

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
NOVEMBER 14, 2006

The Board of Trustees of Isothermal Community College met on Tuesday, November 14, 2006, in the "Blue Room of the Business Sciences Building. The following trustees were present: Warren Carson, Chairman; Jimmy Tanner, James Hutchins, Ron Giles, Vernon Hoyle, David Herndon, Pat Morgan, Gordon Scott, David Eaker, Ron Paris and Sandra Wilkerson, SGA President. The following staff members were present: Willard Lewis, Myra Johnson, Stephen Matheny, Amy Penson, Nancy Womack, John Quinley, Mike Gavin and Glenda Scruggs. Pam Bunch with **The Daily Courier** was also present. Chairman Carson called the meeting to order at 5:04 p.m.

Minutes

A motion was made by Gordon Scott, seconded by James Hutchins, to approve the minutes of the regular meeting of August 8, 2006 and the called meeting of October 17, 2006. The motion was unanimously approved.

Trustee Affairs

President Lewis announced that the State Government Ethics Act, signed into law on August 4, 2006, makes significant changes in the regulations governing lobbying, conflicts of interest, and financial disclosures by, among others, community college trustees and senior administrators. The act, which becomes effective January 1, 2007, contains three fundamental guiding principles and purposes that are the foundation of the new law:

- To systematically raise the ethical awareness and consciousness of public officials
- To provide meaningful, ethical guidelines and standards against which public officials can guide their conduct
- To insure systems to prevent and avoid ethics violations, primarily through mandatory ethics education programs and advisory opinions.

Dr. Lewis stated that he had received a special bulletin, from Ward and Smith Attorneys At Law, which provides an overview of the new law and focuses on the provisions that apply to community college trustees and administrators. Dr. Lewis further stated that he would be able to explain more following a meeting in Raleigh on November 16th. (Attachment)

Mr. James Hutchins, Chairman of the Curriculum Committee, informed the Board that the committee had an informational meeting with the Dean of Arts and Sciences, the Dean of Applied Sciences, the Dean of Business Sciences and the Director of Developmental Education and Academic Support.

President Lewis presented Policy III:01:16 Posting Signs/Announcements which has been in effect since May 22, 1991. Dr. Lewis also presented a modification to this policy. After discussion, a motion was made by Gordon Scott, seconded by Ron Paris, to support the policy currently in effect. The motion was unanimously approved. (Attachment)

Business Affairs

President Lewis announced that gifts, grants, and donations totaling \$3,040 were received from August 1, 2006 through October 31, 2006. A motion was made by Ron Giles, seconded by Vernon Hoyle, to accept these gifts and donations. This motion was unanimously approved. (Attachment)

Stephen Matheny, Vice President of Administrative Services, reported that WNCW underwriting, in the amount of \$48,889.66, should be written off as uncollectible. Mr. Matheny stated that most of the businesses listed are out of business. A motion was made by Gordon Scott, seconded by David Eaker, to write off these accounts. The motion was unanimously approved. (Attachment)

A motion was made by Jimmy Tanner, seconded by Pat Morgan, to approve budget revisions as presented. The motion was unanimously approved. (Attachment)

Academic Affairs

President Lewis reported that the college received notification of approval to offer the Infant/Toddler Care Program (C55290) effective spring semester 2007.

John Quinley, Director of Assessment, Planning and Research, gave an informative report on the comparison of enrollment trends for the North Carolina Community College System and Isothermal Community College.

President Lewis requested an exception to Policy 802-803 in the case of Johnathan Jones. Dr. Lewis explained that Policy 802-803 requires that teaching faculty in the humanities, social sciences and natural sciences possess a minimum educational preparation equivalent to one year of advanced study in the teaching field beyond the Master's Degree. Mr. Jones does not have access to further work in music and is requesting that additional hours in the humanities or in higher education administration be substituted. A motion was made by James Hutchins, seconded by David Herndon, to grant this exception. The motion was unanimously approved. (Attachment)

Personnel

President Lewis announced that Statements of Appointment were made for the following personnel:

1. Diane Dezio, WNCW Membership Assistant, September 1, 2006 through June 30, 2007
2. Ginger Hutcherson, Testing and Career Services Coordinator, September 14, 2006 through June 30, 2007
3. Carson Thomas, Server Administrator, October 30, 2006 through June 30, 2007

President Lewis announced the following resignations:

1. David Gordon, WNCW Station Manager, effective September 29, 2006
2. Lisa Hamby, Accounts Payable Technician, effective November 17, 2006

President Lewis announced that Evelyn Parks, Cosmetology Instructor, will retire effective January 1, 2007, with 26 ½ years of service.

Other Business

President Lewis made the following announcements:

- | | | |
|----|---|--|
| 1. | Thanksgiving Holidays
(College Closed) | November 22, 2006
(Staff Leaves at 1:00 p.m.)
November 23, 2006
November 24, 2006 |
| 2. | ICC Holiday Luncheon | December 5, 2006
(12 Noon) |
| 3. | ICC Winter Holidays
(College Closed) | December 20, 2006
(Staff Leaves at 1:00 p.m.)
December 21, 2006*
December 22, 2006
December 25, 2006
December 26, 2006
December 27, 2006**
December 28, 2006**
December 29, 2006**
January 1, 2007
(College Re-Opens 1-2-07) |

* December 21, 2006, taken in lieu of Memorial Day

** December 27, 28 and 29, 2006, must be taken as earned vacation or earned compensatory leave

President Lewis announced the following Cultural/Foundation Events:

1. The Machine: Pink Floyd Tribute, November 17,2006, 7:30 p.m., The Foundation
2. Showcase of the Stars, Rutherford Hospital Foundation's 7th Annual Talent Show, 6:30 p.m., The Foundation
3. ICC Christmas Luncheon, December 5, 2006, 12 noon, The Foundation
4. SGA Christmas Celebration and English Country Dance - Wednesday, December 6, 2006, 11 :30 a.m. to 1 :30 p.m. in the Student Center Lounge
5. The Embers in December, December 12,2006, 7:30 p.m., The Foundation
6. The Nutcracker, December 16, 2006, 7:30 p.m., The Foundation
7. Rutherford County Symphony Concert - Sunday, January 21,2006
8. Poetry Slam - Friday, February 2,2006, 6:30 p.m. - The Foundation Lobby

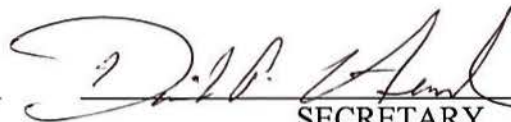
A motion was made by Gordon Scott, seconded by Ron Paris, to go into closed session to discuss a personnel matter of forming a Presidential Screening Committee. Glenda Scruggs remained in the session upon invitation of the Board.

A motion was made by Gordon Scott, seconded by Vernon Hoyle, to return to open session. No action was taken.

The meeting was adjourned at 6:45 p.m.



CHAIRMAN



SECRETARY