

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF BOARD OF TRUSTEES  
FEBRUARY 13, 1996  
MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, February 13, 1996, in the Management Seminar Room of the Business Education Building. The following trustees were present: Walter Dalton, Chairman; Joe Miller, Jervis Arledge, Jimmy Tanner, C. W. McCall, Howard Olson, Vivian Morris, Theressa Calhoun, Charles Tucker, James Hutchins, Bobby England, Gordon Scott, and Crystal Hoppes, Student Government Association President. The following staff members were present: Willard Lewis, Dillard Morrow, Robert Harrison, Catherine Jolley, Karen Noel, and Fred Bayley. Amy Revis from **The Daily Courier** and Russ Nicholson from Middleton McMillan Architects were also present. Chairman Dalton called the meeting to order at 5:03 pm.

Approval of Minutes

A motion was made by Jervis Arledge, seconded by Joe Miller, to approve the minutes of the regular meeting of November 14, 1995. The motion was unanimously approved.

Trustee Affairs

Mr. Russ Nicholson, with Middleton McMillan Architects, presented an update on the construction of the Continuing Education and Conference Center. Mr. Nicholson reported that the model and schematic drawings have been submitted to the Office of State Construction and the Department of Insurance for their review. Mr. Nicholson stated that design development will continue upon approval from these agencies. President Lewis added that Middleton McMillan's construction cost estimates were approximately \$900,000 over the approved State Construction budget. Dr. Lewis reviewed a list of construction modifications the architect has recommended in order to get the project within budget. (A-1)

President Lewis announced that the bonding company for the Polk County Campus construction project has agreed that the warranty on the skylight is still in effect and that the company will pay \$13,000 to repair the skylight. Dr. Lewis stated that the \$3,500 originally appropriated by the board to help repair the skylight will not be necessary. Dr. Lewis commended the architect for the aggressive role he took in resolving this situation.

Dr. Dillard Morrow reported that the paper work has been submitted to Raleigh for approval to add approximately 2,000 sq. ft. to the Polk County Campus. Dr. Morrow stated that the architect will be negotiating with State Construction for a contract.

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Dr. Dillard Morrow further reported that Ogden, Inc. of Greensboro, NC has been hired to study the stability of the college dam. Dr. Morrow stated that the engineering firm has estimated the cost of repairs at \$134,000. The Board of Trustees previously approved the payment of the engineer's fee (6% - 8% of total cost) but the source of funds for the actual repair has yet to be identified.

Dr. Morrow reported that approval was given to Southeastern Roofing Company to repair a leaky roof on the front part (19,000 sq. ft.) of the Student Services Building. The cost of repairs will be \$37,000. Dr. Morrow stated that eventually the entire roof will need to be replaced. Dr. Morrow reminded the Board that the roofs of the Administration Building and the Library are also leaking.

President Lewis announced that the college has \$10.35 million of the \$10.5 million needed to build the Continuing Education and Conference Center.

President Lewis shared a copy of a document entitled, "Making the North Carolina Education Continuum Work for Children, Families, and Workers." Dr. Lewis also shared a copy of a letter written to the North Carolina Community College System expressing the following concerns:

1. The position paper appears to lay the foundation for an "educational superboard" and it is logical to ask whether the unique voice required to represent the Community College System will be lost under such an organizational structure.
2. The additional level of governance would serve to devalue the input of the local boards, reduce the sense of ownership that regions now hold for their community colleges and would impair the college's ability to respond immediately to local needs.
3. The higher education structure is "ranked among the best in the nation" and "the public schools system is ranked among the poorest performing." As we attempt to streamline the one overall system, we are failing to address the problem and may ultimately achieve mediocrity throughout all levels of education in our state.

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Dr. Lewis said that "it is important to voice a willingness to cooperate toward the evolution of an educational continuum. Progress, however, toward the original goal can be made without the creation of a solution that will become inflexible, bureaucratic, complex, unrealistic, and may not address the issues that enable us to better serve our citizenry." (A-1a)

#### Business Affairs

President Lewis announced that gifts, grants and donations totaling \$6,065.50 had been received from November 1, 1995 to January 31, 1996. A motion was made by Joe Miller, seconded by Vivian Morris, to accept these gifts and donations. The motion was unanimously approved. (A-2)

A motion was made by Joe Miller, seconded by Gordon Scott, to approve budget revisions as submitted by Controller Jolley. This motion was unanimously approved.

#### Academic Affairs

President Lewis reported that the FTE Audit conducted at Isothermal Community College in December, 1995, reflected no audit exceptions or areas of concern. Dr. Lewis stated that the staff was commended for the excellent manner in which they followed the record keeping procedures and guidelines prescribed by the State Board of Community Colleges.

President Lewis announced that the Rutherford County Schools recently received \$80,000 to implement an Alternative High School. The monies end June 30, 1996. Realizing that it is difficult to implement a brand new program with this amount of money and in this time frame, they contacted Isothermal Community College to determine if this money could be used to enhance the present Adult High School Program and also meet their goals. Dr. Lewis stated that few changes will be noticed in the current operation of the Adult High School Program. Dr. Lewis further stated that the \$80,000 will be used to hire a coordinator/counselor, purchase 6 to 8 computers for student use, provide software for the computers, provide student books, and hire instructors to develop courses for the Adult High School Program. (A-3)

President Lewis announced that if a person is charged with a minor traffic ticket in the 29th Judicial District, he/she may elect to have it reduced by the District Attorney. Isothermal Community College and the Safety and Health Council of North Carolina are training motorists in the principles of safe driving. If you

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complete this course ten (10) working days before your scheduled court date, there will be **no insurance points, no drivers license points, and no court appearance**. Dr. Lewis stated the Continuing Education Department will be scheduling the driving classes. (A-4)

President Lewis announced that the State Board of Community Colleges has relaxed the guidelines for Internal Audit Operating Procedures for Continuing Education Classes. Dr. Lewis presented the proposed changes for the board's review. A motion was made by Jimmy Tanner, seconded by Charles Tucker, to approve the proposed revisions to the Internal Operating Procedures. The motion was unanimously approved. (A-5)

#### Personnel

A motion was made by Vivian Morris, seconded by Joe Miller, to go into executive session to discuss threatened litigation. Following the executive session, a motion was made by Joe Miller, seconded by James Hutchins, to return to open session.

President Lewis announced that contacts have been issued to the following staff members: (A-6)

1. Patricia "Pat" Harris, HRD Coordinator, Transferred October 9, 1995.
2. Zelime "Lemie" Lentz, Compensatory Education Coordinator, January 2, 1996.
3. Mark Keefe, Operations Director, WNCW Radio, January 10, 1996.
4. John Watkins, Occupational Extension Coordinator, February 5, 1996.

President Lewis announced the following resignations:

1. Barbara Cuning, Nursing Instructor, Foothills Nursing Consortium, November 27, 1995.
2. George Turner, Research Assistant, December 31, 1995.

President Lewis announced the following retirements:

1. Ruth Boehning, Reading Instructor, Student Support Services, March 1, 1996.
2. Bob Waters, Cosmetology Instructor, March 31, 1996.

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A motion was made by Howard Olson, seconded by Jimmy Tanner, to approve contracts for the following personnel: (A-6)

1. Irene Henline, Nursing Instructor, