

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
JANUARY 27, 2015

The Board of Trustees of Isothermal Community College met on Tuesday, January 27, 2015 at 11:00 noon in the Foundation Performing Arts Center. The following trustees were present: Joan King, Jackie Godlock, Don Hofmann, Chivous Bradley, Grady Franklin, John Condrey, Ron Giles, Leonard Hollifield, Pat Morgan, David Eaker, Dr. Bobby England, Shay Hahn, Buck Petty, Sarah Rodriguez, and Bill Eckler. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Kim Gold, Anne Oxenreider, Joe Looney, and Robby Walters. Erin Kidd from the Daily Courier and REaCH Student, Joah Bickley were present.

Chairman Condrey called the meeting to order at 11:05.

President Dalton introduced Mr. Joe Looney, the new Dean of Applied Sciences and Engineering. Dr. Gold informed the Trustees of Mr. Looney's background and the Trustees welcomed Mr. Looney.

President Dalton discussed the President's Council mentoring program and Mr. Thad Harrill introduced one of his mentees, Ms. Joah Bickley. Ms. Bickley played the violin for the Trustees.

Agenda Confirmation

Chairman Condrey asked the Board members if there were any additions or deletions to the agenda. Mr. Giles made a motion to approve the agenda and Mr. Hofmann seconded the motion. The motion was unanimously approved.

Ethics Statement

Dr. England asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Bradley made a motion to approve the minutes from November 11, 2014 and Mrs. King seconded the motion. The motion was unanimously approved.

Trustee Items

Chairman Condrey reminded the Trustees of Ethics Training and filing a Statement of Economic Interest with the NC Ethics Commission. He announced that Mrs. Barnard had forms and training instructions available.

Chairman Condrey appointed Mr. Hollifield as Nominating Committee Chair with Mr. Bradley, Mrs. King, Mr. Franklin, and Mrs. Hahn as committee members.

Dr. England on behalf of the Executive Committee recommended policies A-E based on the Affordable Healthcare Act to the Board for approval. Ms. Moore summarized each policy. After questions and discussions on employee categories and definitions of employee status, the motion was approved.

January 27, 2015

Page 2 of 6

Dr. England on behalf of the Executive Committee recommended policies f-g revised for SACSCOC clarification to the Board for approval. After discussion, the motion was approved.

President Dalton reviewed budget and non-budget legislative priorities with the Trustees. He announced that the NC Association of Community College Presidents and the NC Association of Community College Trustees had adopted a resolution in support of the NC Community College System priorities. Mr. Eaker made a motion to adopt the resolution and Mr. Eckler seconded the motion. After discussion, the resolution (below) was adopted.

**A RESOLUTION URGING THE GENERAL ASSEMBLY TO SUPPORT
NORTH CAROLINA'S COMMUNITY COLLEGES**

WHEREAS, North Carolina Community College instructors taught more than 800,000 students during the 2013-2014 academic year, accounting for 1 in 9 North Carolina citizens 18 and older; and,

WHEREAS, Forty percent of all wage-earners in North Carolina were taught by a community college instructor in the past ten years; and,

WHEREAS, Community college instructors teach university-equivalent courses that transfer to UNC constituent institutions under the Comprehensive Articulation Agreement; and,

WHEREAS, Local employers rely on Isothermal Community College instructors to provide a trained workforce; and,

WHEREAS, Community college instructors teach more than 800 continuing education courses with over 300 courses leading to a state-regulated or industry-recognized credential; and,

WHEREAS, Community college instructors provide customized workforce training to business and industry; and,

WHEREAS, Isothermal Community College instructors and staff are highly-trained, experienced, and dedicated employees who are the key to student success; and,

WHEREAS, Isothermal Community College instructors and staff help citizens obtain higher-paying jobs, help employers by providing a skilled workforce, help families by providing high-quality, cost-effective education; and,

WHEREAS HOWEVER, North Carolina Community College instructor and staff salaries rank among the lowest nationally and in the Southeast; and,

WHEREAS, Employers have expressed the need to develop a pipeline of talented workers to meet current and future workforce demands, but there is an "interest gap" in technical careers among young people; and,

WHEREAS, In order to prepare North Carolina's workforce, Isothermal Community College must have

up-to-date equipment and technology; and,

WHEREAS, North Carolina Community Colleges operate one of the largest higher education IT systems in the U.S. and colleges must move to a new operating platform before the current platform reaches end-of-life; and,

WHEREAS, Teaching the Universal General Education Transfer Courses (UGETC) that transfer to all UNC constituent institutions will provide Isothermal Community College students the opportunity to earn additional transfer credits at a lower cost to both the student and the State; and,

WHEREAS, Veterans are a vital part of North Carolina's economy and Congress has mandated in-state tuition for certain veterans and their dependents.

