

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
FEBRUARY 11, 1997

MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, February 11, 1997, in Room 125 of the Administration Building. The following trustees were present: Gordon Scott, Vice Chairman; Jimmy Tanner, Bill Page, Jervis Arledge, James Hutchins, Howard Olson, C. W. McCall, Elizabeth Owens, Joe Miller, Bobby England, Theressa Calhoun, Charles Tucker, and Jaye Thomas, Student Government Association President. The following staff were present: Willard Lewis, Dillard Morrow, Catherine Bailey, Robert Harrison, Nancy Womack, Karen Noel, Bruce Waddingham, Fred Bayley, Tim Greene, Curtis Vance and Scott Scheer. Amy Revis from The Daily Courier was also present. Vice Chairman Scott called the meeting to order at 5:00 pm.

Approval of Minutes

A motion was made by Joe Miller, seconded by Howard Olson, to approve the minutes of the regular meeting of November 12, 1996. The motion was unanimously approved.

Trustee Affairs

Vice Chairman Scott announced that he, Dr. Lewis, and Elizabeth Owens attended the North Carolina Association of Community College Trustees' Law Conference in Raleigh over the weekend. Mr. Scott stated that he felt the meeting was very informative.

NCACCT Handbook updates were distributed to each trustee. New trustees were given a complete handbook. President Lewis stated that if there were trustees who needed the full document, to please let him know and one would be provided for them.

Business Affairs

Dr. Dillard Morrow announced that the plans for the dam have been accepted in Raleigh by the Office of State Construction. We are now waiting for verification of that approval from the Engineer who will provide cost estimates. This approval letter should be forthcoming in the next week. The cost estimates will then be submitted to the Rutherford County Commissioners for consideration.

Dr. Morrow announced that the college had planned to advertise for bids for the construction of the Continuing Education/Conference Center in early February. Dr. Morrow reported that four of the five reviews have been completed on the building project. The architectural plan is now under review and should be completed by the end of the week. The college may be able to advertise for bids

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by the first of March. Dr. Morrow reported that the plans for the Polk County Campus addition have been submitted to State Construction and are awaiting approval.

Dr. Harrison announced that for more than a year the college has been planning and implementing the campus network which is a migration from a mainframe system to a network system. Dr. Harrison stated that the college now has fiber optic connections between all the buildings on campus with the exception of the maintenance building. Dr. Harrison stated that "drops" have been installed at all workstations and the college is now in the process of making the connection between the workstations so that everyone will be on the network.

Mr. Curtis Vance and Mr. Tim Greene presented a program sharing the benefits and capabilities of the Internet System.

President Lewis announced that gifts, grants and donations totaling \$3,391 have been received from November 1, 1996 through February 1, 1997. A motion was made by Jimmy Tanner, seconded by Joe Miller, to accept these gifts and donations. The motion was unanimously approved. (A-1)

A motion was made by Bill Page, seconded by Jervis Arledge, to approve budget revisions as presented by Controller Catherine Bailey. This motion was unanimously approved.

Academic Affairs

Dr. Robert Harrison reported that letters were sent to all currently enrolled students advising them of the college's plans to change to the semester system and asking them to make an appointment with their advisor, during the month of January, regarding transitional advising and academic planning. Dr. Harrison stated that there was probably less than a 50% response by the students during the month of January so the process has been extended. Dr. Lewis stated that students who do not go through the advising process and come back to the college anytime after next summer will bring, to the college and to themselves, a unique set of problems because they will have completed partial sequences of courses which they should have completed before the change to the semester system. Students will likely have to retake courses because they did not do what they needed to do in this transition period in order to facilitate an easy flow from the quarter system to the semester system. (A-2)

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Personnel

A motion was made by Bill Page, seconded by Joe Miller, to approve Letters of Intent for 9-12 month faculty for 1997-98. (A-3)

A motion was made by Jervis Arledge, seconded by Bill Page, to approve contracts for the following personnel: (A-4)

- a. Linda Osbon, News Producer, WNCW Radio, December 9, 1996 through June 30, 1997
- b. Tim Greene, Computer Network Operations Manager, November 18, 1996 through June 30, 1997.

The motion was unanimously approved.

Other Business

President Lewis reported that a follow-up report on a number of items was required by SACS as a part of the reaffirmation process. Dr. Lewis stated that the report was submitted to SACS in August and in December, the procedures we had implemented, to address the concerns they raised, were approved.

President Lewis made the following announcements:

1. Black History Month
 - a. African-American Art Exhibit - Library
 - b. Livingston Concert Choir, Livingston College - Library
2. Isothermal Challenge Championship - March 27, 1997 - Library Auditorium
3. ICC Golf Tournament, Apple Valley - March 19, 1997
4. Deadline for Eaves Nominations - March 21, 1997

The following materials were distributed:

1. The Isothermal Insider February - March, 1997
2. The Patriot

The meeting adjourned at 5:39 pm.


 CHAIRMAN


 SECRETARY