

ISOTHERMAL COMMUNITY COLLEGE
CALLED MEETING OF THE BOARD OF TRUSTEES
JUNE 30, 2009

The Board of Trustees held a Called Meeting of the Board of Trustees on Tuesday, June 30, 2009, in the “Blue Room” of the Business Sciences Building. The following trustees were present: Warren Carson, Chair; David Herndon, Gordon Scott, Shay Hahn, “Buck” Petty, Ron Giles, Grady Franklin and David Eaker. Mr. Chivous Bradley, who will be replacing Mr. Gordon Scott and Mr. Leonard Hollifield, who will be replacing Dr. Vernon Hoyle, were present to observe. Staff members present were: Myra Johnson, Stephen Matheny, Kim Gold, Thad Harrill, Amy Penson, Mike Gavin and Glenda Scruggs. Allison Flynn with **The Daily Courier** was also present. The meeting was called to order at 5:10 p.m.

Ethics Statement

Chairman Carson asked board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. Hearing none, the meeting proceeded.

Welcome

Chairman Carson welcomed Mr. Bradley and Mr. Hollifield to membership on the Board of Trustees and stated that their term will begin on July 1, 2009.

Adopt Agenda

A motion was made by David Herndon, seconded by Gordon Scott, to add a “closed session” to the end of the agenda, under G.S. 143-318-11, in order to discuss personnel issues. The motion was unanimously approved.

Furlough Leave

President Johnson informed the Board of Trustees that the administration has been examining ways for full-time faculty and staff to take mandated furlough. Dr. Johnson stated that the intent in devising the following guidelines was to provide the least amount of disruption of college programs and services while also recognizing the value of our faculty and staff. The following guidelines were recommended:

Full-Time Faculty – Seven and ½ hours will be taken on Friday, August 14, 2009, and will be in lieu of professional development day activities. Any full-time faculty not receiving the 10 hours of furlough will be expected to work during normal business hours on this date. The balance of 2 ½ hours may be coordinated through

the individual's supervisor but cannot be taken during scheduled teaching hours for the faculty member or before August 14, 2009. The full ten hours must be taken before December 21, 2009.

Full-Time Staff - The college will be closed for staff on Wednesday, November 25, 2009, and Tuesday, December 22, 2009. The normal hours of operation on these two dates are 8:00 a.m. until 1:00 p.m. or the equivalent of five hours for a full-time staff member. The combination of both days at five hours each will account for the ten hours of flexible furlough for a full-time staff member. The furloughed time cannot be taken at any other time unless special permission is requested and granted by the appropriate Vice President. All leave must be taken by December 31, 2009, for full-time staff.

President Johnson stated that at present, no recommendation has been made by the administration on applying the furlough to any employee other than full-time. There are several issues that apply to part-time that are not applicable to full-time. Dr. Johnson stated that she will explore options but will delay action until there is clarification received on these issues from the System Office, Auditor's Office and/or general counsel.

A motion was made by Gordon Scott, seconded by Shay Hahn, to approve the recommended furlough guidelines. The motion was unanimously approved.

Leave Policy Revision

A motion was made by Grady Franklin, seconded by "Buck" Petty, to approve the following change in the Compensatory Leave Policy to read as follows:

An employee who is required to work on an announced holiday shall be allowed compensatory time to be taken at the discretion of the immediate supervisor for the number of hours worked not to exceed his/her regular work scheduled hours.

This motion was unanimously approved.

Financial Audit - Investment Recommendation

President Johnson reported that the recent Audit Findings and Recommendations warranted discussion on two issues. Dr. Johnson recognized Stephen Matheny who informed the trustees that the College's statement of cash flows contained offsetting overstatements: proceeds from sales and maturities of investments and purchases of investments and related fees were each overstated by \$7.6 million. Mr. Matheny stated that the net effect was unchanged as a result of their findings but it has to be reported as an audit finding whenever there is a misstatement.

Secondly, the auditors found that the College has invested certain endowment funds in investments such as stock-based mutual funds, hedge funds, international bond funds and real estate which are not allowable under the general statutes. North Carolina General Statute 115D-58.6 and other statutes restrict the types of investments that can be made by community colleges. President Johnson stated that after researching the laws and speaking with various attorneys on the general statutes, she is of the opinion that the College can continue to maintain control of the investments. Dr. Johnson further stated that she plans to draft a letter to the state auditor refuting the auditor's recommendation to divest the funds from the account. Chairman Carson requested that President Johnson and Mr. Matheny keep the Board informed regarding this situation.

Potential Partnership with Fire Service

Mr. Thad Harrill reported that the College has been approached by Fire Services of Rutherford County about locating a facility on the College campus for fire and other emergency training. Mr. Harrill stated that Fire Services has access to funds, through the Fire Association, that they want to use to construct such a facility. Fire Services of Rutherford County has asked an architect to look at the land behind the soccer field to determine what type of facility could be built on the property.

Advanced Planning Recommendation for Architect

Mr. Stephen Matheny announced that the College received \$90,000 in advanced planning money from the State. Mr. Matheny stated that a committee, comprised of College staff members and the Chairman of the Facilities Committee of the Board of Trustees, met and reviewed proposals from approximately 50 architects to provide advanced planning on the Allied Health Building.

After reviewing the proposals, the list was narrowed to six architectural firms to be interviewed. Following the interview process, the committee recommended that LS3P of Charlotte be hired to do the planning for the building. A motion was made by Gordon Scott, seconded by David Herndon, to approve the committee's recommendation to hire LS3P Architectural Firm of Charlotte to provide advanced planning for the Allied Health Building. The motion was unanimously approved.

Personnel

A motion was made by Gordon Scott, seconded by David Eaker, to go into closed session, under G.S. 143-318.11(6), to discuss personnel issues. The motion was unanimously approved.

A motion was made by David Eaker, seconded by "Buck" Petty, to return to open session. The motion was unanimously approved. Chairman Carson reported that no action was taken in closed session.

Character Survey

President Johnson reported that the Federal Communications Commission requires the College, as a broadcast licensee, to report annually information concerning certain types of matters involving adverse judgments against the Board, its officers or members. Dr. Johnson asked board members to complete and return the Character Survey provided, to either Glenda Scruggs in the President's Office or to Roger Crawford at WNCW Radio Station.

The meeting was adjourned at 6:40 p.m.



CHAIRMAN



SECRETARY