

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 12, 2013

The Board of Trustees of Isothermal Community College met on Tuesday, November 12, 2013 at 12:00 p.m. in the Foundation Performing Arts Center. The following trustees were present: Buck Petty, Chivous Bradley, Grady Franklin, John Condrey, Jackie Godlock, Ron Giles, Leonard Hollifield, James Hutchins, Dr. Bobby England, Pat Morgan, David Eaker, Shay Hahn, and Don Hofmann. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Kim Gold, Tabitha Bailey, Dr. Kathy Ackerman, and Mike Gavin. Erin Kidd from the Daily Courier was also present.

Chairman Franklin called the meeting to order.

Agenda Confirmation

Chairman Franklin requested an amendment to the agenda in that the Board hear items A&B outlined in the VI. Administrative Items prior to IV. Consideration of Minutes. Mrs. Godlock made a motion to accept the amended agenda and Leonard Hollifield seconded the motion. The motion was unanimously approved.

Ethics Statement

Mr. Condrey asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Staff Reports

Dr. Kathy Ackerman presented information on the Arts & Sciences division (see attached).

Ms. Tabitha Bailey presented information on the partnership with Polk County High School and the Polk Early College High School (see attached).

Minutes Consideration

Mr. Eaker made a motion to approve the minutes from the September 24, 2013 board meeting and Dr. England seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Full-Time Faculty Workload Policy, 305-01-00 BP. He informed the Board that the policy was reviewed and approved by the Curriculum Committee, but some questions by Faculty Senate warranted additional review of the policy under section 5. The policy recommendation is identical to the recommendation of the Curriculum Committee except section 5 has been removed and the existing language has been inserted. After discussion, the motion was unanimously approved.

Mrs. Morgan gave the curriculum report. She made a motion on behalf of the Curriculum Committee to approve the Adjunct Workload Policy, 305-01-01 BP (A-2). After discussion, the motion was unanimously approved.

Mr. Hollifield gave the facilities report. He informed the Board that the Facilities Committee received updates on the current & upcoming renovation projects on campus and the need for additional building renovation and repairs. He continued his report by informing the Board that the Committee was looking into trees and benches to honor the college's previous presidents.

Dr. England gave the finance report. He informed the Board that the Finance Committee unanimously agreed that the Board of Trustees were following the policies outlined in the Board Bylaws and should not become involved in developing the budget. The Committee and Administration agreed that any Board of Trustee member wanting to see the departmental budget sheets, on a quarterly basis, will be given a copy upon request through the Finance Chair, Board Chair, or President. The Committee also agreed to have quarterly updates of any significant changes. Furthermore, the Committee determined that any Board Member desiring budget information or desiring comments on the budget should do so through the Finance Chair or Board Chair.

Administrative Items

Dr. Kathy Ackerman presented a report on the Arts & Sciences division of the college (see attached handout).

Ms. Tabitha Bailey presented a report on the Polk High School and Isothermal Community College partnership (see attached handout).

President Dalton presented the Gifts and Donations (A-3) for approval. Mr. Hollifield made a motion to approve the Gifts and Donations and Mrs. Hahn seconded the motion. The motion was unanimously approved.

President Dalton presented the Budget Revisions for approval. Mr. Eaker made a motion to approve the Budget Revisions (A-4) and Mrs. Godlock seconded the motion. After discussion, the motion was unanimously approved.

President Dalton presented the Strategic Plan for approval. Dr. Gold discussed the process of establishing the plan and what input from the Board of Trustees was used in the plan. Mr. Hutchins made a motion to approve the Strategic Plan (A-5) and Mr. Hollifield seconded the motion. After discussion, the motion was unanimously approved.

Personnel

President Dalton reviewed the changes in personnel with the Board Members for retirements, separations, and statements of appointment.

Other Business

President Dalton announced the upcoming events around campus.

Trustee Items (Deferred)

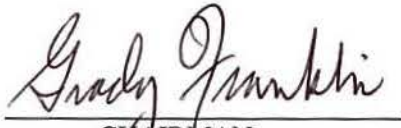
A motion was made by Mr. Condrey and seconded by Mrs. Morgan to go into closed session, General Statute 143-318.11.1 of the North Carolina General Statutes to prevent the disclosure of privileged

information. All of the Administration Staff was requested to stay. The motion was unanimously approved.

