

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
MAY 20, 2008

The Board of Trustees of Isothermal Community College met on Tuesday, May 20, 2008, in Seminar B of The Foundation. The following trustees were present: Warren Carson, Chairman; Ron Paris, James Hutchins, David Herndon, Pat Morgan, Gordon Scott, Sally Jo Carter, "Buck" Petty, David Eaker, Shay Hahn, Vernon Hoyle, Ron Giles and Grady Franklin. Staff members present were: Myra Johnson, Glenda Scruggs, Stephen Matheny, Amy Penson, Pat Freeman, John Quinley, Dana Whitehair, Mike Gavin and Johnny Smith. Others present were: David Burnett, a member of the Minority Male Mentoring Program, and Pam Bunch with **The Daily Courier**. Chairman Carson called the meeting to order at 5:10 p.m.

Ethics Statement

Chairman Carson asked board members if they knew of an actual conflict of interest or the appearance of a conflict of interest which existed with regard to any matter coming before the Board of Trustees. Hearing none, the meeting proceeded.

Approval of Minutes

A motion was made by Vernon Hoyle, seconded by David Herndon, to approve the minutes of the regular meeting of February 19, 2007, the called meeting of April 8, 2008, and the joint meeting between the Board of Trustees and the Rutherford County Commissioners on April 19, 2008. The motion was unanimously approved.

Minority Male Fellows Program

President Johnson announced that the College received a \$30,000 grant, to initiate a Minority Male Fellows Program. Johnny Smith and Kelly Hargett initially wrote the grant and John Quinley served as editor. Dr. Quinley and Mr. Smith shared the experiences they had, along with seven students, on a recent civil rights study/travel tour to Atlanta, Birmingham, Selma and Tuskegee, Alabama. Mr. David Burnett, a student in the program, attended the meeting and shared his experiences and how they affected him.

Trustee Affairs

President Johnson informed the trustees that the North Carolina Association of Community College Trustees (NCACCT) recommended proposed changes to the NCACCT By-laws and requested that those changes be shared with our trustees at least 30 days before their business meeting on June 27, 2008. A motion was made by "Buck" Petty, seconded by Shay Hahn, to approve the recommended proposed changes. The motion was unanimously approved. (Attachment 1)

President Johnson stated that the Board of Trustees asked her to move forward on the acquisition of land discussed at the last board meeting. Dr. Johnson informed the board that the land is in the process of being surveyed and that she expects the closing to take place within the next two weeks.

The President's Evaluation was deferred to the end of the meeting.

President Johnson recommended that the Board of Trustees' meeting be changed from August 12, 2008 to August 19, 2008, due to the College's Fall Convocation Day. A motion was made by Gordon Scott, seconded by David Herndon, to change the board meeting date to August 19, 2008. The motion was unanimously approved.

Upon recommendation of the Nominating Committee, a motion was made by Grady Franklin, seconded by David Eaker, to approve the following slate of officers for 2008-2009:

Warren Carson	Chairman
James Hutchins	1 st Vice Chairman
David Herndon	2 nd Vice Chairman
Pat Morgan	Secretary

The motion was unanimously approved.

Mr. Scott stated that Ron Paris would normally have been asked to serve as Chairman of the Board of Trustees but that he had requested not to be considered due to health reasons. Mr. Scott requested that trustees furnish him with names of potential trustees for future appointments. Chairman Carson acknowledged the contributions of Ron Paris and thanked him for his eight years of service on the Board of Trustees.

President Johnson announced that a potential naming opportunity existed but would probably not be acted upon until the fall. The welding students designed and created a fountain sculpture to be placed in the fountain area outside the Business Sciences Building. In addition, the IAAP Club has requested that they be allowed to plant flowers around the sculpture and place a plaque in the garden in memory of Treva Clayton. Treva worked with that club for many years and was an employee of the college for 35 years. President Johnson stated that since the college has a naming opportunity policy, she is requesting that the IAAP Club be allowed to name the garden in memory of Treva Clayton. A motion was made by Grady Franklin, seconded by David Eaker, to approve this naming opportunity. The motion was unanimously approved.

