

ISOTHERMAL COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MAY 22, 2012

The Board of Trustees of Isothermal Community College met on Tuesday, May 22 2012 in Seminar B of the Foundation. The following trustees were present: David Herndon, Chair; Grady Franklin, Vice Chair; Jackie Godlock, Secretary/Parliamentarian; Chivous Bradley, David Eaker, Ron Giles, James Hutchins, Dr. Bobby England, Ray Gasperson, Shay Hahn, Leonard Hollifield, "Buck" Petty, and John Condrey. The following staff members were present: Dr. Myra Johnson, Mike Gavin, Dr. Kim Gold, Thad Harrill, Stephen Matheny, Amy Penson, Robby Walters, and DeeDee Barnard. Ms. Jean Gordon from the Daily Courier was present.

The meeting was called to order at 8:40 a.m.

Agenda Confirmation

Chairman Herndon asked the Board members if there were any additions or deletions to the Agenda. The agenda was approved by General Consent.

Ethics Statement

Mr. Franklin asked Board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. No conflicts were indicated.

Approval of Minutes

Chairman Herndon asked for a motion to approve the minutes from meetings on February 28, 2012 and May 8, 2012. Mr. Eaker made the motion to approve the sets of minutes and Mr. Bradley seconded the motion. The motion was unanimously approved.

Trustee Items

Mr. Franklin gave the Executive Committee report.

Ms. Morgan, Chair of the Curriculum Committee deferred the committee report to Dr. Gold. Dr. Gold highlighted the proposed changes to the Academic Code of Conduct (A-1). Ms. Morgan made a motion to approve the policy revisions and Mr. Petty seconded the motion. The motion was unanimously approved after the Board discussed the policy and balancing the rights of students and the college.

Dr. Gold introduced the proposal to increase the Student Activity Fees as outlined in the Fee Schedule. She informed the Board of the increase in student activities due to the decrease in the age of the students enrolled. The Board deferred the vote of the fee increase to the Academic and Community and Workforce Education section of the agenda.

Dr. Johnson informed the Board of an amendment just approved in the General Assembly to allow colleges to implement a health and safety admissions policy.

Dr. Johnson notified the Board that Senator Wes Westmoreland would be introducing a bill to authorize the Isothermal Community College Board of Trustees to determine the continuance of the Federal Direct Loan program. The Board discussed the Federal Direct Loan program and Dr. Johnson informed the Board of the funding consequences for Isothermal Community College if students continued to default on payments for the loan.

Mr. Hollifield, Chair of Facilities Committee gave the Facilities Committee report. He shared with the Board that the Fire Fighters Association lease agreement had been approved by the Committee on May 9, 2012. In addition, he announced that the Committee had discussed construction projects around campus and the new parking lot was open.

Dr. England, Chair of the Finance Committee gave the Finance Committee report with an update on the Committee's meeting with BB&T representatives to review the investment accounts. Mr. Matheny discussed with the Board the Powers scholarship funding and highlighted areas in the report from BB&T (A-2). The Board discussed the qualifications for the Powers scholarship, the information available to students, percentage of students who decline the scholarship due to the community service requirement, and the assessment of the scholarship. Dr. Johnson informed the Board of the Power's Scholarship Coordinator and Committee that meets regularly to review the scholarship program. Dr. England requested that the Board receive a report from the Coordinator at a future meeting. Mr. Giles requested historical data of the Powers investment accounts and the scholarship dispersions since the start of the program. The Board continued their discussion of the scholarship dispersion and opportunities for students with tuition and text books. The Board discussed the authority of the investment managers to move monies within investment accounts to minimize losses. Mr. Matheny informed the Board just in the last year or two has the investment manager had the authority to move monies and that the amount in which they are allowed to move is limited.

Dr. England as Chair of the Finance Committee recommended the Furches Investment policy (A-3) for approval by the Board as reviewed by the Committee. Mr. Matheny discussed the history of the monies donated to the College by the Furches estate and Dr. Johnson briefly described the scholarships funded by the Furches monies. The motion from Dr. England was seconded by Mr. Franklin to approve the Furches Investment policy.

Dr. England informed the Board that the budget requests for Rutherford and Polk Counties (A-4 and A-5) had been proposed to the Board of Commissioners for both counties as recommended by the Finance Committee. Mr. Petty seconded the recommendation from Dr. England and the motion was unanimously approved.

Dr. Johnson requested that the Board approve implementing a proctoring fee to cover the cost of monitoring tests through the College's Testing Center. Dr. England made a recommendation that the

Board approve the implementation of the \$20.00 proctoring fee. Mr. Gasperson seconded the motion and the motion was unanimously approved.

