

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 30, 2014

The Board of Trustees of Isothermal Community College met on Tuesday, September 30, 2014 at 12:30 noon in the Foundation Performing Arts Center. The following trustees were present: Joan King, Jackie Godlock, Don Hofmann, Chivous Bradley, Grady Franklin, John Condrey, David Eaker, Ron Giles, Leonard Hollifield, Pat Morgan, Dr. Bobby England, Shay Hahn, Buck Petty, and Bill Eckler. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Kim Gold, Robby Walters, Anne Oxenreider, Kim Alexander, and Mike Gavin. Erin Kidd from the Daily Courier was present.

Chairman Condrey called the meeting to order at 1:00 p.m.

Agenda Confirmation

Chairman Condrey asked the Board members if there were any additions or deletions to the agenda. Mr. Eckler made a motion to approve the agenda and Mrs. Hahn seconded the motion. The motion was unanimously approved.

Ethics Statement

Dr. England asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Bradley made a motion to approve the minutes from June 10 and September 9 Board meetings and Mrs. Morgan seconded the motion. The motion was unanimously approved.

Trustee Items

Dr. England on behalf of the Executive Committee recommended the following policies for Board approval:

1. Solicitation and Acceptance of Funds or Grants, 201-03-01BP
2. Substantive Change, 202-02-04BP
3. Faculty Evaluation Policy, 304-01-00BP
4. Writer in Residence Program, 306-02-10BP
5. Academic Standing and Appeals Procedure, 401-02-00BP
6. Attendance Policy, 401-02-01BP
7. Refund of Student Activity Fee, 601-01-02BP
8. Written Student Complaint, 601-02-02BP

Dr. Gold addressed each policy revision and answered questions from the Board. After discussion, the motion was unanimously approved.

President Dalton presented policy 802-01-00BP, Community Use of Facilities and 701-02-00BP, Facility Rental Receipts for approval. Chairman Condrey made a recommendation on behalf of the Executive Committee to approve the policies. After discussion, the motion was unanimously approved.

Chairman Condrey on behalf of the Executive Committee recommended the Cosmetology Fee Schedule for approval. After discussion, the motion was unanimously approved.

Mrs. Morgan on behalf of the Executive Committee recommended the optional student activity fee for use of the weight room. Mr. Matheny discussed the opening of the weight room as a part of increasing student life and supervised by Mr. Chuck Summey with Mrs. Ruth Colnot and the Student Government Association. After discussion about schedules, student insurance, and liabilities, the motion was unanimously approved.

Chairman Condrey requested that President Dalton present the Foundation Performing Arts Center rate schedule for information. President Dalton reviewed the new rate schedule with the Board.

Mr. Bradley on behalf of the Facilities Committee recommended the acceptance of the "Caldwell" property located behind the soccer fields of .92 acres for \$10,000. After discussion, the motion was unanimously approved.

Mr. Eaker on behalf of the Facilities Committee recommended the acceptance of the architectural firm Steward, Cooper, & Newell to begin developing the fire training grounds. Mr. Matheny discussed the time line and process with state construction. After discussion, the motion was unanimously approved.

Chairman Condrey announced the Facilities Committees' discussion on the application for a Federal Grant. The Committee discussed applying for a Federal Economic Development Grant that has a very success rate for applicants who has a matching partner of 20% to 50% of the amount seeking. This grant application will be for the Comprehensive Applied Science Center. The application process is due this December and rough/drafted floor plans must accompany the application. Mr. Scott Baker of LS3P has agreed to complete the rough drawings for \$2500. Chairman Condrey discussed other Applied Sciences Centers that he has visited. He made a recommendation that the Facilities Committee along with Isothermal staff and faculty, residents and/or community leaders (chosen by the Facilities Committee) establish a planning committee for the design of the Comprehensive Applied Science Center. The Board had no objections.

Mr. Eaker on behalf of the Finance Committee recommended the acceptance of the Bond Resolution to allow college officials: President Dalton, Vice President Matheny, and Controller Penson to endorse bonds. Mr. Matheny discussed the liquidation of the Furches Bonds and the Board discussed having multiple signatures. After discussion, the motion was unanimously approved.

Administrative Items

President Dalton presented the Gifts and Donations for approval with a discussion of the Lowes donation of plants. Mr. Eaker made the motion to accept the gifts and donations and Mr. Eckler seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Eaker made a motion to approve the Budget Revisions and Mrs. King seconded the motion. After discussion, the motion was unanimously approved.

Dr. Gold introduced Dean Alexander who introduced Mrs. Sudano & Mr. Childress, Accounting Faculty in the Business Sciences division. They discussed the industry requests from local business and advisory board members for Isothermal Community College to offer an Accounting degree. Mrs. Sudano discussed their goal to get the program started in spring 2015. Dean Alexander discussed that the Accounting Degree program is only an addition of four classes. Dr. Gold discussed the program approval process from SACSCOC and the NC System Office. Dean Alexander discussed the changes in the application process for the NC System Office. Mr. Franklin made a motion to approve the accounting program and Mrs. Hahn seconded the motion. After discussion, the motion was unanimously approved.

Dean Alexander made a presentation on the Agribusiness program and the courses for the program. She announced that this will be a substantive change prospectus application with SACSCOC. She discussed faculty needed for the program and the due diligence in establishing a program that is transferable. The presentation included four different tracks including courses beginning in career and college promise pathways at the high school level. Mrs. King made a motion to approve the program of Agribusiness and Mr. Eckler seconded the motion. After discussion, the motion was unanimously approved.

President Dalton presented the letters of notification of election filing for a matter of information to the Board.

President Dalton presented the Faculty Contracts for Board approval. After discussion, the motion was unanimously approved.

Mr. Matheny announced that a meeting may need to be called to accept a bid regarding the sale of a translator for WNCW and that the upset bid will end by the end of the day.

Trustee Items (Deferred)


A motion was made by Dr. England and seconded by Mrs. Hahn to go into closed session, General Statute 143-318.11.1 of the North Carolina General Statutes to prevent the disclosure of privileged information. The motion was unanimously approved.

Dr. England made a motion to return to open session and Mrs. Hahn seconded the motion. The motion was unanimously approved.

Chairman Condrey announced that the only action in closed session was the approval of closed session minutes.

Dr. England made a motion to adjourn the meeting and the meeting was adjourned by general consent.


CHAIRMAN
MR. JOHN CONDREY


PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK