

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF THE BOARD OF  
TRUSTEES JANUARY 29, 2019

The Board of Trustees of Isothermal Community College met on Tuesday January 29, 2019 at 12:00 p.m. at Isothermal Community College. The following trustees were present: Leonard Hollifield, Chivous Bradley, Grady Franklin, Alan Toney, Amy Jenkins, Buck Petty, Dave Hunt, Don Hofmann, Jackie Godlock, Joan King, John Condrey, Ray Williams, Roger Jolly, and Todd Bennett. The following were present from the College: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Dolly Horton, Mike Gavin, Anne Oxenreider, and Robbie Walters. Mackenzie Wicker from the Daily Courier was present.

Chairman Hollifield called the meeting to order and announced a quorum.

Agenda Confirmation

Chairman Hollifield asked the Board members if there were any additions or deletions to the agenda and none were noted. The agenda was approved.

Ethics Statement

Mr. Grady Franklin asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Dave Hunt made a motion to approve the minutes from the November 13, 2018 board meeting. Mr. Don Hofmann seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Chivous Bradley gave the Executive Committee report from the January 15, 2019 Executive Committee meeting. The purpose of the meeting was to review the agenda for today's meeting.

Chairman Hollifield appointed Mr. Chivous Bradley, Mr. Grady Franklin, and Mr. Don Hofmann to the Nominating Committee.

The meeting was temporarily adjourned for lunch.

The meeting reconvened following the meal.

President Dalton reviewed the time line on the Board Self Evaluation and announced that the Board of Trustees would have time to complete the evaluation at the spring conference.

President Dalton reviewed the changes to the Drug Free Workplace policy. This policy was reviewed and the revisions were approved by the Executive Committee. Mr. John Condrey made a motion to approve the Drug Free Workplace Policy and Mrs. Amy Jenkins seconded the policy. The motion to approve the policy was unanimously approved.

Mr. Don Hofmann gave the Finance Committee report. He informed the Board of Trustees of a call back of funds from the NC Community College System Office in the amount of \$75,000 and announced that hurricane relief funds at \$83,000 were being dispersed to Isothermal Community College to offset the impact in loss funding due to the hurricane. He reviewed the midyear budget expenditures as of December 31, 2018 from the college with the state and local allotments and announced that the college is on task for expenditures budgeted for the year. Mr. Hofmann discussed some concerns with the college's investment funds and the current financial market. He

informed the Board that the Finance Committee had received a report from Mr. Ron Hennek of Atlanta Consulting and he addressed some of the market fluctuations and the impact on Isothermal's investments.

Mr. Hofmann announced that the two College Foundations (Isothermal Community College Foundation, Spindale and ICC Polk County Campus Foundation) had completed their financial audits and both entities had no findings from the audit process. He informed the Board that copies of both audits were available upon request.

#### Administrative Items

President Dalton discussed the capital projects on campus and the easements for utility companies for the new Engineering Technology and Workforce Development Center, the Agribusiness Barn, and the Emergency Services Training Facility. Mr. Franklin made a motion to suspend the rules of Article IV, Sect. 4.3.b.2 of the Board Bylaws to hear and consider the approval of the easement and right of way for utilities. Mr. Hunt seconded the motion and the motion was unanimously approved. Mr. Hofmann made a motion subject to the approval of the NC Community College System pursuant to GS115D-158(a), to authorize the conveyance of the utility rights of way for the new Engineering Technology & Workforce Development building, the Agribusiness, and the Emergency Services Training Facility including, but not limited to those easements attached in Exhibit A and B to these minutes. Mr. Hunt seconded the motion and the motion was unanimously approved.

Chairman Hollifield presented the Gifts and Donations for approval. President Dalton discussed the photo graphs and the construction of the Lake Lure Dam. Dr. Dolly Horton discussed Mrs. Jane Simmons wish to donate the photo graphs to the college. She announced that Mrs. Simmons was a mentor to her and many students and was her first college instructor. Mr. John Kilby of the town of Lake Lure Town Council, discussed the dam renovations currently being researched and that engineers are reviewing the photographs to assist with the renovation of the dam. The photos have been digitalized by the town of Lake Lure, NC and he informed the Board of his appreciation to them and Isothermal. Mr. Hofmann discussed having a permanent marker identifying Isothermal Community College on any display in the town of Lake Lure. Mr. Dave Hunt made a motion to approve the gifts and Mr. Don Hofmann seconded the motion. The motion was unanimously approved.

President Dalton reviewed the Budget Revisions with the Board. Vice President Matheny discussed the percentage of call backs of funding from the North Carolina Community College system office. Mr. Grady Franklin discussed the terminology in calling a budget cut, a funding call back. Mr. Chivous Bradley made a motion to approve the budget revisions and Mr. Dave Hunt seconded the motion with Mr. Grady Franklin abstained from the vote. The motion was approved.

President Dalton informed the Board of Trustees that currently for the spring semester, Isothermal Community College was experiencing a decrease of 35 FTE (Fulltime Equivalent) which he is estimating a decrease overall for the year at 17. He announced that enrollment was still in process and with more part time students enrolling, the college was down 15 in head count.

#### Personnel Items

President Dalton reviewed the changes in personnel with the Board of Trustees. Chairman Hollifield made a motion to approve the statement of appointment for Mrs. Elizabeth Adams, instructor position, and Mr. Alan Toney seconded the motion. The motion was unanimously approved.

#### Other Business

President Dalton reviewed the announcement, events, and upcoming meetings with the Board of Trustees.

Mr. Franklin made a motion to go into closed session under General Statute 143-318.11.2 of the North Carolina General Statutes to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award and requested that Vice President Harrill and Mrs. DeeDee Barnard remain for the closed session. Mrs. Godlock seconded the motion and the motion was unanimously approved.

Mr. Franklin made a motion to return to open session and Mr. Hunt seconded the motion. The motion was unanimously approved.

Chairman Hollifield announced that the Isothermal Community College Board of Trustees approved President Dalton and Vice President Harrill to work with a donor for a naming opportunity for the new Engineering Technology & Workforce Development Center and that an announcement will be made upon completion of the naming agreement at the ribbon cutting for the new facility.

The meeting adjourned.

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CHAIRMAN  
MR. LEONARD HOLLIFIELD

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PARLIMENTARIAN/SECRETARY  
MR. GRADY FRANKLIN