Mr. Condrey made a motion to return to open session and Mrs. Morgan seconded the motion. The motion was unanimously approved.

Chairman Franklin announced that no action was taken during the closed session.

Mr. Hollifield made a motion to adjourn the meeting and Mrs. Hahn seconded the motion. The motion was unanimously approved and the meeting was adjourned.



CHAIRMAN
MR. GRADY FRANKLIN



PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK

Arts and Sciences

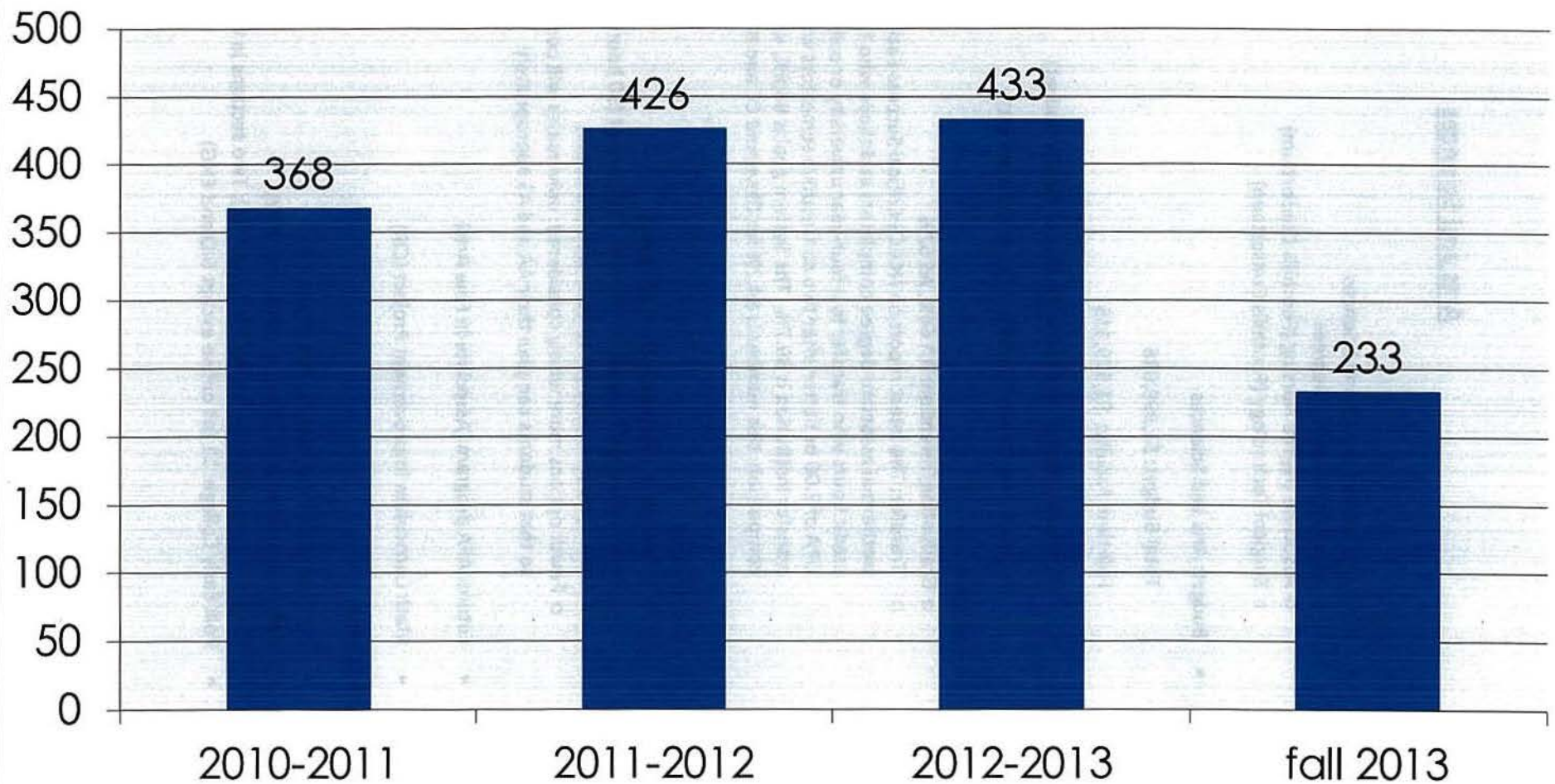
- Programs located in Arts and Sciences
 - AA and AS Transfer Degrees
 - Associate Degree Nursing (Foothills Consortium)
 - Surgical Technology (Foothills Consortium)
- Budget: Arts and Sciences
 - Total Budget: \$1,999,036
 - Full-time Faculty: \$1,579,115
 - Part-time Faculty: \$244,050 (15.45% of faculty budget)
 - Supplies and Travel: \$83,965 (4.2% of total budget)
- Enrollment:
 - Graduation/retention: AA 64%, AS 62%
 - Transfer: The latest report on NCCCS Critical Success Factors shows that among Isothermal associate degree completers and those who have completed 30 or more credit hours who transfer to a four-year university or college, the percentage who earn a GPA of 2.00 or better after two consecutive semesters within the academic year at the transfer institution is 89.7%. The System goal is 93.8%, with a baseline of 71.2%. By comparison, this number is 84.2% for Cleveland CC and 83.3% for McDowell TCC.
- CAA revision
 - Reduction in total hours from 65 to 60
 - Universal General Education Transfer Component (30 hours)
 - Pre-majors pathways yet to be shared (30 hours)
 - Fewer options more wisely considered: universities will post their pre-major requirements so that students can plan their AA and AS appropriately
- Future: AFA program (Associate in Fine Arts)
- Math Curriculum Improvement Project (CIP)

High Schools:

- Number of CCP sections (Spring 2014): 13
- Polk High School: (Fall 2014): 4 (ENG, BIO, PHY)
- REaCH: Four sections in the fall (HEA and ACA); Two sections in the spring (ACA)
- Polk Early College: 11 (all online except BIO and ENG)

POLK ENROLLMENT TRENDS

Total Polk Course Registrations



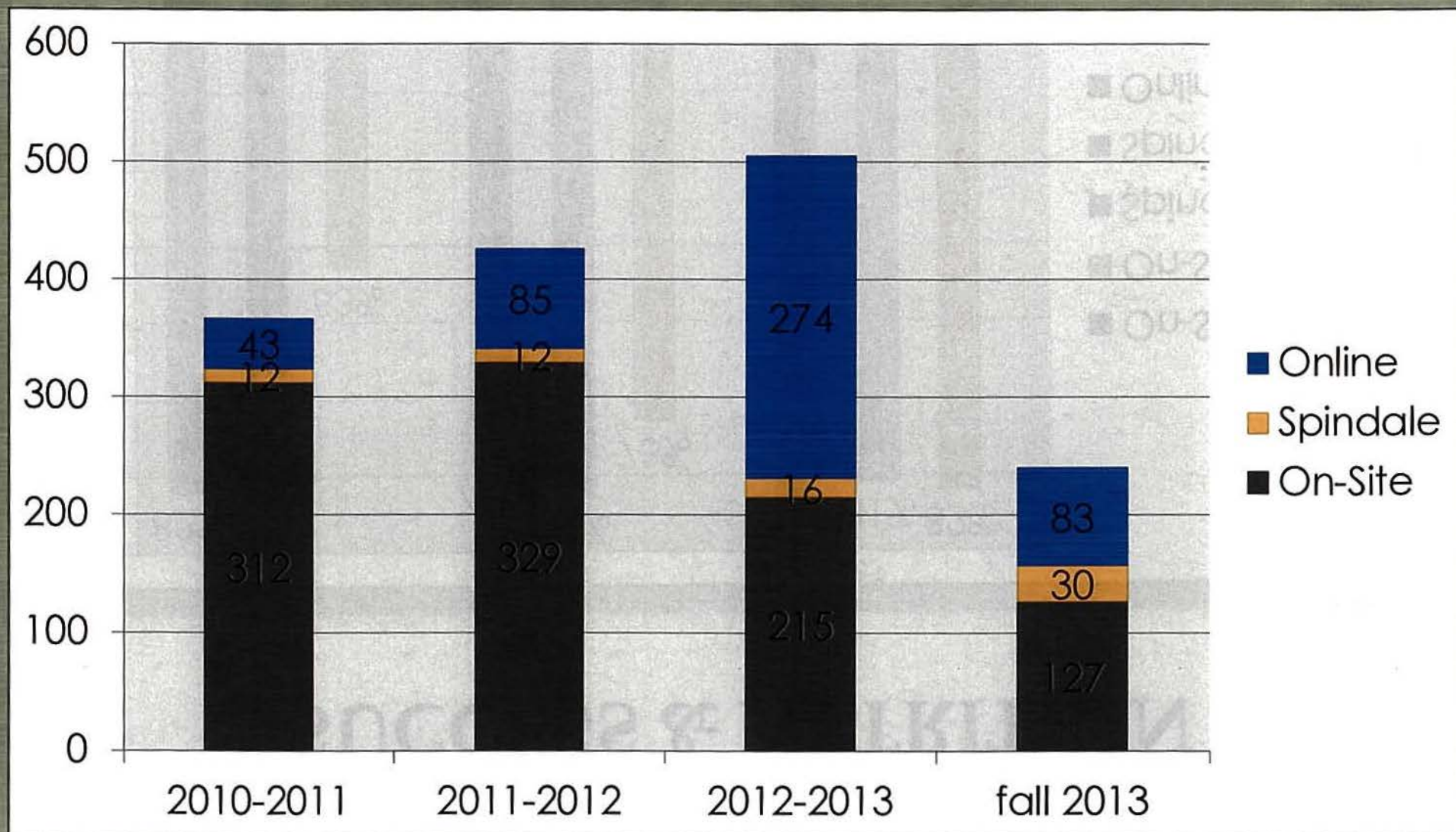
ENROLLMENT & COURSES



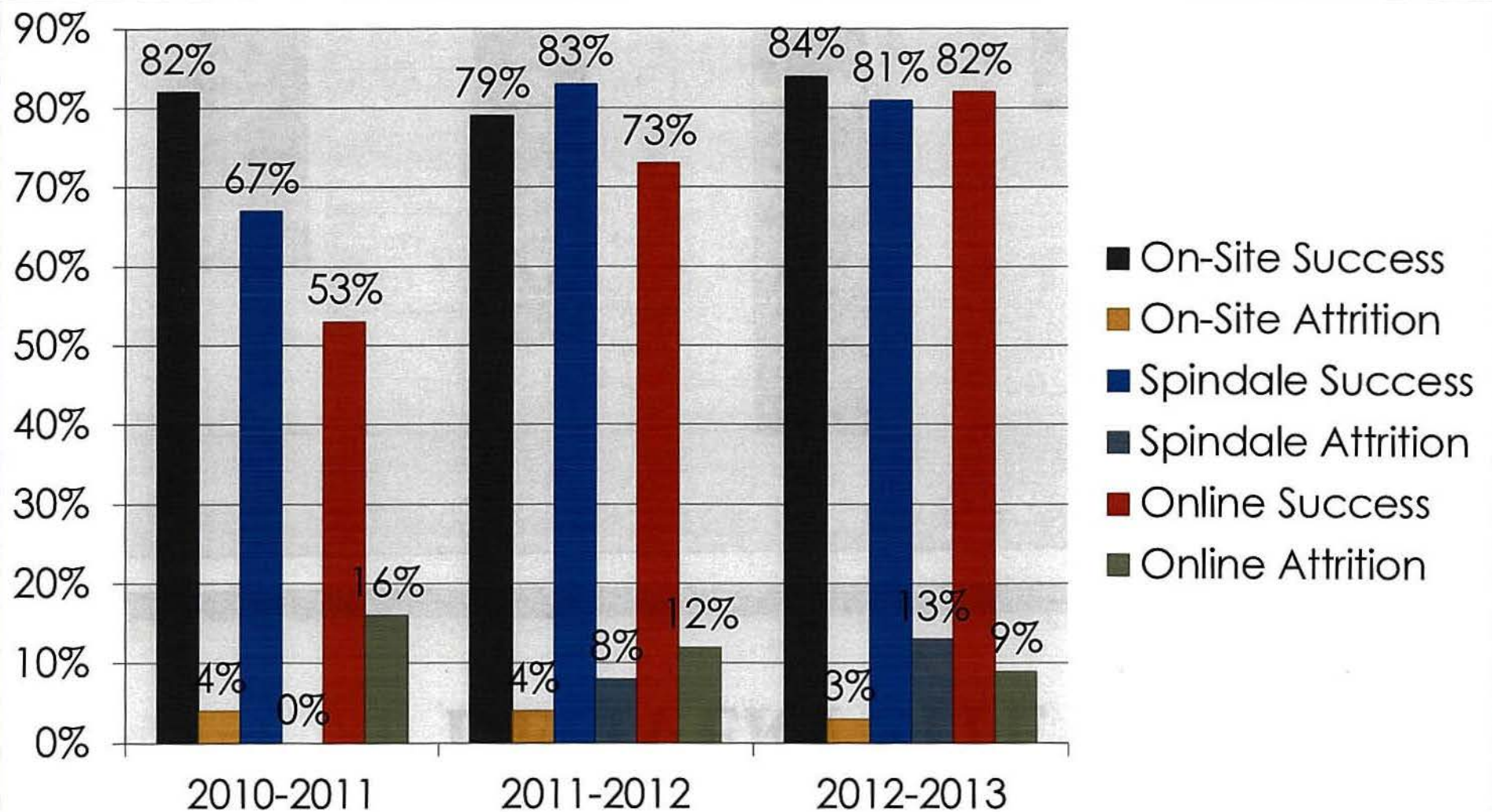
POLK ON-SITE COURSES

2010-2011	2011-2012	2012-2013	2013-2014
Polk County High School			
CJC 111 & 121	CJC 111 & 121	CJC 111 & 121	BIO 111 & 112
CJC 112 & 131	CJC 112 & 131	CJC 112 & 131	CJC 111 & 121
CJC 113 & 141	CJC 113 & 141	CJC 113 & 141	CJC 112 & 131
CJC 212 & 232	CJC 213 & 232	ENG 111 & 113	CJC 113 & 141
ENG 111 & 113	ENG 111 & 113	*CIS 110 online	ENG 111 & 112
WEB 110 & 210	WEB 110 & 210		PHY 110 & 110A
WLD 115			*CIS 110 online
Polk County Early College			
PED 110	BIO 111 & 112	BIO 111 & 112	BIO 111 & 112
	ENG 111 & 113	BIO 155	BIO 140 & 140A
	PED 110	ENG 111 & 113	ENG 111 & 113
		PED 110	ENG 232 & 241
			PED 110

