

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
MARCH 24, 2020

The Board of Trustees of Isothermal Community College met on Tuesday March 24, 2020 at 12:00 p.m. at Isothermal Community College. The following trustees were present: Roger Jolly, John Condrey, Jackie Godlock, and Alan Toney . The following attended by phone: Chivous Bradley, Ron Chapman, Grady Franklin, Don Hofmann, Leonard Hollifield, Dave Hunt, James Hutchins, Amy Jenkins, Joan King, and Bill Miller. The following were present from the College: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Dolly Horton, and Robbie Walters. Mike Gavin, Anne Oxenreider, Rod Hennek, and a representative from the Daily Courier attended by phone.

Chairman Roger Jolly called the meeting to order, conducted a roll call of all Board of Trustee members, and announced a quorum.

Agenda Confirmation

Chairman Jolly asked the Board members if there were any additions or deletions to the agenda. President Dalton requested two additions to the agenda due to covid19. He announced a consideration from the Board of Trustees on leave authority and personal protection equipment be added to section G of the agenda. Mr. Alan Toney made a motion to approve the agenda with the additions. Mr. Dave Hunt seconded the motion. The agenda was approved.

Mr. John Condrey made a motion to suspend the rules of Article IV, Section 4.3.b.2 of the Isothermal Community College Board of Trustees Bylaws to hear and consider the item(s) on the agenda for today's meeting. Due to covid19 and the urgency of these items, the Executive Committee has not met to consider these actions. No objections to the rule suspension.

Ethics Statement

Mrs. Jackie Godlock asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Mr. Rod Hennek of Atlanta Consulting Firm addressed the Board of Trustees on the market and the impact to the college's investment funds (Furches and Powers). He announced that year to date, the market has decreased 30% and the college's two investments are down 20% due to the covid19 pandemic. He discussed the impact on all companies globally and that the market today is up 8 to 9 percent anticipating a federal government stimulus plan. Mr. Hennek discussed the companies hiring during the covid19 pandemic but projected up to 20% unemployment before the end of pandemic. The Board discussed the amount of unemployment and requested updates be sent to the full board. Mr. Matheny discussed the impact on the amount of scholarship funds issued and may decrease \$10,000 to \$40,000 for the upcoming academic year.

Minutes Consideration

Mr. Leonard Hollifield made a motion to approve the minutes from the January 28, 2020 board meeting. Mrs. Amy Jenkins seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. John Condrey gave the Executive Committee report. On behalf of the Executive Committee, he made a motion to approve the Bylaw revisions presented to the Board for review at the January 28, 2020 meeting. After discussion, Mr. Leonard Hollifield made a motion to amend Mr. Condrey's motion to approve the Bylaw revisions, policy 301-02-00BP, policy 306-01-00BP, policy 302-03-01BP, termination of curriculum programs collision repair and entrepreneurship. Mr. Condrey seconded the amended motion. After discussion, the motion was unanimously approved.

Mr. Condrey presented the resolution to support the myFutureNC Attainment goal and on behalf of the Executive Committee made a motion to approve the resolution. Mr. Grady Franklin amended the motion to make a grammatical change to the resolution. Mr. Chivous Bradley seconded the amended motion. The resolution was approved by consensus.

On behalf of the Executive Committee, Mr. Alan Toney presented a resolution to support the Designation of US 74 between I-26 and I-85 to a future interstate quality corridor. Mr. Alan Toney discussed the support of the resolution for the distinction to improve economic development in Rutherford County. Mr. Dave Hunt made a motion to approve the resolution and Mr. Leonard Hollifield seconded the motion. The motion was unanimously approved.

Mr. Alan Toney gave the Facilities Committee report. Mr. Toney discussed the repairs to the Polk Center and informed the Board that bond monies is the fund source for the project estimated at \$150,000. Mrs. Jackie Godlock made a motion to approve the 3-1 form to make repairs to the Polk Center facility and Mr. Toney seconded the motion. The motion was unanimously approved.

On behalf of the Facilities Committee, Mr. Toney reported a combined roofing project to replace the roofs on the Foundation Performing Arts Center and the IT building. Mr. Toney discussed the roofing project and informed the Board that bond monies is the fund source for the project estimated up to \$800,000. He made a motion to approve the 3-1 form and Mr. John Condrey seconded the motion. The motion was unanimously approved.

Administrative Items

President Dalton presented the Gifts and Donations for approval. Mr. Don Hofmann made a motion to accept the gifts and donations and Mrs. Amy Jenkins seconded the motion. The motion was unanimously approved.

President Dalton reviewed the Budget Revisions with the Board. After discussion, Mrs. Joan King made a motion to approve the budget revisions and Mr. Leonard Hollifield seconded the motion. The motion was approved.

