

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
JUNE 14, 2016

The Board of Trustees of Isothermal Community College met on Tuesday, June 14, 2016 at 8:30 a.m. at the Isothermal Community College Polk Center. The following trustees were present: Don Hofmann, Chivous Bradley, Pat Morgan, Grady Franklin, Dave Hunt, Ron Giles, David Eaker, Joan King, Ray Williams, Jackie Godlock, Leonard Hollifield, Bill Eckler, and Harrison Pack. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Dr. Kim Gold, and Alan Beam. Press from the Daily Courier and was present.

Chairman Bradley called the meeting to order and announced a quorum.

Agenda Confirmation

Chairman Bradley asked the Board members if there were any additions or deletions to the agenda. Mr. Hunt made a motion to accept the agenda as presented and Mr. Eckler seconded the motion. The motion was unanimously approved.

Ethics Statement

Mr. Franklin asked a trivia question and Mr. Hollifield identified the author of the ethics question. Mr. Franklin asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Hunt made a motion to approve the minutes from March 22, 2016 and Mr. Eaker seconded the motion. The motion was unanimously approved. Mr. Hollifield made a motion to approve the minutes from April 6, 2016 Mr. Hunt seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Franklin gave the Executive Committee report and reviewed Bylaw Article I, 1.2 Membership revision with the members. Mr. Franklin discussed the change based on new state law that removes appointments from the Rutherford County Board of Education and added appointments from the Rutherford County and Polk County Board of Commissions. The Board discussed the requirements of appointees. On behalf of the Executive Committee Mr. Franklin proposed the approval of the blanket travel for the president and announced that the travel authorization is within the service area of Rutherford and Polk Counties. Mr. Hollifield made a motion to approve the blanket travel and Mr. Petty seconded the motion. The motion was unanimously approved. On behalf of the Executive Committee Mr. Franklin recommended implementing Student Fees for official transcripts and instructional technology. Mrs. Godlock made a motion to approve the fees and Mr. Hollifield seconded the motion. The motion was unanimously approved.

Chairman Bradley thanked Mr. Eaker for his service to the college as a member of the Board and as chairman of the Finance Committee. Mr. Eaker on behalf of the Finance Committee presented the Polk County Budget Request for approval. President Dalton announced that the request will be voted on June 22, 2016. Mr. Hoffman made a motion to approve the Polk County Budget Request and Mr. Hunt seconded the motion. The motion was unanimously approved. Mr. Eaker continued with the Finance

Committee Report and discussed the investment manager request for proposals. He announced that Don Hofmann, Dave Hunt, plus one additional Trustee member due to him leaving the Board, Stephen Matheny, Amy Penson, and Mike Gavin will be on the sub-committee reviewing the requests once they are submitted. A draft of the proposal has been emailed to the subcommittee members and more information will be presented to the Finance Committee and the committee will make a recommendation to the Full Board. Mr. Matheny announced that any recommendations of investment firms to receive the proposal information for responses, please send him the contact information so he can send them notice of the bid process.

Mr. Eaker discussed the insurance request for proposals. He announced that a proposal was issued and vendors informed the college that the proposal guidelines did not allow enough time for them to submit a proposal. He informed the Board that a proposal will be submitted in October with a submission deadline in February 2017.

Administrative Items

President Dalton announced that the college along with NCSU will host our second engineering camp. Dr. Gold discussed the age groups participating in the camp. She announced that 22 campers were enrolled and the camp begins next week. President Dalton announced that some of the campers were funded through the generosity of the Max O Gardner Foundation.

Dr. Gold discussed the strategic planning cycle that is for a two year period. She informed the Board that the college just completed one cycle and is beginning a new one. She shared some of the actions and measures from the previous cycle. She discussed technology improvements and nurturing community partnerships, expanding campus life, and the collaborations with local school districts. She announced that more information will be shared at the fall conference in September. President Dalton announced his appreciation to all of those involved in the partnership award with (TIEC) Tryon International Equestrian Center. Chairman Bradley informed the Board that he had received a letter congratulating Isothermal Community College and President Dalton on his leadership of the college from Mr. Bill McBrayer that presented the partnership award at TIEC.