President Johnson recommended that the trustees rescind the Undocumented Aliens Admission Policy approved by the Board of Trustees in 2005, because it is not in line with current legal opinion. Dr. Johnson stated that if the College does not go along with the advice of general counsel, it could present potential problems for the College in the future. Dr. Johnson stated that the current policy allows us to admit undocumented aliens for out-of-state tuition. If a student presents himself as an undocumented alien and we refuse him admittance, it goes against our policy, which we could be held liable. But, if we allow him admittance, we are going against legal counsel for the system office. A motion was made by Gordon Scott, seconded by James Hutchins, to rescind the College's Undocumented Aliens Admission Policy which was approved in 2005 and allow the administration flexibility in developing a permanent policy to be in place by the August board meeting. Mr. Grady Franklin stated that, in his opinion, the policy the state is considering adopting is "bad educational policy." After discussion, a motion was made by Grady Franklin, seconded by Ron Paris, to amend the previous motion to suspend rather than rescind the policy. The motion to amend was unanimously approved. A motion was made by Sally Jo Carter, seconded by "Buck" Petty to approve the amended motion. The motion passed with Grady Franklin and Ron Paris voting no. A motion was made by James Hutchins, seconded by Sally Jo Carter, to draft a letter to the State Board and the President of the North Carolina Community College System voicing their disapproval of the proposed state policy. This motion was unanimously approved. (Attachment 2)

Scott Baker of LS3P presented an overview of the Facilities Master Plan. The plan focuses on fostering a sense of community while addressing the physical growth of the college. The plan projects as far as 25 years and includes ten comprehensive projects. (Attachment)

President Johnson reviewed the Lee L. Powers Scholarship Expenditures and stated that the scholarships have expanded to include fees and books for Nurse Aide I students, a book allotment for concurrently enrolled high school students and an increase in the book allotment for service scholarship recipients. Additional scholarships are being explored. (Attachment 3)

Program Audit Report

President Johnson reported on the recent program audit findings for Spring Semester, 2006 through Spring Semester, 2007. The college response dated February 6, 2008, provided supportive documentation which was incorporated into the report. Therefore,

one audit exception and two areas of concern are noted for the processes, procedures, classes, and programs reviewed. (Attachment 4) Mr. Stephen Matheny reported that Wilkes Community College is interested in working out an agreement with Isothermal to purchase their public radio station. Mr. Matheny stated that the college will study the benefits for us and the surrounding areas. Mr. Matheny will provide more information as it evolves.

General Manager, Dana Whitehair, reported on the success of the Spring Fund Drive for the station. The official goal was \$90,000; the total pledged was \$107,489. The public radio station will be celebrating 20 years on the air at Isothermal on October 13, 2009, and Mr. Whitehair told the board that a year-long celebration is being planned. Mr. Whitehair reported that the station is pursuing a return to the air in Charlotte, NC and Knoxville, TN and is optimistic about the outcome.

Stephen Matheny reported that the BB&T Powers Endowment income and return was \$956,321 over the past two years. Scholarship and administrative fees of \$378,794 have been paid out. (Attachment 5)

Upon recommendation of the Finance Committee, a motion was made by Pat Morgan, seconded by Gordon Scott, to approve the Rutherford County budget request. The total requested increase is projected at \$72,179 or 3.91% for 2008-2009. The motion was unanimously approved. (Attachment 6)

Upon recommendation of the Finance Committee, a motion was made by Pat Morgan, seconded by Gordon Scott, to approve the Polk County budget request in the amount of \$122,556. The motion was unanimously approved. (Attachment 7)

President Johnson announced that our LPN students have been participating in Education Resources, Inc. Total Testing since May 2002. The Total Testing offered by ERI has been very good for our students. The process includes CAP exams, LPN Assessment Exam, and a review course for each student. Students can access their account on-line, access remediation for CAP exams, take practice exams and access the review course on-line. Students have been paying \$60.00 per semester. ERI has announced a price increase of \$106.00 per student per semester. A motion was made by Sally Jo Carter, seconded by Vernon Hoyle, to approve the Education Resources, Inc. Total Testing fee. The motion was unanimously approved.

