

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 14, 2017

The Board of Trustees of Isothermal Community College met on Tuesday November 14, 2017 at 12:00 p.m. at Isothermal Community College. The following trustees were present: Chivous Bradley, Grady Franklin, Amy Jenkins, Joan King, Ray Williams, Roger Jolly, Alan Toney, Leonard Hollifield, Bill Eckler, Dave Hunt, Todd Bennett, John Condrey and Don Hofmann. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Anne Oxenreider, Robbie Walters, Dolly Horton, and Mike Gavin. Press from the Daily Courier was present.

Chairman Hollifield called the meeting to order and announced a quorum.

Mr. Adam Petit gave an update on the Isothermal Community College's Quality Enhancement Plan. He provided data to support that the plan was having success with students completing orientation and completing the ACA course. In his report, he reviewed data that documented higher success and retention of students who completed the ACA. He discussed that the ACA course is designed to work with students on mapping out their college goals. The Board discussed the success of the plan.

Agenda Confirmation

Chairman Hollifield asked the Board members if there were any additions or deletions to the agenda and none were noted. The agenda was approved

Ethics Statement

Mr. Grady Franklin asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Dave Hunt made a motion to approve the minutes from September 26, 2017. Mr. Don Hofmann seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Hofmann gave the Executive Committee report from the October 31, 2017 meeting. The purpose of the meeting was to review the agenda for today's meeting.

Mr. Chivous Bradley gave the Curriculum Committee report from the October 18, 2017 meeting. He informed the Board that the college was awarded a grant with ARC (Appalachian Region Commission) for culinary classes in the continuing education division. The college has partnered with the Rutherford County Schools to use the Rutherford Opportunity Center with updates to the kitchen area to teach the classes. The college will offer classes to the Rutherford Correction Center in the evening and high schoolers during the day in addition to other class offerings. Mr. Bradley reported that the college is in partnership with Rutherford County Schools and Polk County Schools and they are applying for a Z Smith Reynolds grant to provide training for the World Equestrian Games. Mr. Thad Harrill discussed the type of training the college will offer if the grant is approved.

Mr. Bradley informed the Board that the college was communicating with MAHEC (MOUNTAIN AREA HEALTH EDUCATION CENTER) about partnering on a dental assistant program.

Mr. Bradley discussed new programs in imaging with Health Sciences. He also informed the Board that the college was replacing the general education requirement for Health Science students enrolled in curriculum programs. This was a recommendation that the North Carolina Community College System issued for general education prerequisites for health science students to better prepare them for the health sciences programs. Mr.

Bradley informed the Board that the college was working with Rutherford County EMS on the Emergency Services program offerings and employment skill of graduates.

Mr. Alan Toney gave the Facilities Committee report from the October 10, 2017 meeting. He informed the Board of Trustees about a presentation the committee heard from Dr. Kelly Lovelace who is the chair of the TALC (Team Advancement of the Learning College) Committee researching the need for a Learning Center. The group has been researching and developing a plan to meet student needs with a centralized learning center for tutoring, computer, Moodle for online classes, mentoring, and study help. The committee has recommended renovating the Library for the centralized learning center. Mr. Toney informed the Board that based on their recommendation, the college was seeking a grant for planning the renovation. In addition, Mr. Toney gave updates on projects across campus:

- Applied Science and Workforce Development Center is continuing on schedule.
- Public Safety Training Center (Fire Training Ground). In review at state construction then out to bid as a formal project once approved by state construction.
- Barn – The Barn project is still on hold as the college continues to review the specifications of the project.
- HVAC in Foundation Performing Arts Center – The chiller has been ordered with delivery in December.
- Roofing project for Applied Sciences building – The state board of community colleges must approve the project, before a contract may be issued for the project. It is currently in the design phase. At this time, the college has not had an engineering firm to respond to requests to assist with the design phase. The college will request the project have a 20 year warranty.
- The Agribusiness program is using the large flower box outside of Business Sciences for their horticulture projects.

Mr. Toney informed the Board that the college will be working on a new master plan in 2018 as this is a requirement of SACSCOC.

Mr. Ray Williams presented a drawing of a recognition plaque to honor current and past Board of Trustee members. President Dalton informed the Board that an anonymous donor has given a portion of the expense for the two plaques and the Foundations in Spindale and Polk will fund the remaining portions of the expense to purchase the plaques. One of the plaques will be displayed in the lobby of the Foundation Performing Arts Center and in the lobby of the Polk Center.

Administrative Items

Mr. Thad Harrill gave a report from the Spindale and Polk Foundations. He informed the Board that the joint Gala event brought in around \$7,000.00 that will be distributed to each Foundation based on their sponsors. In addition, the Patriot Shoot raised over \$13,000.00 for the Spindale Foundation.

Mr. Harrill presented the Continuing Education Accountability report. President Dalton discussed the new format of the accountability report. The report contains the same information regarding class visits and enrollment, but the North Carolina Community College System has required a new format in reporting for internal audit of the continuing education audits. He requested that the report and its format be accepted by the Board of Trustees. Mr. John Condrey made a motion to suspend the rules of Article IV, Section 4.3.b.2 of the Isothermal Community College Board of Trustees Bylaws and accept the report as presented. Mr. Hunt seconded the motion and the motion was unanimously approved. Mr. Hunt made the motion to accept the Continuing Education

Accountability report and the report format as presented. Mr. Buck Petty seconded the motion and the motion was unanimously approved.

Mr. Stephen Matheny informed the Board that the fall fund drive for WNCW was successful with the radio station raising over \$200,000.

Mr. Matheny presented the equipment audit documenting all equipment items were accounted for during the audit.

President Dalton gave an update on enrollment. He announced that fall enrollment was lower than 2016 fall enrollment for FTE (Full Time Equivalent), but that the college's head count was higher. He discussed that colleges in the state are experiencing this as more students are enrolled part time.

Chairman Hollifield presented the Gifts and Donations for approval. Mr. Dave Hunt made a motion to approve the gifts and Mr. Roger Jolly seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Hunt made a motion to approve the revisions and Mr. Chivous Bradley seconded the motion. The motion was unanimously approved.

Personnel Items


President Dalton reviewed the changes in personnel with the Board of Trustees.

Other Business

President Dalton reviewed the events and upcoming meetings with the Board of Trustees.

A motion was made by Mr. Franklin and seconded by Mr. Hollifield to go into closed session, General Statute 143-318.11.1 to prevent the disclosure of privileged information. President Dalton requested that Mrs. DeeDee Barnard remain. The Board approved the request.

Mr. Franklin made a motion to return to open session and Mr. Petty seconded the motion. The motion was unanimously approved.



CHAIRMAN
MR. LEONARD HOLLIFIELD



PARLIMENTARIAN/SECRETARY
MR. GRADY FRANKLIN