

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
NOVEMBER 3, 2009

The Board of Trustees of Isothermal Community College met on Tuesday, November 3, 2009, in Seminar A of The Foundation. The following trustees were present: James Hutchins, Chairman; David Herndon, Pat Morgan, Grady Franklin, Bobby England, Chivous Bradley, Leonard Hollifield, Ron Giles, "Buck" Petty, David Eaker, Sally Jo Carter, Shay Hahn, Ray Gasperson and Jackie Godlock. The following staff members were present: Myra Johnson, Amy Penson, Thad Harrill, Kim Gold, Mike Gavin and Glenda Scruggs. Scott Baughman with The Daily Courier was also present. Chairman Hutchins called the meeting to order at 5:21 p.m.

Agenda Confirmation

Chairman Hutchins asked board members if they had any changes in the board agenda. Hearing none, the board agenda was confirmed.

Ethics Statement

Chairman Hutchins asked board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. Hearing none, the meeting proceeded.

Approval of Minutes

A motion was made by Chivous Bradley, seconded by Leonard Hollifield, to approve the minutes of the regular meeting of August 11, 2009, and the called meeting of September 29, 2009. The motion was unanimously approved.

Trustee Items

Chairman Hutchins reported that the Executive Committee met on October 19, 2009, to review the proposed agenda for the Board of Trustees meeting, to plan for the board retreat, and to listen to a report from Dana Whitehair, Station Manager of WNCW, on acquiring Public Radio Station WSIF – Wilkesboro and finding a location for our radio tower in Charlotte. The committee was updated on several issues by President Johnson.

President Johnson reminded trustees to refer to their 2009 – 2010 meeting schedule to see when their specific committee will be meeting. Also distributed were copies of the list of standing committees listing their purpose, membership and duties.

Business Items

President Johnson reminded the trustees that a rough draft of the Pandemic Influenza Plan was approved at the September board meeting awaiting final approval at the November meeting. A motion was made by David Herndon, seconded by Shay Hahn, to approve the final draft of the Pandemic Influenza Plan. (Attachment 1)

President Johnson announced that gifts, grants and donations totaling \$1,530,730.92 have been received from August 1, 2009 through October 31, 2009. A motion was made by "Buck" Petty, seconded by Chivous Bradley, to accept these gifts, grants and donations. The motion was unanimously approved. (Attachment 2)

A motion was made by David Herndon, seconded by Pat Morgan, to approve budget revisions as presented by Amy Penson, Controller. The motion was unanimously approved. (Attachment 3)

Personnel Items

President Johnson informed the board of the death of Evelyn Woods, English as a Second Language (ESL) Coordinator on September 28, 2009. Ms. Woods served the College from 2000 until 2009.

President Johnson announced the following retirements:

1. Noel Isham, Coordinator of Life-Long Learning, effective January 1, 2010
2. Mary Ann Head, Director of Adult High School/Basic Skills Programs, effective, March 1, 2010

President Johnson reported that Statements of Appointment have been issued to the following personnel:

1. Kim Henson, Membership Services and Database Specialist – WNCW, October 2, 2009 through June 30, 2010
2. Terri Frashier, Business Outreach Coordinator – WNCW October 7, 2009 through June 30, 2010

Other Business

President Johnson made the following announcements:

1. Thanksgiving Holidays
(College Closed) November 25, 2009
(Furlough)
November 26, 2009
November 27, 2009
2. ICC Retirement/Holiday Reception
(The Foundation) December 8, 2009
(2:00 p.m. - 4:00 p.m.)
3. ICC Winter Holidays
(College Closed) December 22, 2009
(Furlough)
December 23, 2009*
December 24, 2009
December 25, 2009
December 28, 2009
December 29, 2009**
December 30, 2009**
December 31, 2009**
4. New Year's Day January 1, 2010
January 4, 2010
(Return to Work)

* December 23, 2009, taken in lieu of Memorial Day

** December 29, 30, and 31, 2009, must be taken as earned vacation or earned compensatory time.

President Johnson announced the following cultural events:

1. "Snuffy" Jenkins Music Festival – ICC Campus, November 7, 2009 (Day)
2. Doc Watson "Hills of Home" with David Holt, November 7, 2009 – The Foundation, 7:30 p.m.
3. North Carolina Symphony Holiday Pops – December 9, 2009 - The Foundation, 7:30 p.m.
4. Paragon Ragtime Orchestra "The Clown Princes" – Friday, January 29, 2010, The Foundation, 7:30 p.m.

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President Johnson announced that the next Board of Trustees' meeting will be held on February 16, 2009, at 5:00 p.m. at the Polk Center.

A motion was made by Grady Franklin, seconded by David Herndon, to adjourn the meeting at 5:45 p.m. This motion was unanimously approved.



CHAIRMAN



SECRETARY