

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 8, 2016

The Board of Trustees of Isothermal Community College met on Tuesday, November 8, 2016 at 12:00 p.m. at Isothermal Community College. The following trustees were present: Chivous Bradley, Pat Morgan, Grady Franklin, Buck Petty, Dave Hunt, Ron Giles, Roger Jolly, Joan King, Ray Williams, Alan Toney, Leonard Hollifield, Bill Eckler, Don Hoffman, and Jacob Jackson, SGA. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Anne Oxenreider, Kim Gold, Sarah Kilgo, Marissa Sudano, Diane Dickerson, Lisa Higgins, Lisa Courtney, and Mike Gavin. Renee Collins from Rutherford County Schools was present and Press from the Daily Courier was present.

Chairman Chivous Bradley called the meeting to order and announced a quorum.

Agenda Confirmation

Chairman Bradley asked the Board members if there were any additions to the agenda and Mr. Grady Franklin made a motion to move the enrollment and accelerated academy up in the order of the agenda and Mr. Dave Hunt seconded the motion. The motion was unanimously approved.

Ethics Statement

Mr. Grady Franklin asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Leonard Hollifield made a motion to approve the minutes from September 27, 2016 and Mr. Don Hoffman seconded the motion. The motion was unanimously approved.

President Dalton discussed enrollment for the summer and fall of 2016. He announced that efforts of faculty and staff to increase enrollment especially in the career and college promise programs had made a difference. Mrs. Anne Oxenreider reviewed the enrollment numbers (see attached) and discussed the impact of losing the NC IRIS funding. President Dalton announced his appreciation for the Patriot Spirit of the members of the faculty who took on the responsibility of advising and registering high school students. He presented each of them with a certificate and Isothermal lapel pin. The faculty and staff honored were Sarah Kilgo, Marissa Sudano, Diane Dickerson, Lisa Higgins, Lisa Courtney, and Tiffany Cooper. President Dalton announced that each one would continue to represent a local high school and that the new High School Liaison would coordinate the program.

Dr. Kimberly Gold and Mrs. Renee Collins presented the Board of Trustees with a draft of the Accelerated Academy program between Isothermal Community College and Rutherford County High Schools. They discussed and previewed examples of a 5 Year Pathway for students beginning in the ninth grade of high school and if followed would graduate high school with one year of Isothermal Community College completed. The Board of Trustees reviewed a list of Isothermal Community College programs that had completed pathways and Dr. Gold announced that other programs were being mapped.

Mrs. Collins discussed the work with advising high school students to identify their career and college pathways. She discussed how the program is targeting students for a college or a career path and prepare them to be good citizens. Mrs. Collins also discussed a new grant that is funding some of the college text book expenses for high school students.

Dr. Gold discussed the reverse transfer program. The program allow students that do not complete at Isothermal Community College or another community college to receive their degree once their requirements have been met at a college within the North Carolina University system.

President Dalton introduced Mr. Jacob Jackson and welcomed him as the Student Government Association representative for today's meeting.

Trustee Items

Mr. Franklin gave the Executive Committee report. He announced that all of the items discussed during the Executive Committee meeting will be presented during the committee reports.

Mr. Ron Giles gave the Curriculum Committee report with the request that President Dalton and Dr. Gold discuss the committee's announcements. President Dalton announced the signing of an articulation agreement with Western Carolina University on November 21 at 3 pm at the Biltmore site for the WCU campus. He invited all of the Board of Trustees to the signing. He announced that this signing is an addition to the current articulation agreements with WCU. President Dalton announced discussions with Duke Energy to start a program for substation and utility work. Dr. Gold discussed the EMT (Emergency Medical Technician) program in the curriculum division. She informed the Board that the program began three years ago and that enrollment had been significantly low. She announced that the college requested an extension with the NCCCS (North Carolina Community College System) to continue the program with hopes that students will bridge over from Continuing Education EMT programs. The Board of Trustees discussed military training in the field of emergency medical and transferring that training and knowledge to their community college program. President Dalton announced a state wide initiative to review and accept military training when granting credits. Mr. Harrill announced that a culinary advisory group had met to discuss the options to implement a culinary program. Dr. Gold proposed an application to add an engineering program at Isothermal. She discussed the NCCCS approval of an engineering degree track with the college transfer program and the high interest documented on surveys from high school students. On behalf of the Curriculum Committee, Mr. Giles made a motion to approve the engineering degree program application. The motion was unanimously approved.