NOW, THEREFORE LET IT BE RESOLVED THAT THE BOARD OF TRUSTEES OF ISOTHERMAL COMMUNITY COLLEGE strongly urges the General Assembly to invest in North Carolina's community colleges by:

Closing the Salary Gap for Community College Instructors and Staff by allowing colleges to retain \$59

million now returned to the State as a part of management flexibility cuts and invest those funds in instructor and staff salaries;

Closing the Interest Gap by appropriating \$7 million in recurring funds over two years to establish a fund to match business, philanthropic and local funding to place community college-employed career coaches in high schools;

Closing the Technology Gap by:

Appropriating \$10 million in non-recurring funds for equipment to provide a significant infusion of funds to support equipment for programs leading to well-paying jobs; and,

Appropriating \$5 million in recurring funds to provide support to pilot up to nine colleges to move to a hosted "cloud" environment as required by State ITS which is expected to be more technically efficient and allow colleges to begin to move to a new platform;

Authorizing year-round funding for Universal General Education Transfer Courses (UGETC) which transfer to all UNC constituent institutions;

Supporting veterans and their dependents by funding in-state tuition for veterans and dependents as required by federal law.

President Dalton announced that the college had recently completed its bi-annual financial audit. Mr. Matheny discussed the Financial Statement Audit process for the 2013-2014 year. Mr. Matheny announced that no findings were noted from the audit and congratulated the business office staff. Mr. Matheny announced that the final audit packet was available.

Mr. Matheny discussed a 1% call back from the NC Community College System Office to cover a short fall of revenues received. Mr. Matheny informed the Trustees that the college held 2% at the beginning of the budget year in preparation of a budget call back. He announced that the college was in good shape to make the 1% reversion. The Board discussed timeframes and additional reversions. Mr. Matheny announced that payroll is the first priority with other costs such as supplies and travel being limited.

Administrative Items

President Dalton presented the Gifts and Donations for approval. He discussed events at the Foundation Performing Arts Center. Mrs. King made the motion to accept the gifts and donations and Mr. Hofmann seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Eaker made a motion to approve the Budget Revisions and Mr. Eckler seconded the motion. After discussion, the motion was unanimously approved.

President Dalton recognized the SGA President, Ms. Sarah Rodriguez. Ms. Rodriguez announced a Black History Month event on February 16, 2015 at 11:00 a.m. and invited the Board to a question and answer luncheon following the event.

President Dalton discussed enrollment with the Board, informing the Trustees that the college is looking at how to appeal to the "Adult Learner" population. He informed the Trustees that the High School aged population for enrollment was good. Dr. Gold discussed the 5% decrease in enrollment from fall registration, but that those numbers were incomplete as the High School registration numbers are due next week. Mr. Harrill discussed upcoming continuing education courses in equine and hospitality. He discussed emergency services training and the increase in enrollment for those classes.

Mr. Matheny announced the start of fire training courses on the new fire training ground. He discussed the construction project and the work with the fire training committee to re-submit designs to the state construction for approval followed by the design phase. He informed the Trustees that the 50 X 60 pad was already in place.

President Dalton announced that Isothermal is one of 12 finalists for the Bellwether award. He informed the Trustees that Dean Alexander was in Florida to accept the finalist award and to make a presentation about the articulation agreement with Western Carolina University. He announced that 27 Isothermal students transferred to WCU under the articulation agreement.

President Dalton discussed the program audit process and discussions within the NC Association of Community Colleges Presidents on revising the process and timing of the audits. Dr. Gold announced that Isothermal Community College program audit just completed and she was expecting no significant findings from the audit. She informed the Trustees that due to Isothermal having 9th and 10th high school aged enrolled in college courses, the auditor's office had requested that Isothermal be a pilot school in auditing procedures for that population group.

President Dalton announced that WNCW had just completed a financial audit. Mr. Matheny discussed the audit process and that LB&A Certified Public Accountant, PLLC firm conducted the audit with an outcome of an unqualified opinion with no findings. He announced that February 9, 2015 was the closing date for the WNCW translator and the closing documents were currently being reviewed.

Mr. Harrill announced a \$204,000 donation to the Polk County Foundation for unrestricted funds. He presented the Continuing Education Internal Audit that the college conducts to assess the department's record keeping.

President Dalton presented the changes in personnel and requested a motion to accept Brittany Hudgins as a PNE Instructor. Mrs. Godlock made a motion to approve Brittany Hudgins as a PNE Instructor and Mrs. King seconded the motion. The motion was unanimously approved.

President Dalton announced the upcoming events.

Trustee Items (Deferred)

A motion was made by Dr. England and seconded by Mr. Eaker to go into closed session, General Statute 143-318.11.6 of the North Carolina General Statutes to consider qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee. The motion was unanimously approved.

Mr. Eckler made a motion to return to open session and Mr. Giles seconded the motion. The motion was unanimously approved.

President Dalton announced that he was naming Dr. Kimberly Gold, subject to Board confirmation, as Executive Vice President of the college in addition to her current duties. The intent is to recognize her achievements and qualifications and her position as a finalist in the presidential search. In addition, as Executive Vice President, she will closely work with the President regarding all aspects of the college and head specific projects and provide continuity to the initiatives and innovations the college is pursuing.

Mr. Franklin made a motion to confirm President's Dalton's recommendation to name Dr. Kimberly Gold as Executive Vice President. Mr. Bradley seconded the motion and the motion was unanimously approved.

The meeting adjourned by general consent.



CHAIRMAN
MR. JOHN CONDREY



PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK