

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 25, 2018

The Board of Trustees of Isothermal Community College met on Tuesday September 25, 2018 at 12:00 p.m. at Isothermal Community College. The following trustees were present: Chivous Bradley, Grady Franklin, Amy Jenkins, Roger Jolly, Ray Williams, Alan Toney, Leonard Hollifield, Dave Hunt, Todd Bennett, John Condrey and Don Hofmann. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Anne Oxenreider, Robbie Walters, Dolly Horton, Amy Harper, and Mike Gavin. Press from the Daily Courier was present.

Chairman Hollifield called the meeting to order and announced a quorum. He informed the Board that the agenda from the morning fall conference be attached to the meeting minutes.

Agenda Confirmation

Chairman Hollifield asked the Board members if there were any additions or deletions to the agenda and none were noted. The agenda was approved

Ethics Statement

Mr. Grady Franklin asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Dave Hunt made a motion to approve the minutes from June 12, 2018, July 5, 2018, and September 11, 2018. Mr. Chivous Bradley seconded the motion. The motion was unanimously approved.

Trustee Items

Chairman Hollifield presented the Committee Chairs for consideration by the Board of Trustees. Mr. Dave Hunt made a motion to approve the Committee Chairs and Mr. Ray Williams seconded the motion. The motion was unanimously approved.

Mr. Franklin gave the Executive Committee report from the September 11, 2018 meeting. The purpose of the meeting was to review the agenda for today's conference and meeting.

On behalf of the Executive Committee, Mr. Franklin presented the following policies for consideration and Mrs. Harper reviewed the changes in policies. She discussed the new policy for tobacco use which came about from a grant to go to a tobacco free campus.

- Attendance Policy 401-02-01BP (A-5)
- Student Fees 601-01-01 BP (A-6)
- Admissions Policy 601-02-08BP (A-7)
- Disability Services 602-03-00BP (A-8)
- Discrimination and Unlawful Harassment – Student 601-02-05BP (A-9)
- Tobacco Policy, 802-02-01BP (A-10)

The motion to approve the policies was unanimously approved.

Mr. Chivous Bradley gave the Curriculum Committee report from September 19, 2018. On behalf of the Curriculum Committee, Mr. Bradley recommended the planning and application for Dental Assistant

Program be approved nunc pro tunc from the November 14, 2017 meeting. He informed the Board of Trustees that the Dental Assistant Program was discussed at the November 14, 2017, but there was not an action recorded in the minutes. The motion was approved.

On behalf of the Curriculum Committee, Mr. Bradley made a motion to approve the application process for Human Services Technology and Equine Sciences Programs. Dr. Dolly Horton discussed the two programs and the relationship of courses with these programs using the horse in human therapy. She reviewed the type of careers that these degree programs will allow students to obtain and the pathways with these programs. After discussion, the motion was unanimously approved.

Mr. Dave Hunt gave the Finance Committee report from the September 19, 2018 meeting. On behalf of the Finance Committee, Mr. Hunt presented the State Budget- DCC2-1 Form for approval. Mr. Stephen Matheny reviewed the state budget with the Board of Trustees. He discussed the two county budgets and increase in those two fund sources along with an increase in the state budget allocations. After discussion, the motion was unanimously approved.

The Board of Trustees discussed their group work from the morning conference on Isothermal's student population and demographics.

Administrative Items

President Dalton reviewed the program audit final results with the Board of Trustees. The final report is attached in the minutes. He informed the Board of Trustees of the minor material finding in the Continuing Education area.

Chairman Hollifield presented the Gifts and Donations for approval. Mr. Dave Hunt made a motion to approve the gifts and Mr. Roger Jolly seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Don Hofmann made a motion to approve the revisions and Chairman Hollifield seconded the motion. The motion was unanimously approved.

President Dalton presented the Technology Fee for approval. Mr. Matheny reviewed the change in the technology fee for students. The Board of Trustees discussed the total annual fees for students. Mr. Chivous Bradley made a motion to approve a flat rate of \$35.00 for Curriculum students and \$5.00 for Continuing Education students as the Technology fee. Mr. Todd Bennett seconded the motion and the motion was unanimously approved.

Personnel Items

President Dalton reviewed the changes in personnel with the Board of Trustees and presented the Faculty Contracts for approval. Mr. Dave Hunt made a motion to approve the faculty contracts and Mr. Alan Toney seconded the motion was unanimously approved.

Other Business

President Dalton reviewed the events and upcoming meetings with the Board of Trustees.

A motion was made by Mr. Franklin and seconded by Mr. Bradley to go into closed session, General Statute 143-318.11.1 to prevent the disclosure of privileged information. President Dalton requested that Mrs. DeeDee Barnard remain. The Board approved the request.

The only action in closed session was the approval of closed session minutes from the June 12, 2018 and July 2, 2018 meeting.

Leonard Hollifield

CHAIRMAN
MR. LEONARD HOLLIFIELD

Grady Franklin, Jr.

PARLIMENTARIAN/SECRETARY
MR. GRADY FRANKLIN

