

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF THE BOARD OF TRUSTEES  
JANUARY 30, 2018

The Board of Trustees of Isothermal Community College met on Tuesday January 30, 2018 at 12:00 p.m. at Isothermal Community College. The following trustees were present: Chivous Bradley, Grady Franklin, Amy Jenkins, Joan King, Ray Williams, Roger Jolly, Alan Toney, Leonard Hollifield, Bill Eckler, Dave Hunt, Todd Bennett, John Condrey and Don Hofmann. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Anne Oxenreider, Robbie Walters, Dolly Horton, and Mike Gavin. Press from the Daily Courier was present.

Chairman Leonard Hollifield called the meeting to order and announced a quorum.

Agenda Confirmation

Chairman Hollifield asked the Board members if there were any additions or deletions to the agenda and none were noted. Mr. Bill Eckler made a motion to approve the agenda and Mr. Dave Hunt seconded the motion. The agenda was approved

Ethics Statement

Mr. Grady Franklin asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Dave Hunt made a motion to approve the minutes from November 14, 2017. Mr. Don Hofmann seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Hofmann gave the Executive Committee report from the January 16, 2018 committee meeting. The purpose of the meeting was to review the agenda for today's meeting. He reminded the Board of Trustees of the Statements of Economic Interest due April 15, 2018 and ethics training. In addition, he discussed the requirement for the Board of Trustees to fill out an I-9 and provide documentation. Mr. Hofmann announced that the Executive Committee is developing an evaluation for Board Members.

Mr. Alan Toney gave the Facilities Committee report from the January 10, 2018 meeting. On behalf of the Facilities Committee, Mr. Toney presented the 3-1 Form for the Barn Project for approval. He informed the Board of Trustees about the re-bid process with modifications to the design of the project with decrease in square footage of the facility. After discussion, the 3-1 Form was approved. On behalf of the Facilities Committee, Mr. Toney presented the amended 3-1 Form for the Fire Fighters Training ground for approval due to the increase in funding for the project. After discussion, the amended 3-1 Form was approved.

Mr. Dave Hunt gave the Finance Committee report from the November 29, 2017 meeting. He informed the Board that Atlanta Consulting Group made a presentation to the committee on the Powers investment account and that an estimated \$514,000 was available for scholarships this year. On behalf of the Finance Committee, he presented the WNCW write-offs for approval. After discussion, the list of write-offs were approved. Mr. Hunt presented the audit findings for the Spindale and Polk Isothermal Foundations. Mr. Matheny informed the Board of Trustees that no findings were concluded from the audits and that copies of the full report were available if desired. Mr. Hunt presented the mid-year budget summary.

Administrative Items

President Dalton presented the Gifts and Donations for approval. Mr. Dave Hunt made a motion to approve the gifts and Mr. Roger Jolly seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Hunt made a motion to approve the revisions and Mr. Chivous Bradley seconded the motion. The motion was unanimously approved.

Dr. Dolly Horton informed the Board of Trustees of an application to SACSCOC for a substantive change at the Polk Early College back in December. She discussed that SACSCOC requires the application to approve the center when the college offers more than 50% of the program offerings at another site.

Dr. Horton discussed the termination of the general association education program. As reported at the previous Board of Trustee meeting, this program is being replaced by a program that is designed for pre-health students to better prepare them for a degree in a health sciences program. The Board of Trustees discussed the types of nursing positions within health care institutions and the amount of Isothermal graduates continuing to the bachelor degree in the nursing.

Dr. Horton gave an update on enrollment. She announced an increase compared to this time last year with FTE (full-time equivalency) and headcount has decreased. President Dalton discussed the amount of time and effort the Isothermal staff spent on enrollment. He discussed the transfer general education criteria, residency for students, and decrease in population in service area.

Dr. Horton announced the increase in graduation applications compared to last year.

Mr. Toney discussed the pool repairs with the goal to reopen the second week of February. Mr. Matheny discussed the repairs. The Board of Trustees discussed the asset to the community the pool offers and the expense for maintenance and repairs. Mr. Toney discussed the former Hospice Building in Polk County and that MAHEC (Mountain Area Health Education Center) was interested in acquiring the property. Dr. Horton announced an Open Forum on February 28, 2018 with MAHEC regarding a partnership with Isothermal Community College on Dental Assistant program. Mr. Toney informed the Board that LS3P will work on a facilities master plan and the learning center project for an estimated \$45,000.

#### Personnel Items

President Dalton reviewed the changes in personnel with the Board of Trustees. Chairman Hollifield congratulate Dr. Johnny Smith on his new position as vice president at Pitt Community College.

#### Other Business

President Dalton reviewed the events and upcoming meetings with the Board of Trustees. He announced the upcoming Basket Ball Camp focused on middle school age.

A motion was made by Mr. Franklin and seconded by Mr. Hunt to go into closed session, General Statute 143-318.11.1 to prevent the disclosure of privileged information. President Dalton requested that Mrs. DeeDee Barnard remain. The Board approved the request.

Mr. Franklin made a motion to return to open session and Mr. Petty seconded the motion. The motion was unanimously approved.

Mr. Hollifield announced that the only action in closed session was the approval of closed session minutes from the November 14, 2017 meeting.

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CHAIRMAN  
MR. LEONARD HOLLIFIELD

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PARLIMENTARIAN/SECRETARY  
MR. GRADY FRANKLIN