

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
MAY 9, 2006

The Board of Trustees of Isothermal Community College met on Tuesday, May 9, 2006, in the "Blue Room" of the Business Sciences Building. The following trustees were present: Warren Carson, Chairman; Jervis Arledge, Jimmy Tanner, Terry Hines, Sue Cochran, Pat Morgan, James Hutchins, David Herndon, Gordon Scott, Ron Giles and Kenny Hankinson. The following staff members were present: Willard Lewis, Stephen Matheny, Myra Johnson, Fred Bayley, Amy Penson, Glenda Scruggs and David Gordon. Pam Bunch with **The Daily Courier** was also present. Chairman Carson called the meeting to order at 5:05 p.m.

Approval of Minutes

A motion was made by Jervis Arledge, seconded by Jimmy Tanner, to approve the minutes of the regular meeting of February 14, 2006, and the minutes of the called meeting of March 14, 2006. The motion was unanimously approved. (Attachment)

Report From WNCW

David Gordon, Station Manager at WNCW, gave a report to the board which included the following items:

- The 10th volume of Crowd Around the Mic, the locally-produced CD of music recorded live in Studio B, coming out in the fall.
- Local Color series providing opportunities for local and regional artists to get exposure throughout the WNCW listening area.
- Upgraded online audio stream to full-stereo.
- Redesigned our Website to more accurately reflect the "feel" of WNCW and to be more useful as well as user-friendly.
- In the fall of 2004, \$225,000 was raised. In the fall of 2005, \$235,000 was raised. The Fall 2005 Membership Campaign is the most successful since we began keeping records in 1999.
- First CPB Digital Conversion Grant
 - Nothing will change if listeners do not have a new HD Radio receiver, they can still hear us on 88.7 as before (Attachment)

Trustee Affairs

President Lewis announced that after twenty-five years on the Board of Trustees, Mr. Jervis Arledge will not seek re-appointment by the Board of Education. The Board expressed appreciation to Mr. Arledge for his many years of continued service to the college. President Lewis also informed the board of the resignation of Elizabeth Owens from the Board of Trustees. Ms. Owens stated in her letter of resignation that since she is now working outside the county, it was difficult for her to attend board meetings and committee meetings on a regular basis and she did not feel that she was able to give the job of board member its proper attention. The Board expressed appreciation for Ms. Owens' service to the Board.

Upon recommendation of the Nominating Committee, a motion was made by Ron Giles, seconded by Kenny Hankinson to approve the following slate of officers for 2006-2007:

Chairman	Warren Carson
1 st Vice Chairman	Ron Paris
2 nd Vice Chairman	Terry Hines
Secretary	David Herndon

The motion was unanimously approved.

Business Affairs

President Lewis reviewed the Internal Equipment Audit Summary Report for 2004-2005 and reported that the college has 1,625 items on the equipment inventory list with a cost of \$4,203,187.00. Two of these items or 0.12% have been lost or stolen for a total of \$2,781.00. Dr. Lewis commended the Equipment Coordinator and stated that our loss is below or equal to the system average. (Attachment 1)

Stephen Matheny reported that repairs on the library roof are still pending due to insurance issues with the roofing contractor. Mr. Matheny informed the board that there are a couple of ways that the repairs could move forward while waiting for the insurance company to make a settlement. One way is to proceed using the revenue already set aside for the roof repairs. The other way would be for Isothermal's insurance carrier to cover the repairs and then try to collect the money from the contractor's insurance carrier.

Stephen reported that the plans for the Lifelong Learning Center have been submitted to State Construction. A tentative bid date has been set for May 28, 2006.

Stephen Matheny reported that the college is seeking a 17.38% increase in the Rutherford County budget. The largest increase is in fuel and heating. The allocation last year was \$185,000. This year the request has been increased to \$345,000. Electricity was \$325,000 last year. This year the request has been increased to \$370,000. These amounts are based upon actual usage figures. Mr. Matheny stated that he is working with Public Service Gas of North Carolina to determine if there is a problem with the company's lines or equipment. Upon consensus of the Finance Committee, a motion was made by Jervis Arledge, seconded by Gordon Scott, to approve the Rutherford County Budget Request in the amount of \$1,829,448. This motion was unanimously approved. (Attachment 2)

Upon consensus of the Finance Committee, a motion was made by Jervis Arledge, seconded by Ron Giles, to approve the Polk County Budget Request in the amount of \$107,572. The motion was unanimously approved. (Attachment 3)

President Lewis announced that gifts, grants, and donations totaling \$5,615.00 have been received from February 1, 2006 through April 30, 2006. A motion was made by Terry Hines, seconded by Kenny Hankinson, to accept these gifts and donations. The motion was unanimously approved. (Attachment 4)

A motion was made by David Herndon, seconded by Kenny Hankinson, to approve the budget revisions as presented by President Lewis. This motion was unanimously approved. (Attachment 5)

