

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
NOVEMBER 12, 1996
MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, November 12, 1996, in the Management Seminar Room of the Business Education Building. The following trustees were present: Walter Dalton, Chairman; Bill Page, Jervis Arledge, Bobby England, C. W. McCall, Howard Olson, Frances Spratt, Theresa Calhoun, Elizabeth Owens, Gordon Scott, James Hutchins, Joe Miller, and Jaye Thomas, Student Government Association President. The following staff were present: Willard Lewis, Dillard Morrow, Robert Harrison, Bruce Waddingham, Fred Bayley, Catherine J. Bailey, and Scott Scheer. Amy Revis with The Daily Courier was also present. Chairman Dalton called the meeting to order at 4:58 pm.

Welcome and Administration of Oath

Chairman Dalton welcomed Elizabeth Owens to membership on the Board of Trustees. Catherine J. Bailey, Notary Public, administered the Oath of Office to Elizabeth Owens and Gordon Scott. Mrs. Owens' and Mr. Scott's Oaths of Office will be kept on permanent file in the Office of the President.

Trustee Affairs

President Lewis announced that the Grounds Care and Improvement Committee met with the Engineer and discussed ways in which to remedy the situation with the dam. The committee approved the plan submitted by the Engineer and then forwarded the plan to State Construction in Raleigh for their approval. We are now awaiting their approval before proceeding with the project.

A roster of trustees' names, addresses, and telephone numbers were distributed to each trustee. (A-1)

President Lewis stated that the college received a letter from the Economic Development Commission expressing their gratitude to the staff of Isothermal Community College for the support the college gives the Economic Development Commission. The letter stated that the job training offered for both existing and new or prospective industry plays a key role in job creation and subsequent quality of life of our citizens.

Dr. Dillard Morrow announced that the skylight under repair at the Polk County Campus fell last week. Dr. Morrow stated that he hoped that the college's insurance would cover part of the cost for replacing the skylight.

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Upon recommendation of the Building Committee, a motion was made by Gordon Scott, seconded by C. W. McCall, to approve the design for the addition to the Polk County Campus. President Lewis stated that the funding for this project came from the State Bond Referendum and does not require any additional funding from any external source. The Bond Referendum provided \$267,000 dedicated to the project and the architect anticipates that the bids will come in at or below that level. This motion was unanimously approved. (A-2)

Business Affairs

President Lewis announced that gifts, grants and donations totaling \$3,382 have been received from August 1, 1996, through October 31, 1996. A motion was made by Bill Page, seconded by Joe Miller to accept these gifts and donations. The motion was unanimously approved. (A-3)

A motion was made by Joe Miller, seconded by Bill Page, to approve the budget revisions as presented by Controller Catherine Bailey. The motion was unanimously approved.

Academic Affairs

Dr. Harrison reported on the progress of creating the college course directory by downloading from the common course library. He announced that January will be devoted to advising students in preparation for the conversion from quarter to semester program requirements and that the spring and summer quarters will be modified to include course options to accommodate student needs discovered in the January advising period.

Personnel

President Lewis announced the following resignations:

1. Margaret "Maggie" Buchanan, ADN Nursing Instructor, Foothills Nursing Consortium - September 25, 1996
2. Ruby Arrowood, Secretary, Business and Industry Services Department, October 11, 1996
3. Pat O'Brien, BLET Director, October 30, 1996

A motion was made by Bill Page, seconded by Frances Spratt, to approve 9 and 12 month contracts for full-time faculty for 1996-97. This motion was unanimously approved. (A-4)

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A motion was made by Joe Miller, seconded by Bill Page, to approve contracts for the following personnel: (A-5)

1. Charles "Chuck" Francis, Workplace Literacy Director, Sara Lee Knit Products - November 1, 1996
2. Judy Melton, ADN Nursing Instructor, Foothills Nursing Consortium - November 21, 1996
3. Janie F. Schutz, Basic Law Enforcement Training Director, October 28, 1996

This motion was unanimously approved.

Other Business

President Lewis stated that Connect NC is an educational campaign that enables North Carolina leaders across all counties to understand more about the issues of telecommunications connectivity and its importance to our economic competitiveness as a state. Private and public sector leaders are coming together to learn about connectivity issues; and express what types of connectivity they would like to have between libraries, schools, local and state government, small businesses and large enterprises and other community resources.

The initial effort is being conducted in Western North Carolina. This pilot project, implemented through funding from the Appalachian Regional Commission (ARC), Advantage West, and local matching funds, will work to create a blueprint for telecommunications connectivity on a county, subregional, or regional basis while maintaining statewide standards.

Dr. Lewis stated that trustees are invited and encouraged to attend a Community Vision Conference for Rutherford and Polk Counties on November 22, 1996, on the Spindale Campus. Dr. Lewis stated that the registration deadline for the conference is Noon on November 18, 1996. For further information or to pre-register, trustees should contact Dr. Karen Noel at Ext. 370.

The following materials were distributed:

1. **RIPPLES** - Winter/Spring 1996
2. The Patriot - September and October issues
3. PIO Tip-Off Sheets for October 11, 17, and 27, 1996

The meeting adjourned at 5:34 pm.

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CHAIRMAN


SECRETARY