Ms. Godlock, Chair of the Nominating Committee gave the Nominating Committee report announcing that Chairman Herndon did not want to pursue another term as Board Chair, but would like to remain on the Board. She continued that at this time her schedule would not permit her to move up into the Vice Chair position, but she would continue as the Secretary/Parliamentarian for the Board. Ms. Godlock made the motion to recommend the 2012-2013 Isothermal Community College Board of Trustees Officers (A-6) for approval. Dr. England seconded the motion and the motion was unanimously approved.

Mr. Herndon recommended a revision to Article III – Officers and Their Duties and Article IV Committees of the Bylaws (A-7). Mr. Herndon highlighted the proposed changes that reflect the Board Chair recommending Committee Appointments, but that the Board would have the authority to vote on the recommendations. In addition, Mr. Franklin introduced a proposed change to Article IV that the appointments to the Executive Committee would be the Officers of the Board and all of the Committee Chairs. The proposed changes of the Bylaws were reviewed and discussed and the vote on the proposed change was deferred to the next Board meeting.

Ms. Godlock, Chair of the Ad Hoc Committee on Trustee Recognition gave the committee report. The Board viewed photographs of plaques that the Committee recommended for recognition and that the unveiling would be in collaboration with the College's 50th year anniversary. Ms. Godlock continued her report with a recommendation of a change in Article VI – Policies and Regulations of the Bylaws (A-8) to include the policy in recognizing Trustees and establishing Emeriti Trustees. Dr. Johnson informed the Board of the recommended location of the recognition plaque in the Administration Building on the first floor. The Board reviewed the recommended changes and the vote was deferred to the next Board meeting.

Administrative Items

Dr. Johnson proposed the Gift and Donations (A-9) for consideration. Mr. Eaker made the motion to approve the Gifts and Donations and Ms. Godlock seconded the motion. The motion was unanimously approved.

Dr. Johnson requested Ms. Penson inform the Board of the Budget Revisions (A-10). Ms. Penson reported the revisions and Mr. Hollifield made a motion to approve the revisions. Mr. Hutchins seconded the motion. The motion was unanimously approved.

Academic and Community and Workforce Education Items

Mr. Harrill announced that the golf tournament raised an estimated \$18,000. The Board discussed previous tournaments and the amounts raised. Chairman Herndon announced his gratitude to Mr. Harrill and those involved for their dedication and work in preparing for the event.

Dr. Johnson introduced the Schedule of Fees (A-11) to the Board for consideration that was deferred from the Curriculum Committee report. Dr. Gold highlighted additional changes to the fee schedule. Mr. Hutchins made a motion to approve the Schedule of Fees and Ms. Morgan seconded the motion. The motion was unanimously approved.

Ms. Morgan requested that Mr. Harrill give a report of the Truck Driving program and the possible change in fees. Mr. Harrill announced to the Board that the College's lease with SAGE Trucking was ending on June 30, 2012. He continued his report informing the Board that the College was negotiating with Caldwell Community College to administer the program. Mr. Harrill announced that the change would save students an estimated \$2,000. The Board discussed the Truck Driving program.

President's Report

Dr. Johnson gave a report that announced a \$2.50 tuition increase just approved by the NC Community College State Board. She announced the continued decrease in enrollment for summer and pre-registration for fall and she updated the Board on the new e-mail and phone systems.

Personnel

Dr. Johnson introduced the Letters of Intent (A-12) to the Board for consideration. Mr. Hutchins made a motion and Mr. Franklin seconded the motion to approve the Letters of Intent. After discussions about 9 month contracts and the percentage of faculty teaching during the summer months, the motion was unanimously approved.

Other Business

Dr. Johnson announced to the Board the upcoming events at the Foundation and Performing Arts Center and events on the College Calendar. She reminded the Board of the next Board meeting coming up in September and that the Board would most likely need a called meeting prior to the next regularly scheduled meeting.

Trustee Items (Deferred)

A motion was made by Mr. Franklin, seconded by Mr. Hutchins, to go into closed session, General Statute 143-318.11.1, .5, and .6 of the North Carolina General Statutes to prevent the disclosure of privileged information, to establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property, and to consider the qualifications,

competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee. The motion was unanimously approved.

Chairman Herndon requested that Dr. Johnson and her immediate staff remain.

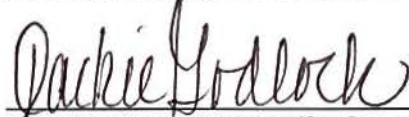
Ms. Hahn made the motion to go back into open session, Ms. Godlock seconded the motion. The motion was unanimously approved.

Mr. Petty made a motion to approve the President's evaluation as presented and the motion was seconded by Ms. Hahn. The motion was unanimously approved.

Chairman Herndon adjourned the meeting after a motion from Mr. Hutchins and seconded by Mr. Franklin.



CHAIRMAN
MR. DAVID HERNDON



PARLIMENTARIAN/SECRETARY
MS. JACKIE GODLOCK