President Lewis announced that Isothermal Community College shares an interest in several parcels of land located in Lake Lure, NC. Dr. Lewis reported that the College has received an offer from Alan P. Moore requesting to purchase our interest in those parcels of land. The total amount of acreage affected is 175.8 but our share is 87.123 acres. Dr. Lewis stated that the offer is in the amount of one million six hundred and thirty-five thousand dollars. Dr. Lewis stated that the offer appears to be very much in line with the market value for property in the Lake Lure area and the college has a number of benefits which accrue to us should we accept the offer which include the avoidance of individual survey fees, real estate fees, and other legal issues attendant to the sale of the property piece by piece. Dr. Lewis further stated that in addition to the land transfer, we forfeit our interest in the marina property for which we are a contingent beneficiary for the Chole Cornett Moore Trust. A motion was made by Kenny Hankinson, seconded by Sue Cochran, to accept Mr. Moore's proposal. The motion was unanimously approved. (Attachment)

Stephen Matheny reported that the Board of Trustees and the Rutherford County Commissioners previously agreed on a plan to construct a Lifelong Learning Center. The County and the Trustees have agreed that the financing will be secured by a lien on the site of approximately 3.5 acres located at the Spindale Campus (the "Pledged Site"), a more complete description that will be determined by survey. As part of the County's financing plan, the Trustees will lease the Pledged Site back from the County for one dollar per year for a term of fifteen years, at the end of which term the Trustees will have the option to purchase the Pledged Site and any improvements for minimal consideration. A motion was made by Gordon Scott, seconded by James Hutchins, to approve a resolution stating that a lease and agency agreement will be executed to secure financing between the Trustees and the County. The agreement provides for the Trustees to lease the Pledged Site and any improvements from the County and authorizes the College to act as an agent for the County during construction. The motion was unanimously approved. (Attachment)

Academic Affairs

A motion was made by Terry Hines, seconded by Kenny Hankinson, to approve Educational Leave, with pay, for Kelly Jones, Instructor in the Foothills Nursing Consortium—June 5, 2006 through August 2, 2006. The motion was unanimously approved.

Personnel

President Lewis announced the retirement of the following personnel:

1. Richard LePage, Teaching Assistant, effective April 1, 2006, with 6 years of service
2. Glen Hutchins, Security Guard, effective April 1, 2006, with 5 years of service.
3. Priscilla Simmons, Arts and Sciences Secretary, effective June 1, 2006, with 5 years of service

President Lewis announced the following resignations:

1. Leanna Joyner, Director of Marketing – WNCW, effective March 21, 2006
2. Patricia Kultgen, Biology Instructor, effective May 15, 2006
3. Angela Ledford, LPN Nursing Instructor, effective May 15, 2006

4. Melanie Hensley, LPN Nursing Instructor, effective May 15, 2006

President Lewis announced that Statements of Appointments have been issued to the following personnel:

1. Mary Page Nanney, Continuing Education Literacy Support, April 1, 2006 through June 30, 2006
2. Chris Roberts, Developmental Math Teaching Assistant, April 24, 2006 through June 30, 2006

The following Transfers were announced:

1. Karen Harris, Coordinator of the Powers Scholarship Programs
2. Kelly Hargett, Disability Services Coordinator/Outreach Specialist

President Lewis announced that Martin Lancaster, President of the North Carolina Community College System, would like to meet with the Board of Trustees regarding the process for selection of a President. Dr. Lewis stated that he would contact Mr. Lancaster and see to his availability in June or July. Upon the acquisition of dates, he will contact the Trustees and set a meeting date.

A motion was made by Jervis Arledge, seconded by Gordon Scott, to go into closed session, under provision 143-318.11 (a) 6 to discuss a personnel issue and the performance of the President. Glenda Scruggs, Clerk to the Board, was asked to remain in the meeting. The motion was unanimously approved.

A motion was made by Ron Giles, seconded by James Hutchins, to return to open session. The motion was unanimously approved.

Gordon Scott, a member of the Personnel Committee, reported that the recent presidential evaluations were excellent with President Lewis scoring an average of 4.6 out of a possible 5.0. Mr. Scott stated that the President should be commended for his excellent performance and for his contributions to the college. Upon consensus of the Personnel Committee, a motion was made by Gordon Scott, seconded by Kenny Hankinson, that the report be accepted and that a copy of the President's evaluation be mailed to the State President in Raleigh as required. This motion was unanimously approved.

Other Business

President Lewis made the following announcements:

1. Luncheon with Rutherford County Commissioners regarding 2006-2007 local budget request, 11:30 a.m., Rutherford County Annex
2. Dinner for Speaker, Trustees, Outstanding Alumnus and College Personnel, May 15, 2006, 5:15 p.m., The Water Oak Restaurant at Tanner's
3. Curriculum Graduation, May 15, 2006, 7:30 p.m. - The Foundation, with Mr. Charles Hill, Chairman of the Rutherford County Commissioners, Speaker
4. Adult High School Graduation, May 16, 2006, 7:30 p.m. - The Foundation
5. Summer Registration, May 16, 2006
6. First Day of Classes, May 17, 2006
7. NCACCT Annual Convention, June 8-9, 2006, Research Triangle Park, NC
8. Summer Operation Hours for College - June 5, 2006 through August 11, 2006
9. Summer Break for Faculty and Students - July 3 - 4, 2006
10. Independence Day - July 4, 2006 - **College Closed**
11. Board of Trustees' Meeting, August 8, 2006, 5:00 p.m., "Blue Room"

The following items were distributed:

1. North Carolina Community College System 2006-07 Consensus Budget Request
2. Art Hop Brochure

The meeting was adjourned at 6:22 p.m.



CHAIRMAN



SECRETARY