Mr. Leonard Hollifield gave the Facilities Committee report. He reviewed the projects that are ongoing for the campus. On behalf of the Facilities Committee, Mr. Hollifield made a motion to approve the amended EDA Project 3-1 Form for the Comprehensive Applied Sciences and Workforce Development building. After discussion, the motion was unanimously approved. On behalf of the Facilities Committee, Mr. Hollifield made a motion to approve the transfer of the Business Sciences and Communication buildings to Rutherford County for the county to obtain financing for the new Comprehensive Applied Sciences and Workforce Development building. Upon satisfaction of the

finance loan, the property will transfer back to Isothermal Community College. After discussion, the motion was unanimously approved.

Mr. Don Hoffman gave the Finance Committee report. He discussed the process of the investment RFP (request for proposals). He announced that the investment firm being recommended was the firm with the lowest management expenses and reference checks were very positive. On behalf of the Finance Committee, Mr. Hoffman made a motion to approve the Atlanta Consulting Group that is the Raymond James platform as the firm to manage the Powers Investment accounts. After discussion, the motion was unanimously approved. He announced that the next step was to meet with the firm and discuss the strategy for the account. Mr. Hoffman announced that a bid for insurance coverage for Isothermal was in process with a goal of completion by March of 2017 with a review from Isothermal Staff and the Finance Committee of the three lowest bidders.

Administrative Items

President Dalton announced a Safety & Emergency Drill on November 18 with a campus wide lock down and training. Mr. Matheny discussed some of the college's tests and checks with the automated door locks and the emergency tower and text alert systems.

Mr. Matheny announced that the WNCW Fundraiser was successful with \$188,000 raised with more funds still coming in.

Mr. Harrill announced that the Spindale Foundation raised around \$8,000 from the first annual Patriot Shoot and that Mrs. Myra Cowan chaired the event.

Mr. Harrill announced that the Polk Foundation was having a fundraiser on Saturday night at Parker Binns Vineyard. He invited the Board of Trustees to the event.

Mr. Harrill gave an up on grant applications to the Board of Trustees. He announced that the college had received grant funds from RHI Legacy for a summer camp on active living and a grant was received from Farm Credit for the barn project for agriculture programs. He announced that representatives from Tryon International Equestrian Center will be on campus on Thursday at 4 p.m. to address the community on the World International Equestrian Championships in 2018.

President Dalton presented the Gifts and Donations for approval. Mr. Eckler made a motion to approve the gifts and Mr. Hollifield seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Hollifield made a motion to approve the revisions and Mr. Hunt seconded the motion. The motion was unanimously approved.

Personnel Items

President Dalton reviewed the changes in personnel with the Board of Trustees. Mr. Franklin made a motion to approve the contracts for Lisa Higgins and Tracey Evans as instructors. Mrs. King seconded the motion and the motion was unanimously approved.

Other Business

Chairman Bradley and President Dalton announced the upcoming events. Mr. Bradley reviewed the upcoming meetings for the Trustees.

A motion was made by Mr. Franklin and seconded by Mr. Hollifield to go into closed session, General Statute 143-318.11.1 to prevent the disclosure of privileged information. President Dalton requested that Mrs. DeeDee Barnard remain. The Board approved the request.

Mr. Franklin made a motion to return to open session and Mr. Hollifield seconded the motion. The motion was unanimously approved.

Chairman Bradley announced that the only action in the closed session was the approval of the closed session minutes from the September 27, 2016 Meeting.

The meeting adjourned.


CHAIRMAN
MR. CHIVOUS BRADLEY


PARLIMENTARIAN/SECRETARY
MRS. PAT MORGAN