

ISOTHERMAL COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
JANUARY 29, 2013

The Board of Trustees of Isothermal Community College met on Tuesday, January 29, 2013. The following trustees were present: Buck Petty, Chivous Bradley, David Herndon, Grady Franklin, John Condrey, Jackie Godlock, Ron Giles, Leonard Hollifield, James Hutchins, Dr. Bobby England, Ray Gasperson, Pat Morgan, and Shay Hahn. The following staff members were present: Dr. Myra Johnson, Mike Gavin, Dr. Kim Gold, Thad Harrill, Stephen Matheny, Robby Walters, Cindy Moore, and DeeDee Barnard.

Mr. Franklin called the meeting to order with a special thanks to the Polk Center – Kate Barckshat and Shane Ramsey for setting the center for the meeting.

Agenda Confirmation

Chairman Franklin asked the Board members if there were any additions or deletions to the Agenda. Mr. Giles made a motion to accept the agenda and Mr. Hutchins seconded the motion. The motion was unanimously approved.

Ethics Statement

Mr. Condrey asked Board of Trustee members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Approval of Minutes

Chairman Franklin requested a motion to approve the minutes from the November 13<sup>th</sup> and November 28<sup>th</sup> Board meetings. Mr. Hollifield made a motion to approve the minutes from both meetings. Mrs. Godlock seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Condrey made a motion on behalf of the Executive Committee to approve the Bylaw Revision – Annual Review (A-1). Mr. Condrey informed the Board that the annual review of the Bylaws were editorial changes. The motion was unanimously approved.

Mr. Condrey made a motion on behalf of the Executive Committee to recommend James Tanner, Clyde Tomblin, Hollis Owens, Joe Miller, Gordon Scott, and Douglas Pearson as an Emeritus Trustee. The request was in a form of a letter to Mr. Franklin by Mr. Giles, Dr. England, and Mr. Hutchins. The Board discussed the qualifications of being honored as an Emeritus Trustee. Mr. Giles amended the motion to withdraw Mr. Miller due to his death. Mr. Hutchins seconded the motion. The motion was unanimously approved.

Mr. Condrey informed the Board of an amendment to the Bylaws – Article VI that will be recommended for a vote at the next Board meeting. Mr. Condrey read aloud the amendment to the Bylaws detailing the role of the Emeriti Trustees. The motion was unanimously approved.

Dr. Johnson reminded the Board of the ethics training and statements of economic interest.

Dr. Johnson discussed the meeting calendar and informed the Board that all committee meetings were cancelled in February and March due to the Board conducting interviews.

#### Administrative Items

Dr. Johnson presented the Gifts and Donations (A-3) to the Board for approval. A motion was made by Mr. Condrey and seconded by Mr. Hutchins to accept the Gifts and Donations. The motion was unanimously approved.

Mr. Matheny presented the Budget Revisions (A-4) for approval. A motion was made by Mr. Bradley and seconded by Dr. England to approve the Budget Revisions. The motion was unanimously approved.

Dr. Johnson gave an enrollment update that reflects a 4% increase for Curriculum programs.

Dr. Johnson presented the audit for Continuing Education for information and that the Continuing Education division met all of the criteria's for the internal audit. Mr. Franklin requested that the record show that the audit was received and reviewed by the Trustees.

Dr. Johnson announced the completion of the Program Audit and announced that college was in good standing with this year's audit. The Board discussed the Program Audit.

Dr. Johnson also announced that the financial audit was complete and all preliminary reports are that Isothermal Community College received a clean financial audit.

Dr. Johnson announced that the College is now under a Civil Rights review. The reviewers will be on Campus on March 6<sup>th</sup> and March 7<sup>th</sup> to confirm that the College is in compliance.

Dr. Johnson announced the re-organization of the North Carolina Community College System Office due to staff changes and the retirement of Mr. Kennon Briggs. The Board discussed the legislative goals of the NCACCP's (North Carolina Association of Community College Presidents). Dr. England requested that Trustees assist with additional support to legislators.

#### Personnel

Dr. Johnson announced the changes in Personnel with the addition of Faculty contracts. Mr. Giles made a motion and Mr. Bradley seconded the motion to approve the faculty contracts for Scott Hutchins, Dana Anderson, and Blain Jones. The motion was unanimously approved.

#### Other Business

Dr. Johnson announced the upcoming events on Campus and the Foundation. The Board discussed the event that included the Bridges Sisters.

#### Trustee Items (Deferred)


A motion was made by Mr. Condrey seconded by Mrs. Godlock, to go into closed session, General Statute 143-318.11.1;4;6 of the North Carolina General Statutes to prevent the disclosure of privileged information, to discuss matters relating to the location or expansion of business in the area served by this body, to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee. Dr. Johnson, Mr. Gavin, Ms. Moore, and Mrs. Barnard were asked to remain for a portion of the meeting. The motion was unanimously approved.

The Board returned to open session.

Mr. Franklin announced that no action was taken during the closed session.

The meeting was adjourned.

  
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CHAIRMAN  
MR. GRADY FRANKLIN

  
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PARLIMENTARIAN/SECRETARY  
MS. JACKIE GODLOCK