

ISOTHERMAL COMMUNITY COLLEGE
CALLED MEETING OF BOARD OF TRUSTEES
SEPTEMBER 23, 2008

A Called Meeting of the Board of Trustees of Isothermal Community College was held on Tuesday, September 23, 2008, in the "Blue Room" of the Business Sciences Building. The following trustees were present: Warren Carson, Chairman; James Hutchins, David Herndon, Pat Morgan, Gordon Scott, David Eaker, Jacqueline Godlock, Shay Hahn, Sally Jo Carter, Ron Giles, Bobby England and Vernon Hoyle. The following college staff members were present: Myra Johnson, Glenda Scruggs, Stephen Matheny, Amy Penson, Pat Freeman and Mike Gavin. Pam Bunch, with **The Daily Courier**, was also present. Chairman Carson called the meeting to order at 5:06 p.m.

Moment of Silence

Chairman Carson asked for a moment of silence in honor of two board members who recently passed away. Ron Paris died August 26, 2008, and Jervis Arledge died September 15, 2008.

Ethics Statement

Chairman Carson asked board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. Hearing none, the meeting proceeded.

Oath of Office

Ms. Rhonda Davis, Notary Public, administered the Oath of Office to Ms. Jacqueline Godlock, who was appointed by the Governor for the term September 23, 2008 until June 30, 2012. Ms. Godlock's Oath of Office will be kept on file in the Office of the President.

Business Affairs

President Myra Johnson asked the board members for questions on the State Budgets Over The Years, the Rutherford County Budgets Over The Years, the Polk County Budgets Over The Years, and the 2008 – 2009 Rutherford and Polk County Budget Appropriations, which was mailed to the board earlier. (Attachments 1, 2, 3, 4, and 5)

President Johnson informed the board that reversions are a regular part of the state budget process. Each year the state requires community colleges to hold back a certain percentage in case the state needs it to be returned. This year the college was asked to hold two percent of its budget and recommended another one percent be held for reversions. Dr. Johnson stated that the college has already figured in the required two percent reversion as well as the one percent into their calculations for 2008-09. Dr. Johnson further informed the board that she was notified on

September 18, 2008, to return the two percent being held. Dr. Johnson stated that reversions are usually requested in the late fall or early spring, so this was unusually early for this request.

Mr. Stephen Matheny reviewed the Summary of Revenues and Expenditures. A motion was made by Sally Jo Carter, seconded by David Herndon, to approve the College Budget (DCC2-1 Form) State, Local and Institutional Budgets for 2008-2009. The motion was unanimously approved. (Attachment 6)

Personnel

President Johnson announced that a Statement of Appointment was issued to Stephanie Webb, Member Services Coordinator for WNCW, from September 15, 2008 through June 30, 2009.

Chairman Carson informed the board that President Johnson has requested that a member of the Board of Trustees serve on the Mission, Vision and Values Committee. Dr. Johnson stated that it has been almost ten years since the Mission, Vision, and Values of the College have been studied and she feels there is a need for them to be revisited. James Hutchins volunteered to serve on this committee.

A motion was made by David Eaker, seconded by Vernon Hoyle, to go into closed session, under G.S. 143-318-11 to discuss a personnel matter. The motion was unanimously approved.

A motion was made Pat Morgan, seconded by David Herndon, to return to open session.

Upon recommendation of the Personnel Committee, a motion was made by Gordon Scott, seconded by David Herndon, to approve a 20% increase in President Johnson's monthly car allowance. The motion was unanimously approved.

The meeting was adjourned at 7:35 p.m.



CHAIRMAN



SECRETARY