

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 26, 2017

The Board of Trustees of Isothermal Community College met on Tuesday September 26, 2017 at 12:30 p.m. at Isothermal Community College. The following trustees were present: Chivous Bradley, Grady Franklin, Amy Jenkins, Joan King, Ray Williams, Roger Jolly, Alan Toney, Leonard Hollifield, Bill Eckler, Dave Hunt, Todd Bennett, John Condrey and Don Hofmann. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Anne Oxenreider, Robbie Walters, Dolly Horton, and Mike Gavin. Press from the Daily Courier was present.

Chairman Hollifield called the meeting to order and announced a quorum.

Agenda Confirmation

Chairman Hollifield asked the Board members if there were any additions or deletions to the agenda and none were noted. The agenda was approved by consent. President Dalton requested that the fall conference agenda, the performance measures, and the presentation from Atlanta Consulting Group be identified and attached to the minutes of this meeting.

Ethics Statement

Mr. Grady Franklin asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Don Hofmann made a motion to approve the minutes from June 13, 2017 and June 29, 2017. Mr. Bill Eckler seconded the motion. The motion was unanimously approved.

Trustee Items

Chairman Hollifield presented the committee chairs for approval. Mr. Eckler made a motion to approve the committee chairs and Mr. Hofmann seconded the motion. The motion was approved.

Mr. Hofmann gave the Executive Committee report from the September 13th meeting. On behalf of the Executive Committee, he made a motion to approve the Tobacco Use Policy. After discussion, the motion was unanimously approved.

Mr. Hofmann discussed the current Instructional Service Agreement with Davidson Community College and the success of the partnership. On behalf of the Executive Committee, Mr. Hofmann recommended authority to be given to the President of Isothermal Community College to approve Level II Instructional Service Agreements. After discussion on the types of service agreements, the motion was approved.

Mr. Hofmann informed the Board that the Executive Committee was developing an evaluation for the Board of Trustees and requested that Board Members give input about the evaluation to an Executive Committee Member.

Mr. Hofmann gave the Finance Committee report. He discussed the investment and liability insurance projects from earlier in the year and thanked the members and Mr. Stephen Matheny for their work and input as the outgoing chair of the Finance Committee. On behalf of the Finance Committee, he made a motion to approve the state budget DCC2-1 form for the 2017-2018 fiscal year. Mr. Hofmann also announced that the Finance Committee will give quarterly reports on the budget and any variances within the approved budget. President Dalton discussed the budget with the Board. After discussion, the state budget DCC2-1 form for the 2017-2018 fiscal year was unanimously approved.

Mr. Hofmann discussed the transition of the liability insurance carrier change in July. On behalf of the Finance Committee, he made a motion to approve additional liability coverage for cyber risk. He discussed the Board's request that the Finance Committee analyze risk and make a recommendation to the Board in the areas of cyber risk and alcohol being served at the Foundation Performing Arts Center at special events. Mr. Hofmann informed the Board that after the Finance Committee discussed the expense to hire an outside consultant to examine the college's cyber risk, the committee decided to recommend adding the cyber risk coverage for \$9,000.00 in additional premiums. Mr. Matheny discussed the type of coverage for cyber risk with malware, credit card protection, and identity theft. Mr. Matheny discussed the additional liability coverage for alcohol being served at the Foundation Performing Art Center at special events and with facility rentals at no additional increase to the premiums. After discussion on the college's liability if sued, President Dalton informed the Board that community colleges would benefit from the doctrine of governmental immunity and its liability would be capped at the limit of the liability coverage in its policy. The motion was unanimously approved.

Mr. Alan Toney gave the Facilities Committee report. On behalf of the Facilities Committee, he made a motion to approve the 3-1 Form for the Applied Sciences Roofing project. He discussed the committee's recommendation to use an engineer instead of architect firm for the roofing project. Mr. Matheny discussed that the 3-1 form is required by the state office for the project. After discussion, the motion was unanimously approved.

Mr. Toney gave an update on the current facility projects on campus beginning with the Applied Sciences and Workforce Development Building. He discussed the project lasting for 15 months and the increase in the diameter of the water lines to have additional water pressure to the new building. Mr. Toney announced that the barn project was initiated with a grant in the amount of \$300,000 in funds and that the bids for the project came in at \$800,000 to \$1,000,000. He announced that President Dalton and Mr. Matheny were working with companies to redevelop the specifications of the project for re-bidding in the future.

Mr. Toney discussed the fire training ground and announced that the college and the county are hoping to officially begin the project in the spring of 2018. The Board discussed the entrance to the fire training ground. Mr. Matheny announced that the entrance access will eventually move to Hawthorne Lane. Mr. Toney announced that the chiller project for the Foundation Performing Arts Center was approved for funding by the Rutherford County Commission.

Mr. Matheny discussed landscaping projects on the campus grounds and he will collect data and information from landscaping vendors and report back to the Facilities Committee.

Administrative Items

Chairman Hollifield presented the Gifts and Donations for approval. Mr. Dave Hunt made a motion to approve the gifts and Mr. Toney seconded the motion. The motion was unanimously approved.

Mr. Matheny discussed the Budget Revisions for approval. Mr. Hunt made a motion to approve the revisions and Mr. Buck Petty seconded the motion. The motion was unanimously approved.

Personnel Items

President Dalton reviewed the changes in personnel with the Board of Trustees. He presented the faculty contracts for approval. Mr. Bill Eckler made a motion to approve the contracts and Mr. Hunt seconded the motion.

Other Business

President Dalton reviewed the events and upcoming meetings with the Board of Trustees. Mr. Thad Harrill announced the Foundation sponsored events.

A motion was made by Mr. Franklin and seconded by Mr. Hollifield to go into closed session, General Statute 143-318.11.1 to prevent the disclosure of privileged information. President Dalton requested that Mrs. DeeDee Barnard remain. The Board approved the request.

Mr. Franklin made a motion to return to open session and Mr. Petty seconded the motion. The motion was unanimously approved.

Chairman Hollifield announced that the only action in the closed session was the approval of the closed session minutes from the June 13th and June 29th meetings.



CHAIRMAN
MR. LEONARD HOLLIFIELD



PARLIMENTARIAN/SECRETARY
MR. GRADY FRANKLIN

ISOTHERMAL

COMMUNITY COLLEGE

2017
Fall Conference
Board of Trustees
Foundation Performing Arts Center

Welcome & Student Leadership Breakfast President Dalton Trustee Franklin	8:30 Lobby
A moment with our Student Leaders SGA President Angela McKinney SGA Club Officers	9:30 Lobby
ICC Updates President Dalton Vice Presidents	9:50 Lobby
Break	10:10
Atlanta Consulting Group Vice President Matheny Atlanta Consulting Group Representative	10:20 Tanner
Performance Measures & Strategic Planning Mrs. Anne Oxenreider	11:00 Tanner
Break	12:20
Lunch & Board Meeting	12:30 Tanner

*Handouts – Media Publications, Trustee Information Packet, College Catalog and Handbook,
and WNCW Surveys*

Student Achievement

Isothermal Community College tracks student achievement through state performance measures, comparisons to national completion rates, and internal tracking of student retention. The tables below provide recent data on student achievement.

The Performance Measures for Student Success Report is the North Carolina Community College System's (NCCCS) major accountability document. This annual performance report is based on data compiled from the previous year and serves to inform colleges and the public on the performance of all North Carolina community colleges. Isothermal Community College is committed to using this system to continuously monitor, evaluate, and improve the quality of programs offered in Rutherford and Polk counties.

The 2017 Performance Measures for Student Success reports that the College was above the average college percentage in three of the seven performance measures as shown on the following chart.

<u>NCCCS Performance Measure</u>	<u>State Average</u>	<u>Isothermal</u>
<u>Basic Skills Student Progress</u>	58.3%	43.2%
<u>Developmental Student Success Rate in College-Level English Courses</u>	52.0%	60.7%
<u>Developmental Student Success Rate in College-Level Math Courses</u>	29.8%	21.8%
<u>First Year Progression</u>	69.7%	74.5%
<u>Curriculum Student Completion</u>	44.0%	42.0%
<u>Licensure and Certification Passing Rate</u>	84.1%	71.6%
<u>College Transfer Performance</u>	<u>82.8%</u>	88.9%