

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
AUGUST 8, 2006

The Board of Trustees of Isothermal Community College met on Tuesday, August 8, 2006 in the "Blue Room" of the Business Sciences Building. The following trustees were present: Warren Carson, Chairman; Bobby England, Ron Giles, Gordon Scott, Grady Franklin, James Hutchins, Ken Hankinson, Jimmy Tanner, Vernon Hoyle, David Eaker, and David Herndon. Staff members present were: Willard Lewis, Stephen Matheny, Myra Johnson, John Quinley, Fred Bayley, Amy Penson, Mike Gavin and Glenda Scruggs. Others present were: David Ishee and Tracy Pennell of BB&T and Jean Gordon with **The Daily Courier**. Chairman Carson called the meeting to order at 5:03 p.m.

Oath Of Office

Amy Penson, Controller, administered the Oath of Office to James Hutchins, who was appointed by the Governor, for a four-year term ending June 30, 2010. Mr. Hutchins' Oath of Office will be kept on file in the Office of the President.

Minutes

A motion was made by Gordon Scott, seconded by Ken Hankinson, to approve the following minutes:

1. Regular Board Meeting of May 9, 2006
2. Budget meeting between Isothermal Community College and the Rutherford County Commissioners on May 15, 2006
3. Called meeting of the Board of Trustees, June 22, 2006
4. Called meeting of the Board of Trustees, July 10, 2006

The motion was unanimously approved.

Trustee Affairs

President Lewis announced the resignation of Terry Hines, Trustee member appointed by the Rutherford County Commissioners, effective May 31, 2006. David Eaker was appointed to fill the remainder of Mr. Hines' term.

President Lewis announced that a total of 404 Powers Service Scholarship applications were received for the fall 2006 semester. To date, 137 students have been awarded the scholarship. Students are eligible to receive a maximum amount of \$646.00 for tuition and fees as well as a maximum book allowance of \$200.00 for the fall semester. Dr. Lewis reported that approximately \$70,000 has been obligated for the first semester.

Dr. Lewis shared a letter written by Sarah Petty, a first year student and Powers Scholarship recipient. (A-1) (Letter Attached)

President Lewis announced that the Commission on Colleges of the Southern Association of Colleges and Schools has reaffirmed the college's accreditation and that no additional follow-up action is necessary. Dr. Lewis stated that all institutions are requested to submit an "Impact Report of the Quality Enhancement Plan on Student Learning" five years after their reaffirmation review.

Chairman Carson announced the following committee assignments for 2006-2007: (A-2)

OFFICERS

Warren Carson
Ron Paris

Chairman
First Vice Chairman
Second Vice Chairman
Secretary

David Herndon

EXECUTIVE COMMITTEE

Warren Carson, Chairman
David Herndon

Ron Paris

FACILITIES COMMITTEE (Buildings & Grounds Committee)

Kenny Hankinson, Chairman
Bobby England
Warren Carson, Ex Officio

Ron Giles
Ron Paris
David Herndon

AUXILIARY ENTERPRISES COMMITTEE

David Herndon, Chairman
Vernon Hoyle
Warren Carson, Ex Officio

Jimmy Tanner
Sue Cochran

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FINANCE COMMITTEE

Pat Morgan, Chairman
David Eaker
Warren Carson, Ex Officio

David Herndon
Ron Paris

LONG RANGE PLANNING COMMITTEE

Ron Giles, Chairman
Ron Paris
Warren Carson, Ex Officio

Vernon Hoyle
Sue Cochran
James Hutchins

NOMINATING COMMITTEE

Gordon Scott, Chairman
Jimmy Tanner
Warren Carson, Ex Officio

Ron Paris
David Herndon

CURRICULUM COMMITTEE

James Hutchins, Chairman
David Eaker
Warren Carson, Ex Officio

Grady Franklin
Jimmy Tanner
SGA President

PERSONNEL COMMITTEE

Ron Paris, Chairman
Bobby England
Warren Carson, Ex Officio

Gordon Scott
David Herndon
Pat Morgan

BY-LAWS COMMITTEE

Grady Franklin, Chairman
Kenny Hankinson
Warren Carson, Ex Officio

James Hutchins
Ron Paris

An updated list of Trustees, with addresses, telephone numbers, and e-mail addresses,
was distributed. (A-3)

Chairman Carson reported that he had received a Professional Services Contract from Hockaday-Hunter and Associates authorizing them to conduct a presidential search for the Board of Trustees of Isothermal Community College. Chairman Carson stated that since the Board of Trustees approved this consulting firm at the meeting on July 10, 2006, no action is needed. Chairman Carson stated that he would sign the contract, on behalf of the board, and return it to the North Carolina Association of Community College Trustees.