Mr. Franklin discussed the partnerships with local school districts and the enrollment of the high school students at Isothermal Community College and the success of the program. Mrs. King discussed the graduates from Isothermal who had not yet graduated from their high school and how impressive it is for those students and their families. President Dalton discussed the initiative for more early colleges in the state. He announced that the Research Triangle has taken over providing grant funding for continuing high school aged students taking college courses. Mr. Franklin discussed that not only is the program beneficial for college transfer students but also for the technical interested students. President Dalton discussed the success of high school graduates who complete a college course during their high school years. Mr. Hofmann discussed sharing these stories and benefits to students and parents in both Rutherford and Polk Counties.

Mr. Harrill gave an update on the grant efforts. He announced that since April 2015, the college has received \$3.5 million of funding. He discussed the work in process with grants from Golden Leaf and

planning grant requests to RHI Legacy, ARC, and others. In addition, he announced additional work force development scholarships from donors.

President Dalton informed the Board that "CSI Isothermal" will begin tomorrow. Mr. Harrill the Continuing Education course happening tomorrow with a partnership with NCSOU faculty. The course is in forensic sciences and being offered to emergency service personnel.

President Dalton discussed the audits mandated on the college. He announced the completion of the Program Audit and the positive responses from the audit process. Dr. Gold discussed the Program Audit criteria's and announced no findings for the audit of records for the 2014-2015 year as documented in a letter shared with the Board from the NC Community College System.

Vice President Matheny discussed the Equipment Audit that is completed annually. He announced that all items have been scanned and located on campus.

President Dalton presented the Gifts and Donations for approval. Mr. Hofmann made a motion to approve the gifts and Mr. Hunt seconded the motion. The motion was unanimously approved.

President Dalton discussed the state budget process and the president's association objective to allow community colleges to keep 26 million for success strategies. He announced that the NC Senate was in conference debating the budget. He discussed how budget cuts were limiting the college's ability to fund new programs which limits Isothermal's capacity to prepare workforce training. He discussed that summer funding has helped but it is challenging. He announced that enrollment had increased for the summer compared to last summer term.

Chairman Bradley requested that members of the Board of Trustees make contact with state legislators regarding the budget for the community college system. Mr. Matheny discussed communicating the importance of funding liabilities with legislators. President Dalton discussed that over 800,000 North Carolina citizens are served from the Community College system.

President Dalton presented the Budget Revisions (A-4) for approval. Mr. Hunt made a motion to approve the revisions and Mr. Eckler seconded the motion. The motion was unanimously approved.

Mr. Eckler congratulated the staff for pursuing grant funding and the college's efforts for the equine programs. He discussed the impact on the economy with the growth of equine industry.

Personnel Items

President Dalton presented a list of letters of intent to the Board for faculty. After discussion and questions on standards established for part time versus full time faculty. Dr. Gold informed the board that it is most effective for faculty to be on site at the high schools and those are mostly part time faculty contracted through the high schools. She informed them that SACSCOC does examine the percentage of full time vs part time faculty and found no concerns at reaffirmation visit. President Dalton discussed the amount adjunct faculty used in the Continuing Education programs.

Other Business

Chairman Bradley and President Dalton announced the upcoming events. Mr. Bradley reviewed the upcoming meetings for the Trustees.

A motion was made by Mr. Franklin and seconded by Don Hofmann to go into closed session, General Statute 143-318.11.3 of the North Carolina General Statutes to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee. The motion was unanimously approved. Chairman Bradley announced that the clerk to the Board and President Dalton were asked to remain.

Mr. Eckler made a motion to return to open session and Mr. Hollifield seconded the motion. The motion was unanimously approved.

Chairman Bradley announced that no action was taken in closed session and the Trustees met to review the President's annual evaluation.

The meeting adjourned.


CHAIRMAN
MR. CHIVOUS BRADLEY


PRESIDING PARLIMENTARIAN/SECRETARY
MR. GRADY FRANKLIN