DELIVERY SITE



SUCCESS & ATTRITION



STUDENT SUCCESS

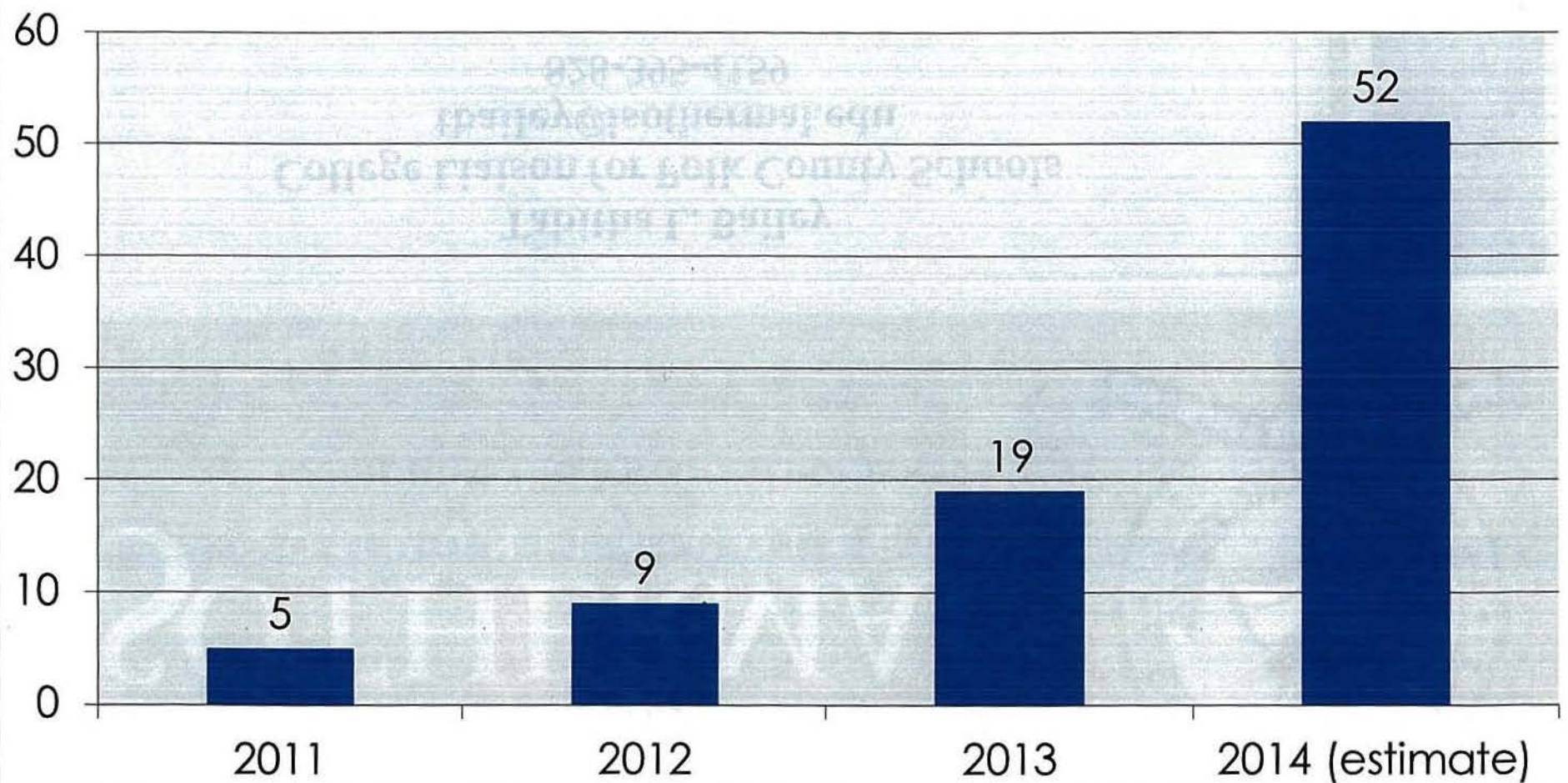


ISOTHERMAL CREDENTIALS

- 2012-2013
 - 1 Certificate (PCHS)
- 2013-2014 anticipated
 - 1 Transfer Diploma (PCEC)
 - 4 Associate's Degree (PCEC)

AVERAGE PCEC GRADUATE CREDITS

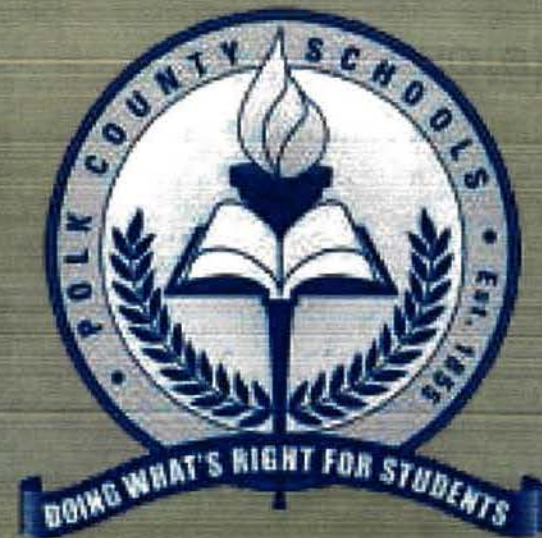
Credit Hours



ISOTHERMAL

COMMUNITY COLLEGE

To Improve Life Through Learning



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RECENT PARTNERSHIP NEWS

- CIS 110 collaborative meeting, Oct. 4
- High School to College Summit, Oct. 7
- Polk/Isothermal meeting, Nov. 8
- Future expansion of Polk County Early College
- Potential for growth of Polk County High School on-site courses (ex: increase BIO & PHY)
- First college-credential early college graduates

