

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
APRIL 06, 2021

The Board of Trustees of Isothermal Community College met on Tuesday, April 06, 2021, at 12:00 p.m. at Isothermal Community College. The following trustees were present: John Condrey, Jackie Godlock, Seema Daigle, Chivous Bradley, Don Hofmann, Dave Hunt, Joan King, Leonard Hollifield, Amy Jenkins, Ron Chapman, James Hutchins, and Grady Franklin. The following were present from the College: President Margaret Annunziata, DeeDee Barnard, Stephen Matheny, Thad Harrill, Leeann Cline-Burris, and Mike Gavin.

Vice-Chair John Condrey called the meeting to order and announced a quorum.

Agenda Confirmation

Vice-Chair Condrey announced that the Board of Trustees held their 2021 Spring Conference earlier today and that a copy of the conference agenda is added to the minutes of today's meeting. Also, he informed the Board of Trustees that some of the items on the agenda for today's meeting were not ready before the Executive Committee meeting on March 23, 2021. Mr. Grady Franklin made a motion to suspend the rules of Article IV, Section 4.3.b.2 of the Isothermal Community College Board of Trustees Bylaws to hear and consider the item(s) on the agenda for today's meeting. Due to the timing of these projects, the Executive Committee has not met to consider these items. Mr. Dave Hunt seconded the motion and the motion was unanimously approved.

Mr. Grady Franklin made a motion to accept the agenda and Mr. Dave Hunt seconded the motion. The agenda was approved.

Ethics Statement

Mrs. Jackie Godlock asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest, which exists concerning any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Dave Hunt made a motion to approve the minutes from the February 02, 2021 board meeting. Mrs. Amy Jenkins seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. John Condrey gave the Executive Committee Report. He announced that the Executive Committee reviewed the agenda for today's conference and meeting. Also, the Executive Committee reviewed the policies that the Programs Committee will recommend for approval.

Mr. Chivous Bradley gave the Facilities Committee Report. Mr. Bradley discussed the funding for the Library Renovation project and announced that the college is in the advanced planning stage. He announced that the cost of the project will exceed first estimates and that currently, the College has secured about \$1 million for the project with funding from Rutherford County and the estate of Keith Melton. He informed the Board of Trustees that any renovation to the auditorium of the Library will be an additional cost and is not part of the current plan. Mr. Bradley informed the Board of Trustees that the College is reviewing an expansion of the Polk Center and that Dr. Annunziata is planning to study the needs of the community to expand programs at the Polk Center.

Mr. Bradley also reported on the phase of completion for the Agribusiness Therapeutic Riding Center, the HVAC control panels, and the installation of the new door locking system of the Rutherfordton Learning Center. He announced that the College has a balance of approximately \$1 million remaining with the NC Connect Bonds. On behalf of the Facilities Committee, Mr. Bradley made a motion to approve the amended 3-1 Capital Funding form for the roof replacement for the IT and Foundation Performing Arts Center. The amended form has an additional \$400,000 for a total project cost of \$1.3 million. The new cost includes the replacement of the two roofs and costs to seal the brick of the Foundation Performing Arts Center. Mr. Matheny discussed the sealing of the brick of the Foundation Performing Arts Center to prevent moisture in the building. After discussion, the motion was unanimously approved. Mr. Bradley informed the Board of Trustees that the Facilities Committee has authorized the Administration to begin the planning process for installing monuments at each entrance of Piney Ridge.

Mr. Bradley announced that he and Mr. Dave Hunt are working to have the NC Department of Transportation build a connector road from Oakland Road to ICC Loop Road. He informed the Board of Trustees that he has contacted Senator Ralph Hise's office regarding the connector road.

Mr. Don Hofmann gave the Finance Committee Report. He announced that the Finance Committee met and reviewed the expenditures and growth of the Powers investment funds. Also, Mr. Hofmann informed the Board of Trustees that the Finance Committee reviewed the local county budget requests for Polk and Rutherford County. He discussed and expressed his gratitude to Mr. Stephen Matheny and his staff for the decrease in utility costs over the last five years. Mr. Hofmann announced that the College is requesting a 2.9% increase in funding from Rutherford County and that half of the increase will cover salary increases for county-paid staff. He discussed the request to Polk County and announced a total increase of 5% which includes salary increases and a vehicle for the Polk Center staff. On behalf of the Finance Committee, he presented the Local Budget Requests for the 2021/2022 fiscal year and Mr. Leonard Hollifield of the Finance Committee made a motion to approve the requests. After discussion, the motion was unanimously approved.

Mr. Leonard Hollifield gave the Personnel Committee Report and announced that the College received 58 applications for Vice President of Academic Affairs. Dr. Annunziata reviewed the process for hiring a new Vice President of Academic and Student Affairs.

Mr. John Condrey gave the Programs Committee Report. He announced that the Foothills Nursing Consortium will terminate in the summer of 2023 and Isothermal will begin its new nursing program in the fall of 2022. Also, the Programs Committee received reports on the Truck Driving program and other programs with the Continuing Education division. He informed the Board of Trustees that the Programs Committee reviewed the following policies:

Establishing and Terminating Curriculum: 401-03-02BP,
Student Publications: 601-01-03BP,
Communicable Diseases, Vaccinations, and Occupational Exposure Bloodborne Pathogen 306-02-00BP, and
Communicable Diseases and Vaccinations 601-02-06BP.

On behalf of the Programs Committee, he made a motion to approve the policies. After discussion, all policies were approved.

Administration Items

Dr. Annunziata presented the Gifts and Donations for approval. Mrs. Jackie Godlock made a motion to accept the gifts and donations and Mr. Chivous Bradley seconded the motion.

Dr. Annunziata presented the budget revisions. Mr. Chivous Bradley made a motion to approve the revisions and Mr. Ron Chapman seconded the motion. After discussion, the motion was unanimously approved.

Dr. Annunziata presented the changes with the student fees with the increase in expenses with the testing software in the nursing program and the deletion of the graduation fee for our graduates. After a discussion on the testing fee increase, Mr. Dave Hunt made a motion to approve the fee schedule. Mrs. Joan King seconded the motion. Mr. Hunt also requested a future study on the fees that are being charged by the Library to see if these fees offset the cost of doing business. The fee schedule was approved.

Dr. Annunziata presented the Program Audit to the Board of Trustees. The audit was a review of Financial Aid and the college's reporting with the Clery Act. She reviewed the audit results with the Board of Trustees. The audit had no financial impact and the college has followed up on all of the recommendations from the Department of Education. Mr. Stephen Matheny discussed the number of departments and employees involved with the audit.

Dr. Annunziata presented the Financial Statement Audit Year End 2020 and announced no audit findings. Mr. Stephen Matheny reviewed the audit results and commended the staff of the Business Office. The Board of Trustees discussed the additional components of the college with the Foundation Performing Arts Center, the non-profit Foundations in Rutherford and Polk, and the radio station. The Trustees discussed the radio station and that the Board of Trustees holds the license for the radio station. Mr. Matheny discussed how these components are a part of the makeup of the college.

Dr. Annunziata gave an update on the Earl Scruggs Musical Festival. Dr. Annunziata announced that the festival will take place on Labor Day weekend in 2022. She announced that the Board of Trustees and the College have a representative on the planning committee of the festival with Mr. John Condrey and Mr. Stephen Matheny. Mr. John Condrey announced that the Tryon International Equestrian Center will sponsor the event and the festival is working toward obtaining additional sponsors.

Dr. Annunziata reviewed the personnel changes and the upcoming meetings with the Board of Trustees.

The meeting adjourned.