President Dalton presented the changes in student fees to the Board of Trustees for approval. Dr. Dolly Horton reviewed changes with the Board. After discussion, Mr. John Condrey made a motion to approve the fee schedule and Mr. Alan Toney seconded the motion. The motion was unanimously approved.

President Dalton informed the Board of Trustees of the number of audits that the college participated in over the last few weeks. He announced congratulations to Dr. Dolly Horton and her staff for a very good audit with Perkins and the Program/Financial Aid audits. Dr. Dolly Horton discussed the Perkins Audit from the federal government that issues grant funds to aid career technical education (CTE) programs. She announced that the audit went very well and the college will continue to receive Perkin's funding for these programs. Dr. Horton discussed the Program/Financial Aid audit. She informed the Board of Trustees that the college was last audited in 1995. She discussed how complimentary the auditors were about the college and that the final report was pending. The Board discussed financial impacts from discrepancies with this type of audit and congratulated Dr. Horton and her staff on a job well done. Dr. Horton announced that the veteran's affair audit was postponed due to covid19.

President Dalton addressed the covid19 efforts from the NC State Board of Community Colleges. He informed the Board of Isothermal Community College's recent actions to close to the public for two weeks with one of the weeks designated as spring break for faculty and students. He discussed the impact on students, faculty, and staff.

President Dalton informed the Board of Trustees that Isothermal was working to increase internet access with wireless hot spots on campus and in the community. Dr. Horton discussed the changes in the Curriculum programs and informed the Board that 85% of the curriculum classes are now online. She announced that classes in health and public safety will continue face-to-face due to requests from these institutions and their needs due to covid19. Dr. Horton announced that classes unable to continue on-line and not an exception in the health and public safety programs will end and students will be able to finish those classes tuition free in an upcoming semester.

Dr. Thad Harrill discussed the changes in the Continuing Education programs with transitioning many classes to on-line and continuing the face-to-face classes in the emergency services and health care fields.

Mr. Stephen Matheny presented a policy change to grant employees additional leave under emergency closing. He discussed the revisions to 306-02-06BP, Inclement Weather/Emergency Closing/State of Emergency Leave. Mr. John Condrey made a motion to approve the policy changes and Mr. Dave Hunt seconded the motion. The motion was unanimously approved.

Mr. John Condrey made a motion to grant President Dalton authority to use discretion as to whether to grant administrative leave, emergency leave, or other leave as allowed by law for time away caused, in whole or in part, by the covid19 pandemic. Mr. Alan Toney seconded the motion and the motion was unanimously approved.

President Dalton informed the Board of Trustees of the need for PPE (personal protective equipment) in the hospitals and requested that excess inventory of the college's PPE be donated to hospitals in the college's service area. Mr. Alan Toney requested that consideration be made to the Rutherford County Emergency Medical Services (EMS). Mr. Leonard Hollifield made a motion to approve the donation of any excess PPE to Duke Life Point/Rutherford Regional Hospital, St. Lukes Hospital, and Rutherford County EMS due to their limited supplies during the covid19 pandemic. The administration of Isothermal Community College shall have the discretion to determine what is excess and the amounts donated to the respective institutes. Public notices shall issue as required by law and this approval is issued nunc pro tunc upon the completion of that process. As an aside, the Isothermal Community College Board of Trustees believe that due to the state of emergency caused by the pandemic, all public notice requirements should be waived, and this approval is issued out of due caution and to expedite the process. Mrs. Amy Jenkins seconded the motion and the motion was unanimously approved.

Personnel Items

President Dalton reviewed the changes in personnel with the Board of Trustees and presented the faculty contracts for approval. Mrs. Amy Jenkins made a motion to approve the faculty contracts and Mr. Ron Chapman seconded the motion.

Mr. Leonard Hollifield made a motion to approve the contract for Bobbi Hodge and Mr. Don Hofmann seconded the motion. The motion was unanimously approved.

Other Business

President Dalton reviewed the announcements, events, and upcoming meetings with the Board of Trustees. He announced that due to covid19, some of the events may be canceled or postponed.

Mr. John Condrey made a motion to go into closed session under General Statute 143-318.11.(3) of the North Carolina General Statutes to consult with an attorney employed or retained by the public body in reference to the case of Karen Jones vs. Isothermal Community College and others, which privilege is hereby acknowledged in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby

acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded. Mr. Stephen Matheny and Mrs. DeeDee Barnard were asked to remain for the closed session.

The meeting recessed as Board of Trustees not present for the meeting were allowed to call in on a secured line.

Mr. John Condrey made a motion to adjourn the meeting and Mrs. Jackie Godlock seconded the motion. The motion was unanimously approved.

The meeting adjourned.