

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
JANUARY 28, 2014

The Board of Trustees of Isothermal Community College met on Tuesday, January 28, 2014 at 12:00 p.m. at the Polk Center. The following trustees were present: Chivous Bradley, Grady Franklin, John Condrey, Jackie Godlock, Ron Giles, Leonard Hollifield, James Hutchins, Dr. Bobby England, Joan King, Shay Hahn, and Don Hofmann. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Kim Gold, Anne Oxenreider, and Mike Gavin. Erin Kidd from the Daily Courier was also present.

Chairman Franklin called the meeting to order.

Agenda Confirmation

Chairman Franklin asked the Board members if there were any additions or deletions to the agenda. Mr. Giles made a motion to approve the agenda and Mrs. Hahn seconded the motion. The motion was unanimously approved.

Ethics Statement

Mr. Condrey asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Hollifield made a motion to approve the minutes from the November 12, 2013 board meeting and Mr. Bradley seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Condrey reminded the Trustees that Statements of Economic Interest are due to the state by April 15, 2014. He announced that the instructions and the "No Change" forms were at each Trustee's seat and if the long form was needed that Mrs. Barnard had copies available.

Chairman Franklin announced the appointments to the Nominating Committee as Mr. Hollifield as Committee Chair, Mrs. Hahn, and Mr. Bradley. Mrs. Barnard announced the first meeting of the Nominating Committee as March 11.

Mr. Condrey made a motion on behalf of the Executive Committee to approve the recommendation for Trustee Emeritus status as documented (A-1). Mr. Giles discussed the list and Chairman Franklin read aloud the nominations, the motion was unanimously approved.

Mr. Hollifield referred the Facilities Committee report to Mr. Giles. Mr. Giles announced that the committee was looking into a way to honor past and future presidents and hope to have a recommendation at the next meeting.

Administrative Items

President Dalton announced that the third party review of the facilities for the Rutherford campus was complete. Mr. Chester Melton conducted the review and will present at the next meeting. President

Dalton requested the same type of review for the Polk Center and the Board discussed when and who to approach for the review.

President Dalton introduced Mrs. Anne Oxenreider and defined the purpose of SACS (Southern Association of Colleges and Schools). Mrs. Oxenreider gave a report regarding our SACS re-accreditation process and the substantive change visit next week with the relocation of the nursing programs. She discussed the re-affirmation process of 2016 and informed the Board that the college was 60% complete with the report. She discussed how the Campus Print Shop and IT were using technology to make Isothermal innovative and efficient. In addition, she discussed student competencies using computer systems to gather data and determining deficiencies and efficiencies of our student's computer skills and that this allowed for the college to focus on student needs. Mrs. Oxenreider discussed additional assessments of graduates from the college's adult high school.

President Dalton discussed Mrs. Oxenreider's work with the strategic plan for Isothermal Community College and the how the college is looking to the future. Mr. Hutchins discussed how the College views SACS as an opportunity rather than a burden. He requested an update on how the nursing relocation has affected the main campus and details of the lease agreement with the Rutherford County Schools.

Dr. Gold discussed how the relocation of the nursing classes impacted the main campus with additional space and schedule flexibility to meet the needs of students. Chairman Franklin requested a summary of the services available to students off-site. Dr. Gold discussed how the nursing program is designed and that services are brought to the RLC. Dr. Gold explained that nursing students must complete all of the "Gen. Ed" courses at the main campus before beginning the course work at the RLC. Dr. Gold informed the Board of the process to increase the number of students accepted in the program and now with additional space, an expansion of the LPN and RN programs were being considered.

Mr. Matheny discussed the cost of the renovations with the RLC in comparison with building a new facility and the lease agreement with RCS for the additional space for the nursing program.

President Dalton discussed the World View visit for Professional Development Day and that Mr. Giles was a board member of World View. He discussed the global economy and the panelists for the day (Keith Dye, Trelleborg; Pell Tanner, Tanner Companies; Sumy Joseph, DNA Testing Lab; Dr. Anthony Negbenebor, Dean of Business at Gardner Webb University). Dr. Gold discussed the events of the day and gave some background information on each of the speakers. Mr. Giles discussed the World View organization and how the event was unique to community colleges.

President Dalton presented the Gifts and Donations (A-2) for approval. Mr. Hutchins made the motion to accept the gifts and donations and Mrs. Hahn seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Matheny discussed the reversions. Mr. Bradley made a motion to approve the Budget Revisions (A-3) and Mr. Hoffmann seconded the motion. After discussion regarding longevity, the motion was unanimously approved.

President Dalton gave a budget and enrollment update. He informed the Board that enrollment had decreased about 11% but the college was back to the 2008/2009 enrollment numbers. He discussed the budget and reversions for this fiscal year. President Dalton discussed the upcoming state budget and the possible loss for non-recurring funds as well as a pay increase for staff and faculty. After consideration of these issues, Dr. England made a motion to approve a funding resolution (A-4) and Mr. Hollifield seconded the motion. After discussion and call for question, the motion was unanimously approved.

President Dalton announced that the college had just completed a program audit and were awaiting the findings. He discussed the process of the audit.

President Dalton announced that WNCW had just completed an audit with “no findings”. Mr. Matheny discussed the audit process with the Board that is required by the Public Broadcasting system. He discussed the membership and donations that the radio station received. He announced that revenues decreased 3% but spending had decreased by 4%. The Board discussed how much revenue was due to the fundraising efforts of the radio station. President Dalton discussed the asset of the radio station.

President Dalton announced that Isothermal Community College supported the Rutherford County Schools on obtaining a grant and discussed that the grant application was for STEM (Science, Technology, Engineering, & Math) education for middle school aged students.

Mr. Harrill presented the Continuing Education Internal Audit (A-5) to the Trustees for information and that Continuing Education met or exceeded expectations.

The Board discussed the need for training for the hospitality industry.

Mr. Harrill gave a workforce development update with students obtaining training for the our newest industries of Horsehead, Trelleborg, and leadership training with Polk County Schools and the outdoor adventure company, The Gorge. He also gave an update on the equine and truck driving program.

Mr. Gavin discussed the new text alert system with the Trustees and how to sign up as a participant in the system.

Personnel

President Dalton reviewed the changes in personnel with the Board Members for retirements, separations, and statements of appointment.

Other Business

President Dalton announced the upcoming events around campus.


Trustee Items (Deferred)

A motion was made by Mr. Condrey and seconded by Mrs. Hahn to go into closed session, General Statute 143-318.11.1 of the North Carolina General Statutes to prevent the disclosure of privileged information. Mr. Matheny was requested to remain. The motion was unanimously approved.

Mr. Hollifield made a motion to return to open session and Mr. Bradley seconded the motion. The motion was unanimously approved.

Chairman Franklin announced that the only action during the closed session was the approval of closed session minutes.

Dr. England made a motion to adjourn the meeting and Mr. Giles seconded the motion. The motion was unanimously approved and the meeting was adjourned.


CHAIRMAN
MR. GRADY FRANKLIN


PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK