

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
JUNE 11, 2013

The Board of Trustees of Isothermal Community College met on Tuesday, June 11, 2013 at 8:30 a.m. in the Foundation Performing Arts Center. The following trustees were present: Buck Petty, Chivous Bradley, Grady Franklin, John Condrey, Jackie Godlock, Ron Giles, Leonard Hollifield, James Hutchins, David Herndon, Dr. Bobby England, Pat Morgan, David Eaker, Shay Hahn, and Ray Gasperson. The following staff members were present from the College Administration: President Walter Dalton, DeeDee Barnard, Stephen Matheny, Thad Harrill, and Robby Walters. Jean Gordon from the Daily Courier and special guests Kate Barkschat and Libby Johnson from Polk County; and Mark Franklin were also present.

Chairman Franklin called the meeting to order.

Agenda Confirmation

Chairman Franklin asked the Board members if there were any additions or deletions to the Agenda. Mr. Giles made a motion to approve the agenda and Mrs. Hahn seconded the motion. The motion was unanimously approved.

Ethics Statement

Mr. Condrey asked Board members if new of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Minutes Consideration

Mr. Hollifield made a motion to approve the minutes from the April 23 and May 20 board meetings. Mrs. Godlock seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Bylaw Section III, Officers and Their Duties (A-1). After discussion, the motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Bylaw Section VI, Trustee Recognition (A-2). After discussion, the motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to approve of the Blanket Travel for President Dalton for May 1 – June 30, 2013 and the upcoming fiscal year of July 1, 2013 – June 30, 2014. The college president routinely host guests, including meals, at the college while conducting official college business in compliance with the North Carolina Community College System accounting procedures. This also clarifies that the president may host guests in the Rutherford/Polk service area for the same official college business. This is more of a clarification than a change. After discussion, the motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Schedule of Fees (A-3). The Board discussed the changes and scholarships used to pay for the fees. Mr. Condrey requested that additional information be presented at a later meeting regarding the use of scholarships and grants to pay for student fees. The motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Drug-Free Workplace policy, 306-02-04BP (A-4). After discussion, the motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to approve the board resolution for Dr. Milton B Robinson (A-5). After discussion about Dr. Robinson's service to the community and the Isothermal Community College Board, the motion was unanimously approved.

Mr. Hutchins gave a report from the Personnel Committee. He announced the evaluation conducted with President Dalton, and the addition of a new rating system and inclusion of faculty and staff as part of the evaluation for the next year.

Dr. England deferred the report from the Finance Committee to President Dalton and his staff. President Dalton discussed the budget requests for local funding from Polk and Rutherford County (A-6 & A-7). He highlighted the increases. Dr. England as Finance Committee Chair made a motion to accept the budget requests as they were presented. The motion was unanimously approved. President Dalton applauded the efforts of Mr. Matheny and his staff for the budget preparation.

Mr. Matheny discussed the two resolutions with the Trustees; the BB&T Resolution (A-8) authorizes the change in signature from Dr. Myra Johnson to President Dalton. The Trustees discussed who was authorized to sign checks; Mr. Matheny informed them of the authorized personnel as Mr. Stephen Matheny, Mr. Walter Dalton, Mrs. Amy Penson, and Mrs. Leslie Blankenship. Mr. Matheny explained the Investment Accounts Resolution (A-9) as a resolution that is updated annually and this year no changes were being made to the investment strategies for Furches and Powers investment accounts. Mr. Matheny reviewed the current strategies with the Trustees. Dr. England made a motion to accept the BB&T and Investment Accounts Resolutions. The motion was unanimously approved.

Mr. Hollifield gave a report from the Facilities Committee. He informed the Board of the current construction projects being funded by state capital improvements monies. The projects are the Gymnasium floor, additional faculty and staff parking, Library HVAC, and the Business Sciences HVAC. The Board discussed the age of the facilities, funding for improvements to the facilities, and how well the facilities were maintained by Mr. Matheny and his staff. Mr. Dalton requested that the Board authorize the college to obtain an independent contractor to conduct a review of the college's facility needs. The information obtained from the contractor would be shared with the Board of Trustees and Board of County Commission. Mr. Petty made a motion to authorize President Dalton to contract with an independent party to review the facility needs of the college. Mr. Giles seconded the motion. After discussion about the budget for using an independent contractor, the motion was unanimously approved. President Dalton invited the Board to view the new gym floor and the new mascot outlined on the floor.

Administrative Items

President Dalton presented the Gifts and Donations (A-10) to the Board for approval. Mr. Hollifield made a motion to approve the Gifts and Donations and Mr. Petty seconded the motion. The motion was unanimously approved.

President Dalton introduced Mr. Mark Franklin recently appointed as the director of customized training and development for Isothermal Community College. Mr. Franklin reported on the current training projects with Horsehead, Valley Fine Foods, and Timken of Columbus. The training sessions included leadership, safety, and environmental. The Board discussed the residencies of those participating in the training sessions.

President Dalton presented the Budget Revisions (A-11) for approval. Mr. Hollifield made a motion to approve the Budget Revisions. Mr. Eaker seconded the motion and the motion was unanimously approved.

President Dalton gave an update on the state budget.

President Dalton notified the board that the equipment audit for the 2012 year showed no losses.

President Dalton introduced Mrs. Libby Johnson, director of economic development for Polk County and Mrs. Kate Barkschat, director of the Isothermal Community College Polk Center. Mrs. Johnson and Mrs. Barkschat made a presentation on developing an equine program for Isothermal Community College Polk Center (see hand out). Chairman Franklin appointed Mr. Gasperson, Mrs. Hahn, and Mr. Bradley from the Isothermal Community College Board of Trustees to an Equine Industrial Program Advisory Committee. The committee will consist of other interested parties and their purpose is to be involved in the feasibility, planning, and structure of such an educational program for Isothermal Community College.

Personnel

President Dalton presented the Letters of Intent (A-12) for approval. Mr. Bradley made a motion to approve the letters of intent and Mr. Petty seconded the motion. The motion was unanimously approved. President Dalton reviewed the changes in personnel.

Other Business

President Dalton announced the upcoming events around campus.

Trustee Items (Deferred)

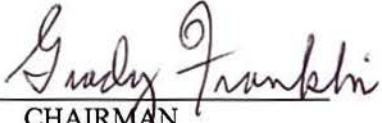
A motion was made by Mr. Condrey seconded by Mr. Eaker, to go into closed session, General Statute 143-318.11.1 of the North Carolina General Statutes to prevent the disclosure of privileged information. Mrs. Barnard and President Dalton were asked to remain. The motion was unanimously approved. Mr. Giles made a motion to take a ten minute recess prior to entering closed session and Mr. Hollifield seconded the motion. The motion was unanimously approved.

Chairman Franklin called the meeting back to order following the recess.

Mr. Condrey made a motion to return to open session and Mr. Herndon seconded the motion.

Chairman Franklin announced that the only action in the closed session was the approval of minutes.

Mrs. Hahn made a motion to adjourn the meeting and Mr. England seconded the motion. The motion was unanimously approved and the meeting was adjourned.



CHAIRMAN
MR. GRADY FRANKLIN



PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK