

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
JUNE 12, 2018

The Board of Trustees of Isothermal Community College met on Tuesday, June 12, 2018 at 8:30 a.m.. at Isothermal Community College Foundation Performing Arts Center. The following trustees were present: Chivous Bradley, Grady Franklin, Joan King, Roger Jolly, Alan Toney, Leonard Hollifield, Bill Eckler, Dave Hunt, Buck Petty, Ray Williams, John Condrey and Don Hofmann. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Anne Oxenreider, Robby Walters, Dolly Horton, and Mike Gavin.

Chairman Hollifield called the meeting to order and announced a quorum.

Agenda Confirmation

Chairman Hollifield asked the Board members if there were any additions or deletions to the agenda. The request was approved by consensus.

Ethics Statement

Mr. Grady Franklin asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Dave Hunt made a motion to approve the minutes from March 27, 2018 and April 23, 2018. Mr. John Condrey seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Hofmann gave the Executive Committee report from the May 29, 2018 meeting.

On behalf of the Executive Committee, Mr. Hofmann discussed the Executive Committees review of the following policies for recommendation to the Board of Trustees.

- 302-03-02BP Other Types of Leave Policy
- 2018/2019 Holiday Schedule
- 601-02-00BP Student Rights, Responsibilities and Judicial Procedures (Student Code of Conduct)
- 306-01-02BP Sexual, Gender and Other Unlawful Harassment
- 601-02-05BP Student Unlawful Harassment/Discrimination Policy

He reviewed the change in the college's holiday policy based on state board code. Mr. Buck Petty made a motion to approve policies and the new holiday schedule. Mr. Dave Hunt seconded the motion. President Dalton discussed the NC Community College's new policy on holiday's and that Isothermal's holiday schedule is in line with system's policy. He announced that the staff will be on campus on November 21, but the campus will be closed to the public. The motion was unanimously approved.

On behalf of the Executive Committee, Mr. Hofmann presented the President's Local Travel. Mr. Hunt made a motion to approve the travel and Mr. Eckler seconded the motion. The motion was approved.

On behalf of the Finance Committee, Mr. Hofmann gave the Finance Committee Report. He reviewed the process of the budget request to both Rutherford and Polk County. Mr. Alan Toney confirmed that the Rutherford County budget was approved with a 3% increase.

On behalf of the Nominating Committee, Mr. Hofmann gave the Nominating Committee Recommendations to appoint Mr. Leonard Hollifield as Chair, Mr. Chivous Bradley as Vice Chair, and Mr. Grady Franklin as Secretary/Parliamentarian for 2018/2019. Mr. Hunt made the motion to approve the recommendations of officers. Mrs. Joan King seconded the motion and the was unanimously approved.

Administrative Items

President Dalton thanked the board for their support and service to the college and community. He discussed the recent graduation ceremonies and the graduates. He announced an increase in enrollment from last summer semester. Dr. Horton informed the Board that the head count for summer enrollment was up about 200 compared to last summer semester and that the college was still seeing an increase in part time students. She discussed the outreach to increase enrollment and getting information about programs to the communities in the service area.

President Dalton informed the Board that the college was in the beginning process of developing a new master plan as required be SACSCOC.

President Dalton announced that a firm was working with focus groups of faculty, staff, and students to obtain information that the college will use as part of the strategic planning process.

President Dalton discussed policies being considered by the NC State Board of Education on high school students receiving high school credit for college courses. Some of the policies may reduce the number of high school credits for some college courses. He announced that those students will still have tuition waived, but colleges may see a financial impact since the high school credit may be reduced.

The Board of Trustees discussed the community impact with the World Equestrian Games and increasing the demand for hospitality and tourism courses. Mrs. Anne Oxenreider discussed the growth in the broadcasting and advertising with internships at Tryon International Equestrian Center with the upcoming WEG event. President Dalton discussed the growth in the agribusiness programs. Dr. Horton discussed the mapping upward grants that help bridge the continuing education students to curriculum programs with the equine programs.

President Dalton presented the Gifts and Donations for approval. He reviewed McNair Foundation's donation for \$100,000 for a three-year period to support students with scholarships, the science expo, and engineering camps. He expressed his appreciation for their support and their investment from the McNair Foundation into the community with their programs in Rutherford County Schools and their mentoring program. Mr. Franklin made a motion to approve the gifts and Mr. Hunt seconded the motion. The motion was unanimously approved.

Mr. Thad Harrill gave an update on grants. He notified the Board of Trustees of an application in process for \$1.5 million from Appalachian Regional Commission for coal impacted communities. He discussed an application with RHI Legacy for additional nursing equipment. Mr. Harrill discussed the new culinary program and announced \$30,000 has been used to update equipment in the kitchen area located at the Rutherford Opportunity Center for the program. He announced that the program hopes to begin offering courses in January for the high school students. The Board discussed having community workshops in culinary. Dr. Horton announced that the college received \$126,500 from a Perkins Grant program to fund equipment in technical programs.

President Dalton discussed the preliminary findings of the program audit. He announced that the college will have no fiscal impact, but that there was a small finding in the continuing education division. He informed the Board of Trustees that the college was responding to the finding and will present the final report once received.

Vice President Matheny presented the Budget Revisions for approval. He reviewed the revisions with the Board of Trustees. Mr. Chivous Bradley made a motion to approve the revisions and Mr. John Condrey seconded the motion. The motion was unanimously approved.

Personnel Items

President Dalton reviewed the changes in personnel with the Board of Trustees and presented the Letters of Intent for faculty for approval. Mr. Bill Eckler made a motion to approve the letters of intent and Mr. Ray Williams seconded the motion. The motion was unanimously approved.

Other Business

Chairman Hollifield and President Dalton reviewed the events and upcoming meetings with the Board of Trustees.

Mr. Franklin made a motion to go into closed session based on general statute 143-318.11.3 to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. Mr. Chivous Bradley seconded the motion.

Mr. Hofmann made a motion to return to open session and Mr. Condrey seconded the motion. The motion was unanimously approved. Mrs. Joan King announced that the Board of Trustees reviewed the evaluation for President Dalton and the Board was very pleased with the results.

The meeting adjourned.

Leonard Hollifield
CHAIRMAN
MR. LEONARD HOLLIFIELD

Grady Franklin
PARLIMENTERIAN/SECRETARY
MR. GRADY FRANKLIN

