. Annunziata and staff develop community service opportunities for students and develop social and soft skills within the curriculum. Mr. Grady Franklin seconded the amendment. The motion to suspend the service requirement and that Dr. Annunziata and staff develop community service opportunities for students and develop social and soft skills within the curriculum was unanimously approved.

Mr. Hutchins presented the Executive Committee's recommendation for approving Section 1 (Board of Trustees and Governance) of the policy manual. He reminded them that the recommendations stemmed from input from the Board of Trustees. Dr. Annunziata discussed the policy manual review and the amount of time it will take to review the entire manual. She announced that the Board sets policy and College Administration will develop procedures to meet those policies.

Mr. Dean Shatley reviewed what was changed in Section 1 of the policies and bylaws. He announced that the Board of Trustees can vote on all revisions today except for section seven of the Board Bylaws due to a change in amending the bylaws will now take two-thirds majority of a meeting quorum. Section seven of the Bylaws will be read today and voted upon at the next meeting. The policies presented in Section 1 (Board of Trustees and Governance) were approved. Mr. Don Hofmann made a motion to approve the Bylaws excluding section seven. Chairman Condrey announced that this motion was a recommendation from the Executive Committee and did not warrant a second. The motion was unanimously approved.

Mrs. Amanda Shevette gave the Programs Committee report. On behalf of the Programs Committee, she made a motion to approve the Mechatronics Engineering Technology program with certificate pathways including cybersecurity. Dr. Annunziata announced that the College will receive \$423,388 in grant funds from the NC System Office to start the program. Pending approval of the application by the State Board of Community Colleges, the new program will begin in the fall of 2023. The motion was unanimously approved.

Mr. Chivous Bradley gave the Facilities Committee report. On behalf of the Facilities Committee, Mr. Bradley made a motion to approve the rendering and concept of a new Health and Sciences building. Dr. Annunziata presented the rendering developed from the input of programming and the College's Master Plan. Dr. Annunziata discussed preparation of the workforce in the healthcare field. In addition, she discussed the need for upgrades in science labs. The current leased facility housing the

nursing programs needs renovations and upgrades that are estimated to cost \$5 million not including upgrades to the HVAC, windows, and roofing. Mr. Matheny informed the Board of Trustees that the new facility may have an estimated footprint of 62,540 square feet with three stories. The Board of Trustees discussed the cost of such a facility in the next five years to be in the \$35 million range. The motion was unanimously approved.

Mr. Bradley made a motion for the Board of Trustees to approve a resolution (attached) in support of the College Administration pursuing funding and support for the new building. Mr. Dave Hunt seconded the motion, and the motion was unanimously approved.

Mr. Stephen Matheny gave an update on current projects for the campus. The monuments were completed at the entrances on Piney Ridge road. The upgrades to Business Sciences for the dental lab are awaiting delivery of the equipment. The NC State Construction office is working on issuing the contract for the HVAC replacement in the Student Center.

Mr. Bradley informed the Board of Trustees that a groundbreaking will take place on January 31, 2023, at 3:30 p.m. for the Covered Riding Arena.

President's Report

Dr. Annunziata announced that Isothermal Community College in partnership with McDowell Technical Community College and Centro Unido Latino Americano (CULA) has been named for the Distinguished Partner of the Year by the NC State Board of Community Colleges. In addition, Dr. Annunziata informed the Board that NC House Speaker Tim Moore visited the campus and had a good visit and discussion of the needs of the college.

Dr. Greg Thomas announced that spring enrollment for curriculum programs to date increased three percent compared to spring of 2022. In addition, he informed the Board of Trustees that Continuing Education classes are ongoing and final numbers for spring registration will not be finished until the summer. A new truck driving class beginning in the summer is approaching max enrollment. He discussed the impact of the recent scholarships and workforce grants on the enrollment in Continuing Education programs like truck driving, pharmacy technician, massage therapy, and emergency services. Dr. Annunziata expressed her gratitude to the Board of Trustees for establishing the workforce scholarship for students from the Powers fund.

Dr. Thad Harrill announced that the Foundation is working on small meetings in the community with Dr. Annunziata to build relationships. He described these events as coffee chats. Dr. Harrill explained that these chats will lead into larger events kicking off a yearlong celebration of the college's 60th year serving students in the fall and ending in the fall of 2024. He announced the Patriot Shoot will be held on April 14 and the Golf Tournament on September 21.

Other Business

Chairman Condrey announced the resignation of Mr. Don Hofmann from the Board of Trustees effective March 2023. Mr. Hofmann addressed the Board and expressed his appreciation for the college and the work that the college has done in the communities of Rutherford and Polk County.

Dr. Annunziata and Chairman Condrey presented Mr. Hofmann with a plaque of appreciation for his years of service to the college.

Chairman Condrey informed the Board that due to Mr. Hofmann's resignation; he must appoint a chair to the Finance Committee. Chairman Condrey appointed Mr. Dave Hunt as chair of the Finance Committee; Mr. Don Hofmann seconded the motion. The motion was unanimously approved.

Mr. Dave Hunt made a motion to approve the appointment of Ms. Jennifer Wiggins as math instructor. Mrs. Jackie Godlock seconded the motion. The motion was unanimously approved.

Mr. Dave Hunt made a motion to approve the appointment of Mr. Chris Francis as criminal justice instructor. Mrs. Amanda Shevette seconded the motion. The motion was approved with Mr. Chivous Bradley abstaining from the vote.

The meeting adjourned.



CHAIRMAN
MR. JOHN CONDREY



PARLIMENTARIAN/SECRETARY
DR. SEEMA DAIGLE

ISOTHERMAL

COMMUNITY COLLEGE

WHEREAS, Isothermal Community College has served Rutherford and Polk Counties of North Carolina for more than 59 years providing affordable, accessible, and excellent educational and workforce training opportunities; and

WHEREAS, during its years of operation, Isothermal Community College has added value to the lives of thousands of citizens and has been a beacon of hope for many; and

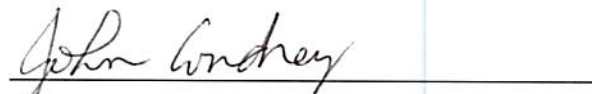
WHEREAS, Isothermal Community College of the North Carolina Community College System must provide future interactive facilities in order to educate and prepare a world-class workforce to meet the needs of an ever-changing economy; and

NOW, THEREFORE BE IT RESOLVED:

That the Isothermal Community College Board of Trustees strongly supports and is seeking support and funding for the development of a new Health and Sciences facility to prepare a highly qualified workforce to meet the community needs for the western region of North Carolina.

Furthermore, Isothermal Community College pledges to meet the community where they are and improve lives through learning by initiating a funding campaign to support its mission and fulfill the need of a new Health and Sciences facility to be located on the main campus in Spindale, North Carolina.

Resolved on this 24th Day of, January 2023.



John Condrey, Chair
Isothermal Community College Board of Trustees