President Johnson announced that gifts, grants and donations totaling \$12,629.00 have been received from February 8, 2008 through May 15, 2008. A motion was made by James Hutchins, seconded by David Herndon, to accept these gifts, grants and donations.

The motion was unanimously approved. (Attachment 8)

A motion was made by James Hutchins, seconded by David Eaker, to approve budget revisions as presented by Controller Amy Penson. This motion was unanimously approved. (Attachment 9)

Academic Affairs

President Johnson announced that the State Board of Community Colleges approved our request for Basic Skills courses to be offered to captive groups at the Polk Vocational Services and Chrisman Group Home.

Personnel

President Johnson announced the following retirements:

1. Hilda Moore, Spanish Instructor, effective June 1, 2008
2. Clara Fowler, Business Sciences Instructor, effective August 1, 2008
3. Barbara Peterson, English Instructor, effective August 1, 2008

President Johnson announced the following resignations:

1. LaCosta Edwards, Part-time, Paraprofessional, Business Office, effective April 30, 2008
2. Nancy Harrill, Maintenance Department, effective May 30, 2008
3. Faith Davis, Coordinator, Audience Support and Member Services, WNCW, effective June 30, 2008
4. Janice Keever, part-time, Evening Secretary, Student Services, effective June 30, 2008

President Johnson announced that the following personnel have received Statements of Appointment:

1. James "Mike" Hiers, Underwriting Account Manager, WNCW, April 21, 2008 through June 30, 2008
2. Robin Wiggins, Information Systems Analyst, May 1, 2008 through June 30, 2008

A motion was made by James Hutchins, seconded by David Herndon, to approve Letters of Intent for 2008-2009. The motion was unanimously approved. (Attachment 10)

Other Business

President Johnson made the following announcements:

1. Summer Operation Hours for College – May 19, 2008 through August 11, 2008
2. Independence Day – July 4, 2008 - **College Closed**
3. Convocation Day – August 12, 2008
4. Professional Development Day – August 13, 2008
5. Registration – August 14 - 15, 2008
6. First Day of Classes – August 19, 2008
7. Board of Trustees' Meeting, August 19, 2008, 5:00 p.m., "Blue Room"
Business Sciences Building.

The Cultural Society Series Brochure for 2008 – 2009 was distributed. (Attachment)

Chairman Carson announced that many trustees felt that it would be beneficial to have a Trustees' Retreat in the fall. Dr. Carson stated that he and President Johnson will work on the details of the retreat during the summer and have dates available by the August board meeting.

A motion was made by Ron Giles, seconded by Shay Hahn, to go into closed session under G.S. 143-318.11, Section (a) (6), to consider the performance of the President. President Johnson and Glenda Scruggs remained in the closed session upon invitation of the Board of Trustees. The motion was unanimously approved.

Following the closed session, a motion was made by James Hutchins, seconded by "Buck" Petty to return to open session. The motion was unanimously approved. Ron Paris, Chairman of the Personnel Committee, reported that evaluations have been completed on President Johnson for 2007-2008 and President Johnson met or exceeded expectations in all areas.

Upon recommendation of the Personnel Committee, a motion was made by "Buck" Petty, seconded by David Herndon, to approve the evaluation form as submitted and forward the report to the State Board of Community Colleges as required. The motion was unanimously approved.

The meeting was adjourned at 8:22 p.m.


CHAIRMAN


SECRETARY