

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 24, 2013

The Board of Trustees of Isothermal Community College met on Tuesday, September 24, 2013 at 12:30 p.m. in the Foundation Performing Arts Center. The following trustees were present: Buck Petty, Chivous Bradley, Grady Franklin, John Condrey, Jackie Godlock, Ron Giles, Leonard Hollifield, James Hutchins, Dr. Bobby England, Pat Morgan, David Eaker, Shay Hahn, and Don Hofmann. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, Kim Gold, and Robby Walters. Erin Kidd from the Daily Courier was also present.

Chairman Franklin called the meeting to order.

Welcome and Oath of Office

Chairman Franklin welcomed the new members and Mrs. Penson administered the oath of office to Mrs. Morgan, Mr. Giles, and Mr. Hofmann.

Agenda Confirmation

Chairman Franklin asked the Board members if there were any additions or deletions to the Agenda. Mr. Giles made a motion to approve the agenda and Mr. Petty seconded the motion. The motion was unanimously approved.

Ethics Statement

Mr. Condrey asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Hutchins made a motion to approve the minutes from the June 11, 2013 board meeting and Mr. Giles seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Condrey made a motion on behalf of the Executive Committee and Chairman Franklin to approve the Committee Chairs (A-01). After discussion, the motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Student Activity Fee Policy, 601-01-00 BP (A-02). After discussion, the motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Fee Schedule (A-03). After discussion, the motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Fee Schedule Career & College Promise – East Rutherford High Location (A-04). After discussion, the motion was unanimously approved.

Dr. England gave the Finance Committee report and presented the Budget-DCC2-1 Form (A-05) for approval on behalf of the Finance Committee. President Dalton informed the Board about the budget

and explained how the 3.9% cut from the state budget would be incorporated into Isothermal Community College. He explained that the instructional divisions were budgeted at 100% of their spending last year, but slight reductions were issued to the support divisions of the college. All current full time faculty and staff positions were funded, but some adjunct faculty positions and open positions would not be funded at this time. The Board of Trustees discussed the budget from previous years and the amount of monies reverted back to the NC Community College System.

Mr. Matheny notified the Board of the great job that President Dalton had been doing during the transition of leadership and discussed how the monies set aside for reversion to the state and not returned was spent. He informed the Board that the money was distributed back into the divisions. President Dalton explained the flexibility of using equipment funds for operations this year. President Dalton discussed the impact of the health care act with adjunct faculty and how the college is defining the 75% workload with instruction, preparation, and meetings. Dr. Gold discussed how the college was working to define faculty work load.

Mr. Giles requested more detail on the budget sheets that were presented to the Board Members for approval. The Board discussed how much detail should be supplied to the Board of Trustees. Mr. Hofmann suggested issuing variance reports to the Board and President Dalton discussed sending the Board quarterly budget reports. President Dalton suggested that the administration work with the Finance Committee on a solution that gives the Board additional information. Dr. England discussed the decreases in FTE and state funding. Mr. Hutchins requested budget details from the Foundation Performing Arts Center & WNCW. President Dalton discussed the exposure that the Foundation and WNCW bring to the campus. The budget was unanimously approved.

Dr. England informed the Board about the bid process and recommended for approval the sale of the translator site in the Charlotte area with the net of the proceeds going to the WNCW radio station budget. Mr. Matheny discussed the use of the proceeds from the sale being used for repairs and reserves. The Board discussed the number of translators the station owned and the value of those translators. The Board discussed WNCW's presence in the Knoxville, TN area. The motion was unanimously approved.

Mrs. Morgan gave the curriculum report. She discussed the reports and invited the administration staff to comment on each report and invited the Board Members to ask questions. She notified the Board that most of the information in the reports was shared with the Board during the morning conference. The reports were on program approvals, the equine program, customized training, articulation agreements with Western Carolina, and performance measures. Mrs. Morgan made a motion on behalf of the Curriculum Committee to approve the Level II instructional agreement with Caldwell Community College to administer the Truck Driving program with the two sharing the costs and FTE. Mr. Harrill discussed that the college did not have enough interest to hold the course for the fall semester; but that the college had an increase in calls about the program and was looking forward to starting the classes in the spring. The motion was unanimously approved.

Administrative Items

President Dalton announced to the Board that REaCH was just awarded the Blue Ribbon award for innovative teaching methods and outstanding student achievements.

President Dalton presented the Gifts and Donations (A-06) to the Board for approval. Mr. Bradley made a motion to approve the Gifts and Donations and Mr. Petty seconded the motion. The motion was unanimously approved. Mr. Harrill discussed the grant of \$20,000 given by the Stonecutter Foundation for the start of the Equine program.

Personnel

President Dalton reviewed the changes in personnel with the Board Members for retirements, separations, and statements of appointment. President Dalton presented the Faculty Contracts (A-07) for approval. Mr. Hollifield made a motion to approve the Faculty Contracts and Mrs. Hahn seconded the motion. The motion was unanimously approved.

Other Business

President Dalton announced the upcoming events around campus.

Trustee Items (Deferred)

A motion was made by Mr. Condrey and seconded by Mrs. Godlock to go into closed session, General Statute 143-318.11.1 of the North Carolina General Statutes to prevent the disclosure of privileged information. All of the Administration Staff was requested to stay. The motion was unanimously approved.

Mr. Condrey made a motion to return to open session and Mrs. Godlock seconded the motion. The motion was unanimously approved.

Chairman Franklin announced that the only action in the closed session was the approval of minutes.

Mr. Condrey made a motion to adjourn the meeting and Mr. Hollifield seconded the motion. The motion was unanimously approved and the meeting was adjourned.


CHAIRMAN

MR. GRADY FRANKLIN


PARLIMENTARIAN/SECRETARY

MRS. JACKIE GODLOCK