

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 22, 2020

The Board of Trustees of Isothermal Community College met on Tuesday September 22, 2020 at 12:00 p.m. at Isothermal Community College. The following trustees were present: Roger Jolly, John Condrey, Jackie Godlock, Alan Toney, Chivous Bradley, Don Hofmann, Dave Hunt, Tommy Melton, and Leonard Hollifield. The following attended by phone and video: James Hutchins, and Grady Franklin. The following were present from the College: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Dolly Horton, and Mike Gavin. Mr. Kennon Briggs was present from the Association of Community College Trustees (ACCT)

Chairman Roger Jolly called the meeting to order and announced a quorum.

Mr. John Condrey made a motion to suspend the rules of Article IV, Section 4.3.b.2 of the Isothermal Community College Board of Trustees Bylaws to hear and consider the item(s) on the agenda for today's meeting. Mr. Chivous Bradley seconded the motion. The motion was unanimously approved.

Agenda Confirmation

Chairman Jolly asked the Board members if there were any additions or deletions to the agenda. Mr. Don Hofmann made a motion to approve the agenda. Mr. Chivous Bradley seconded the motion. The agenda was approved.

Ethics Statement

Mrs. Jackie Godlock asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest, which exist with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Leonard Hollifield made a motion to approve the minutes from the September 1, 2020 board meeting. Mr. Dave Hunt seconded the motion. The motion was unanimously approved.

Administration Items

President Dalton shared an article printed in the Charlotte Observer written by former editor, John Huey of the New York Times about WNCW during the Covid19 pandemic.

Dr. Horton reviewed the ATI Testing fee. She informed the Board of a one-time fee in the spring to capture the taxes on the testing fee that was accidentally omitted at the last fee schedule approval. The additional fees are \$55 for the \$785 test and \$34 for the \$435 test. At the next fee schedule consideration, an adjustment will be made to the fees to capture the new testing fee including the tax. Mr. Leonard Hollifield made a motion to approve the fees and Mr. Dave Hunt seconded the motion. The motion was unanimously approved.

President Dalton presented the Gifts and Donations for approval. Mr. Hunt made a motion to accept the gifts and donations and Mr. Bradley seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Don Hofmann gave the Finance Committee report. He reviewed the meeting held on September 14, 2020 and discussed the presentation from Atlanta Consulting Group. He informed the Board of Trustees that the Powers fund at the end of August was \$14 million and \$524,000 is available for scholarships.

On behalf of the Finance Committee, Mr. Hofmann presented the 20-21 State Budget (DCC2-1) for approval. He reviewed the budget with the Board of Trustees and reminded the Board of the earlier approval of the two county budgets. He announced a state budget of \$14,365,496 with a total budget of \$26.2 million. Mr. Hofmann discussed the enrollment growth funding and announced that 70% of the enrollment growth funding is nonrecurring and expires December 31, 2020. President Dalton announced a 4% increase in enrollment this fall in the Curriculum division and many colleges are experiencing a decrease in enrollment. He announced that enrollment is down 5.7% in the system. After discussion, the budget was approved. Mr. Hofmann announced the wishes of President Dalton to give faculty and staff a bonus this year since the state did not approve a salary increase. He announced the support of the Finance Committee to grant the bonus. Also in his report, Mr. Hofmann announced a decision to dissolve the Foothills Nursing Consortium over the next three

years. During this transition with the nursing programs, the college is considering other partnerships with entities like MAHEC (Mountain Area Health Education Center) and consolidating all of the nursing programs (ADN, PNE, and CNA).

On behalf of the Finance Committee, Mr. Hofmann presented a debt write-off in the amount of \$140,000 for approval. He discussed that these debts are from 2014/2015 and is part of the accounting process. He announced that students are unable to enroll until the debt is settled. Mr. Stephen Matheny discussed the advisement from the financial auditors to annually remove these accounts from the financial statements. He informed the Board of Trustees that these debts are from Title IX return of federal financial aid for non-compliant students. He announced that the students are invoiced for these balances. The write-offs were approved.

Chairman Jolly welcomed and introduced Mr. Kennon Briggs. He informed the Board of Trustees that the Presidential Search Committee has met and the process is moving forward. He presented a draft of the Presidential Profile and requested the Board of Trustees to read the profile carefully. Mr. Briggs reviewed the presidential profile with the Board of Trustees and described the profile as a statement about the college and a detailed job description for the role as president. He informed the Board that ACCT received 100 survey responses with a good mixture of faculty, staff, and community input. In addition to the responses in the surveys, he reviewed the information gathered during each of the public fora. He discussed the challenges and opportunities stated in the surveys and public fora. In addition, he reviewed the characteristics and skill sets desired from the information received during the fora. From the questions asked, Mr. Briggs reviewed the role of the president. He discussed with the Board of Trustees how he rates the information based on the frequency each topic appeared on the survey responses and in the fora. After discussion, Mr. Dave Hunt made a motion to amend the profile to expand the qualifications to include administrative experience. Mr. Don Hofmann seconded the motion. The motion was approved and the profile was amended. Mr. Don Hofmann made a motion to approve the profile and Mr. Hunt seconded the motion. The profile was approved and a copy of the profile is attached to the minutes of today's meeting.

Mr. Briggs reviewed the search timeline with the Board of Trustees. He discussed the application process and that all applications are submitted to ACCT. He discussed the importance of confidentiality during the process and cautioned the Board on promoting or discussing candidates for the position. He reminded the Board of Trustees to return their confidentiality statements.

Other Business

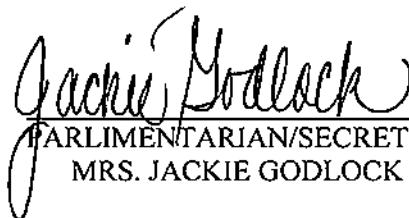
President Dalton reviewed the announcements, events, and upcoming meetings with the Board of Trustees. He announced that the college is hosting another NY Best Selling Author, John Cribb on October 16 for a question and answer session with the college's Book Club.

Mr. Tommy Melton made a motion to adjourn and Mr. Hunt seconded the motion and the motion was approved.

The meeting adjourned.



CHAIRMAN
MR. ROGER JOLLY



PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK