

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF THE BOARD OF TRUSTEES  
JULY 05, 2022

The Board of Trustees of Isothermal Community College met on Tuesday, July 05, 2022, at 12:30 p.m. at Isothermal Community College. The following trustees were present: Amy Jenkins, Amanda Shevette, Bill Miller, Chivous Bradley, Dave Hunt, James Hutchins, John Condrey, Joan King, Marche Pittman, Roger Jolly, and Seema Daigle. The following personnel were present from the College: President Margaret Annunziata, DeeDee Barnard, Greg Thomas, Leeann Cline-Burriss, Mike Gavin, Stephen Matheny, and Thad Harrill. Dean Shatley of Campbell Shatley, PLLC attended the meeting as legal counsel.

Chairman John Condrey called the meeting to order and welcomed Mr. Dean Shatley to the meeting. He welcomed Mr. Bill Miller to the Board of Trustees as an appointee from Polk County.

Mr. Bill Miller was sworn in by Mrs. Brenda McFarland.

Agenda Confirmation

Chairman Condrey asked the Board members if there were any additions or deletions to the agenda. Mr. Dave Hunt made a motion to approve the agenda and Mr. Roger Jolly seconded the motion. The motion was approved.

Ethics Statement

Mr. James Hutchins asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest, which exists concerning any matter coming before the Board of Trustees. No conflicts were indicated.

Consent Agenda

Chairman Condrey presented the Consent Agenda. Mr. Dave Hunt made a motion to approve the consent agenda and Mrs. Amy Jenkins seconded the motion. The motion was approved. The Consent Agenda contained meeting minutes from the Regular Meeting and Closed Session on June 14, 2022, and Gifts and Donations.

Trustee Items

Mr. James Hutchins gave the Executive Committee report. He discussed Governor Roy Cooper's Executive Order 262 on Personal Observance Leave. Dr. Annunziata requested time to work with the faculty and staff and gather input from them to bring back a recommendation to the Board of Trustees. On behalf of the Executive Committee, he made a motion to authorize Dr. Annunziata to work with faculty and staff to bring forward a recommendation on the Personal Observance Leave policy and whether to revise the holiday schedule to honor Juneteenth. After discussion, the motion was unanimously approved.

Mr. Chivous Bradley gave the Facilities Report. He discussed the called meeting of the Facilities Committee for the Therapeutic Riding Arena. He announced that \$736,110 has been set aside by the College to fund the project. The size of the open-air structure will be 198ft x 66ft. The Board of Trustees discussed the industry standard size for a covered riding arena and whether the new size limits the programming of the facility. Dr. Annunziata announced that the size of the project will not be a limiting factor for programming. On behalf of the Facilities Committee, Mr. Bradley made a motion to approve the 3-1 form for the Therapeutic Riding Arena. Mr. Stephen Matheny announced that the

final drawings and plans are with the USDA for final approval. The project will move into the bid phase once the College receives USDA's approval. The motion to approve the 3-1 form for the project was unanimously approved.

Mrs. Joan King gave the Nominating Committee report and made a motion to approve the following individuals for officers for the 2022/2023 year.

Chair – Mr. John Condrey  
Vice-chair – Mr. James Hutchins  
Secretary/Parliamentarian – Dr. Seema Daigle

Mr. Dave Hunt seconded the motion. After no other nominations, the motion was unanimously approved.

#### President's Report

Dr. Annunziata presented the Compliance Review FY2021-2022 Audit findings letter to the Board of Trustees. She discussed the audit and sampling process and announced some minor discrepancies in the records from the College. The findings were below the benchmark that requires the return of funding to the NC Community College System. She announced that the college tightened up processes and that Dr. Thomas has worked with staff to make sure they understand the language of the audit standards.

Dr. Annunziata announced that Isothermal received notice from SACSCOC that their governing board accepted the action by Isothermal Community College for our Fifth Year report. She reminded the Trustees of the update to Isothermal's website to satisfy the SACSCOC requirement. The College made the update immediately after receiving the recommendation, but the SACSCOC's last meeting was in December of 2021.

Dr. Annunziata informed the Board of Trustees of a parcel of property in Lake Lure, NC near the Fairfield Mountains Property that is owned by Isothermal Community College. She announced that the Fairfield Mountains Property Association has notified Isothermal Community College of their intention to install a golf cart path on the property. Mr. Shatley announced that after researching the property deed, he needs additional time to further research the matter.

Dr. Greg Thomas gave an enrollment update. As of July 1, 2022, enrollment increased eight percent from the previous year with an increase in FTE of three percent for the fall term. Dr. Annunziata discussed the efforts of the faculty and staff in engaging with their students and the community. She also announced the new recruiter position to focus on expanding service to areas that the College is not reaching.

Mr. Dean Shatley expressed his gratitude and announced that he has worked with Isothermal Community College since 2010. He discussed the confidentiality of closed sessions and asked that the Board of Trustees keep any topics of closed sessions confidential.

Dr. Annunziata announced that one of the objectives for the upcoming year is to reexamine the policies of the College with the help of Mr. Dean Shatley.

She reminded the Board of Trustees of the organization's change with Dr. Thomas and Dr. Harrill effective July 01, 2022. Dr. Thomas will have the leadership role for all of the educational and student support areas and Dr. Harrill will be focusing on the Foundations and College Development.

The meeting adjourned.



CHAIRMAN  
MR. JOHN CONDREY



PARLIMENTARIAN/SECRETARY  
DR. SEEMA DAIGLE