

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF THE BOARD OF TRUSTEES  
JANUARY 26, 2016

The Board of Trustees of Isothermal Community College met on Tuesday, January 26 at 12:00 noon at the Foundation Performing Arts Center of the Spindale Campus. The following trustees were present: Don Hofmann, Chivous Bradley, Pat Morgan, Grady Franklin, Dave Hunt, Ron Giles, David Eaker, Todd Bennett, Joan King, Ray Williams, Buck Petty, Jackie Godlock, Leonard Hollifield, and Bill Eckler. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Donna Hood, Pamela Bradley, John Splawn, Jonathan Bland, Joe Looney, Thad Harrill, Dr. Kim Gold, Anne Oxenreider, and Robby Walters. Jean Gordon from the Daily Courier and Gayle Clayton from RC Catalyst was present.

Chairman Bradley called the meeting to order and announced a quorum.

Ms. Tiffany Cooper and Mrs. Sarah Kilgo, advisors to the Technical Honor Society gave a brief summary of the club and introduction to a video that will be shown nationally to promote the club. The Trustees previewed the video. Ms. Cooper discussed the agenda for Professional Development Day on February 4, 2016. She announced that most of the day will focus on safety.

Agenda Confirmation

Chairman Bradley asked the Board members if there were any additions or deletions to the agenda. Mr. Hofmann made a motion to approve the agenda with an addition of instructor introductions by President Dalton. Mr. Eckler seconded the motion. The motion was unanimously approved.

President Dalton introduced Mr. Jonathan Bland and Mr. John Splawn. Mr. Splawn discussed the fire training services provided by Isothermal Community College and how communities will use the new fire training facility in process of being constructed. Mr. Bland informed the Trustees that the training facility will also benefit other emergency service groups. The Trustees discussed the training ground.

Mr. Hofmann discussed the increase in activities at the Polk Center with continuing education opportunities and thanked the staff for their efforts with the Polk Center.

Ethics Statement

Mr. Franklin read a quote and no one was able to name the character from the quote. Mr. Franklin asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Hunt made a motion to approve the minutes from November 10, 2015 and Mr. Hollifield seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Franklin gave the Executive Committee report and reminded Trustees of the Statement of Economic Interest due by April 15, 2016.

Chairman Bradley appointed Leonard Hollifield, Pat Morgan, and David Eaker to the Nominating Committee.

Mr. Eaker reported from the Finance Committee and made a motion to revise the Powers Scholarship guidelines by:

- Making the scholarship available during the summer semester for residents of Rutherford and Polk counties.
- Students have the option to select one of the following per semester (with the exception of summer) in place of the current community service requirements of the scholarship:
  - Complete five (5) hours of community service
  - Complete a Human Resource Development (HRD) course
  - Provide proof of employment of 30 hours or more
  - Provide proof of deployment or other medical emergencies during the semester.
- Students may receive the scholarship for up to ten (10) semesters. Any request beyond the ten (10) semesters must be upon an appeal to administration and a showing of just cause of why the student did not complete in the requisite time.

After discussion, the motion was unanimously approved. In addition, Mr. Eaker made a motion to reaffirm the investment policy statement as written from BB&T. He announced that BB&T will be on campus during the spring conference to present on the investment fund. Mr. Hofmann made a motion to table the recommendation until more discussion. Mr. Hunt seconded the motion. Mr. Eaker announced that the Finance Committee has requested other financial institutions present investment opportunities for the fund. Mr. Matheny discussed the investment policy with the Board and announced that the college is not locked into a contract by re-affirming this policy. After discussion the motion to table the recommendation was not approved. The motion to reaffirm the investment policy statement was unanimously approved.

Mr. Hollifield reported from the Facilities Committee that the roofing projects are on schedule and hope to be completed by February 24, 2016. Mr. Hollifield announced the work from the Architecture Search Committee (Leonard Hollifield, Jackie Godlock, Stephen Matheny, Joe Looney, and Danny Searcy) and on behalf of the Facilities Committee made a motion to accept 1-LS3P, 2-ADW, and 3-Little as the top three architectural firms in the order as presented for the new Applied Science Center. Mr. Eckler made a motion to hire a project coordinator to oversee the project as a third party entity and be objective from the county and college. Chairman Bradley suggested that this be referred to the Facilities Committee. After discussion, Mr. Eckler amended his motion to have the Facilities Committee research hiring a project coordinator to oversee the project and make a recommendation to the Board of Trustees. Mr. Hofmann seconded the motion. After discussions on the timing of the project, both motions were unanimously approved.



Mrs. Godlock reported from the Trustee Recognition Ad Hoc Committee. She announced that the committee is working on the design and locations in the Foundation Performing Arts Center and the Polk Center. She discussed the work with vendors to match the décor in the Foundation.

Mr. Hofmann reported from the Naming Ad Hoc Committee that is looking into naming policies for hallways, buildings, and etc. on campus. He announced that the committee has met and are in the process of developing a revised policy for fundraising purposes. Mr. Franklin discussed naming possibilities for service to the college. Mr. Dalton announced that a revised policy has been drafted that includes both monetary donations and service naming opportunities. In addition, he announced that a TALC (Team for the Advancement of the Learning College) sub-committee is looking at naming possibilities for similar rooms and facilities on campus.

President Dalton introduced Mrs. Pamela Bradley and Dean Donna Hood who are attending to announce a change in the services for Compensatory Education. Mrs. Bradley announced the decrease of services in basic education beginning July 2016 at the Rutherford Life Services and the Polk Vocational Rehab centers due to an elimination of funding for services to students who are unable to score on the basic skills assessment test. She informed the Trustees that these are students who are intellectually challenged. Dean Hood announced that the college is researching options for classes at the centers, but that these classes will be self-supporting and there will be a charge for students.

President Dalton presented the Gifts and Donations for approval. Mr. Hollifield made a motion to approve the donations and Mrs. King seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Hunt made a motion to approve the budget revisions and Mr. Eaker seconded the motion. After discussion, the motion was unanimously approved.

President Dalton discussed the enrollment decline nationally and how the college is working to transition continuing education students to curriculum programs. He introduced Dr. Gold who gave an enrollment update and presented national and regional data on the decline of enrollment. President Dalton discussed how this trend has affected funding from the state.

Mr. Matheny announced that the WNCW fund drive in October had a goal of \$180,000 and that the radio exceeded that goal with \$197,000. He announced that the radio station will have another fundraising event in the spring. In addition, he informed the Trustees that the station is finishing up their annual audit.

President Dalton presented the Continuing Education Internal Audit. Mr. Harrill reviewed the audit with the Board of Trustees. Mr. Eaker made a motion to accept the audit as presented and Mrs. King seconded the motion. The motion was unanimously approved.

Mrs. Oxenreider presented the Isothermal 2015 Fact Book which is a collection of data on benchmarks for enrollment and student success. The Board discussed the information presented (see data shared). Mrs. Oxenreider also shared demographics and workforce data for the Foothills region.

President Dalton reviewed the changes in personnel.

Chairman Bradley and President Dalton announced the upcoming events. Mr. Bradley reviewed the upcoming meetings for the Trustees and requested a change for the March Board Meeting and Conference due to spring break.

The meeting adjourned.



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CHAIRMAN  
MR. CHIVOUS BRADLEY



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PARLIMENTARIAN/SECRETARY  
MRS. JACKIE GODLOCK

