

ISOTHERMAL COMMUNITY COLLEGE
CALLED MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 29, 2009

A Called Meeting of the Board of Trustees was held on Tuesday, September 29, 2009, in the 'Blue Room' of the Business Sciences Building. The following trustees were present: James Hutchins, Chairman; David Herndon, Pat Morgan, Grady Franklin, 'Buck' Petty, David Eaker, Leonard Hollifield, Jackie Godlock, Ron Giles, Bobby England, Chivous Bradley, Ray Gasperson, and Bryon Davis, SGA President. Others present were: Myra Johnson, Stephen Matheny, Thad Harrill, Kim Gold, Amy Penson, Mike Gavin and Glenda Scruggs. Alison Flynn with **The Daily Courier** was also present. Chairman Hutchins called the meeting to order at 5:04 p.m.

Welcome and Oath of Office

Chairman Hutchins welcomed Mr. Chivous Bradley to the Board of Trustees. Mr. Bradley was appointed by the Rutherford County Board of Education to fill the unexpired term of Mr. Gordon Scott whose term expires June 30, 2012. Ms. Amy Penson, Notary Public, administered the Oath of Office to Mr. Bradley. Mr. Bradley's Oath of Office will be kept on file in the Office of the President.

Agenda Confirmation

Chairman Hutchins asked board members if they had any additions or changes to the board agenda. Hearing none, the board agenda was confirmed.

Ethics Statement

Chairman Hutchins asked board members if an actual conflict of interest or the appearance of a conflict of interest existed with regard to any matter coming before the Board of Trustees. Hearing none, the meeting proceeded.

Trustee Items

Mr. David Herndon reported that the Executive Committee met on September 22, 2009, to discuss the newly revised By-laws which will be presented for approval at this meeting. An updated list of board members with pertinent information and the trustees' committee list were also provided. The Board of Trustees discussed several dates for the Board Retreat and decided on November 3-4, 2009. Additional information will be provided by the President. (A-1 and A-2)

Mr. Ron Giles reported that the Facilities Committee met with the architects on August 28, 2009, to discuss and review building plans for the number one priority which is the Allied Health Sciences Building. Mr. Giles stated that the legislature has provided some planning funds for this project and the College was asked to complete the planning stage in order to be ready when and if additional funds become available. Stephen Matheny stated that the architects have agreed

to send the College around 15 copies of a smaller version of the facilities master plan which also shows the county's Daniel Road project.

Mr. David Eaker reported that the Finance Committee of the Board of Trustees met on September 15, 2009, with the College's portfolio manager, Mr. Neil Chapman, from BB&T Bank to review the College's financial program. Chairman Hutchins requested that Mr. Chapman be asked to return in the spring to the scheduled Finance Committee Meeting for a financial update on the College's portfolio.

Mr. David Herndon stated that a copy of the Proposed By-Laws of the Board of Trustees of Isothermal Community College was distributed at the August Board meeting for the Trustees to review. A motion was made by David Herndon, seconded by David Eaker, to approve the Proposed By-Laws of the Board of Trustees. The motion was unanimously approved.

Chairman Hutchins read a proposed resolution to the governor requesting that community colleges be exempt from the 5% additional cut imposed by Executive Order 21. A motion was made by Bobby England, seconded by "Buck" Petty, to send this resolution to the governor opposing the inclusion of North Carolina Community Colleges in Executive Order 21. The motion was unanimously approved.

Business Items

A motion was made by Chivous Bradley, seconded by David Herndon, to approve the 2009–2010 College Budget (DCC 2-1 Form) State, Local and Institutional Funds. The motion was unanimously approved. (A-3)

A motion was made by Grady Franklin, seconded by "Buck" Petty, to implement the rough draft of the Pandemic Influenza Plan until the November meeting when the final plan will be reviewed.

A motion was made by Leonard Hollifield, seconded by Jackie Godlock, to approve an updated Third Party Agreement for the College's 401K Plan (NCAC 02D.0321) (Community College Laws of North Carolina 115D-25). The motion was unanimously approved.

Personnel Items

President Johnson announced the following resignations:

1. Cindy H. Ramsey, Director of the Polk County Center, effective September 4, 2009
2. Roger Crawford, Business Manager – WNCW Radio Station, effective August 27, 2009

3. Diane Dezio, Member Services Assistant–WNCW Radio Station, effective August 31, 2009

President Johnson announced that Crystal Scruggs was transferred from Underwriting Marketing Specialist at WNCW to Financial Aid in Student Services. Ms. Kate Barkschat was transferred from Development Director at WNCW to Director of the Polk County Center.

President Johnson announced that Statements of Appointment have been issued to the following personnel:

1. Angela Reid, Testing Coordinator, Student Services–September 23, 2009 through June 30, 2010.
2. Regina McKinney, Arts and Sciences/Academic Development Secretary–September 22, 2009 through June 30, 2010.
3. Robby Walters, Director of Information Technology, October 1, 2009 through June 30, 2010

President Johnson announced the retirement of Cheryl Waddingham, Secretary to the Adult High School Program, effective January 1, 2010.

A motion was made by “Buck” Petty, seconded by Leonard Hollifield, to approve Educational Leave for 20 days during the Fall Semester for Mr. Johnny Smith, Director of the Career Center in Student Services. The motion was unanimously approved.

A motion was made by Grady Franklin, seconded by Ray Gasperson, to approve contracts for 9 and 12 month faculty for 2009–2010. The motion was unanimously approved. (A-4)

A motion was made by Grady Franklin, seconded by Ray Gasperson, to adjourn the meeting at 6:11 p.m. The motion was unanimously approved.



CHAIRMAN



SECRETARY