President Lewis reported that the American Legion Post 423 had requested that framed posters, with the motto "In God We Trust," be placed in all classrooms on campus. After discussion, a motion was made by Ron Giles, seconded by Gordon Scott, to table this item until the Policy Committee can draft a policy regarding items of this nature to be processed through the full board. Dr. Lewis stated that he will present a proposed policy for consideration at the next board meeting. The motion was unanimously approved.

A motion was made by Kenny Hankinson, seconded by David Herndon, to approve Policy I:01:03 – Employment of Faculty and Staff, Contract Renewal. This motion was unanimously approved. (A-4)

A motion was made by David Eaker, seconded by David Herndon, to approve Policy II:01:00 – Curriculum Faculty Appointments; Criteria; Letters of Intent. The motion was unanimously approved. (A-5)

Business Affairs

Mr. David Ishee and Tracy Pennell, with BB&T, updated the Trustees on the Powers Investment Funds. Mr. Ishee reported that bonds had done well and stocks were down so the net effect of the account's performance since May is "break even."

Stephen Matheny reviewed the bid results for the Lifelong Learning Center. Mr. Matheny stated that the base bids came in about \$750,000 less than the estimated construction costs for the project, which allows for all proposed alternates including additional parking and upgrades in classrooms and technology infrastructure. The two-story building of approximately 24,000 square feet will house classrooms, office space, distance learning facilities and the Rutherford Early College High School. The center will also host many of the collaborative efforts for higher learning that Isothermal has with Western Carolina, Gardner-Webb and Appalachian State Universities. The bid, the lowest of nine, was awarded to David E. Looper & Company of Hickory. Fountain

Electric, Pyatt and McNutt Services will be sub-contractors on the project. A motion was made by Kenny Hankinson, seconded by David Herndon, to accept these bids. The motion was unanimously approved. (A-6)

President Lewis announced that gifts, grants, and donations totaling \$3,530 were received from May 1, 2006, through July 31, 2006. A motion was made by Ron Giles, seconded by Gordon Scott, to accept these gifts and donations. The motion was unanimously approved. (A-7)

A motion was made by James Hutchins, seconded by David Eaker, to approve the schedule of fees as presented. This motion was unanimously approved. (A-8)

Academic Affairs

President Lewis announced that the college received \$250,000 from a Duke Power Grant a year ago to upgrade the equipment in the machinist lab. The college has applied for and received an additional grant in the amount of \$250,000 to replace outdated equipment with state-of-the-art equipment. Dr. Lewis stated that the college is very fortunate to have received this grant.

President Lewis informed the board that the college has applied for a grant, in the amount of \$1.7 million, from the Golden LEAF Foundation, to expand the area where the machine shop is located. Dr. Lewis stated that due to the tight turn around on the application deadline, he apologized for not informing the board of the college's intent to apply until after the fact.

President Lewis announced that Isothermal Community College earned a rating of "superior" in the 2006 Critical Success Factors Report, recently released by the North Carolina Community College System. The report on performance measures is one of the primary ways the General Assembly assesses how well the North Carolina Community College System is doing its job. In order to achieve a "superior" rating, a college must meet or exceed at least five of the six performance funding measures. Isothermal met and exceeded six of the six performance funding measures and met eleven of the twelve critical success factors, missing the twelfth by one percentage point. Dr. Lewis stated that being among the colleges to attain "superior" status is a credit to Isothermal Community College and every faculty and staff member who has worked on its behalf. By earning the "superior" rating, Isothermal will qualify for additional funding from the

state this year. The amount of that performance-based funding has yet to be determined, but should be calculated soon now that the General Assembly has completed its budget.

Myra Johnson informed the board of an agreement between the Board of Trustees and the Rutherford County Board of Education to offer college credit courses for qualified high school students under the Huskins Cooperative Program Agreement. Dr. Johnson stated that these curricular offerings, which have been approved by the North Carolina Community College System, are intended to provide additional study options for high school students without duplication of existing programs. The purpose of this agreement is to enhance vocational, technical, and college transfer options and tech-prep efforts. (A-9)

A motion was made by Gordon Scott, seconded by David Herndon, to approve the Educational Partnership Agreement between Isothermal Community College and Western Carolina University. This partnership is designed to facilitate access to baccalaureate degrees at Western Carolina University for those students who complete associate degrees at Isothermal Community College. The motion was unanimously approved. (A-10)

Personnel

President Lewis announced that Statement of Appointments have been issued to the following personnel:

1. David Kester, WNCW Director of Operations, August 1, 2006 through June 30, 2007
2. Mike Gavin, Public Information Officer, August 7, 2006 through June 30, 2007
3. Tina Porter, Counseling/Health Sciences Specialist, June 21, 2006 through June 30, 2007
5. Dexter Guffey, Security Guard, August 5, 2006 through June 30, 2007
6. Sandra Crain, Custodian, August 2, 2006 through June 30, 2007

President Lewis announced the following retirements:

1. Michael Croussore, Physical Education Instructor, effective July 31, 2006, with 34 years of service

2. Nancy Womack, Dean of Arts and Sciences, January 1, 2007, with 31 years of service
3. Rita Merrill, Secretary, Arts and Sciences, January 1, 2007 with 31 years of service
4. Carole Bartol, Director of Polk County Campus, January 1, 2007, with 23 years of service

President Lewis announced the following resignations:

1. Beverly Lilly, Career Start Case Manager, effective July 21, 2006
2. Kaili Lee, Testing and Career Services Specialist, effective August 4, 2006

President Lewis announced a Non-Renewal of Contract for Ed Creasman, Director of the Materials Testing and Training Center. Dr. Lewis stated that the non-renewal was due to a lack of program productivity.

A motion was made by Ron Giles, seconded by Vernon Hoyle, to approve contracts for the following personnel:

1. Nathan Fisher, Welding Instructor, May 3, 2006 through May 14, 2007
2. Chester Melton, Building Construction Technology Instructor July 3, 2006 through May 14, 2007
3. April Cline, LPN Instructor, July 10, 2006 through June 30, 2007
4. Mark Ellis, Social Sciences Instructor, August 10, 2006 through May 14, 2007
5. Ashley Day, Biology Instructor, August 14, 2006 through May 14, 2007
6. Kim Amos, LPN Instructor, June 28, 2006 through June 30, 2007
7. Bret Watson, Physical Education Instructor, August 10, 2006 through May 14, 2007

The motion was unanimously approved. (A-11)

A motion was made by James Hutchins, seconded by David Eaker, to approve Educational Leave, with pay, for Jeanette Cheshire, Director of Foothills Nursing Consortium, October 2, 2006 through October 27, 2006. This motion was unanimously approved.

A motion was made by Kenny Hankinson, seconded by David Herndon, to approve contracts for 9 and 12 month faculty for 2006-2007. The motion was unanimously approved. (A-12)

President Lewis made the following announcements:

1. New Employee Orientation, August 10, 2006
2. College Summer Hours End August 11, 2006
3. Fall Convocation – Faculty and Staff, August 14, 2006
4. Professional Development Day, August 15, 2006
5. Registration – Fall Semester, August 16-17, 2006
6. First Day of Classes, August 18, 2006
7. Labor Day Holiday - September 4, 2006
8. Constitution Day – September 15, 2006
9. WNCW Community Advisory Board Meetings:
 - a. September 11, 2006, 6:30 p.m. Conference Room 108 – WNCW Building
 - b. November 6, 2006, 6:30 p.m., Conference Room 108 – WNCW Building
10. State Board of Community Colleges on campus, October 17-20, 2006

President Lewis announced the following cultural events:

1. 5th Annual Rutherford County Gospel Homecoming, Saturday, August 12, 2006, 6 p.m. – The Foundation
2. Prime of Life Gospel Concert, Saturday, August 19, 2006, 1:30 p.m. – The Foundation
3. Black Diamond the #1 All Female Tribute to KISS, Saturday, September 16, 2006, 7:30 p.m. – The Foundation
4. Loretta Lynn, Friday, September 22, 2006, 7:30 p.m. – The Foundation
5. North Carolina Youth Ensemble, Saturday, October 21, 2006, 7:30 p.m. – The Foundation

President Lewis announced the following meetings for the Board of Trustees for 2007:

Tuesday, February 13, 2007
Tuesday, August 14, 2007

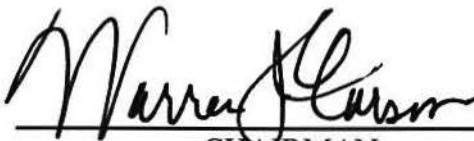
Tuesday, May 8, 2007
Tuesday, November 13, 2007

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President Lewis stated that a special meeting will be called to approve the local and state budgets. Other meetings are as follows:

(Called Board of Trustees' Meeting – Tuesday, October 17, 2006)
(Next Regular Board of Trustees' Meeting - November 14, 2006)

The meeting was adjourned at 6:27 p.m.



CHAIRMAN



SECRETARY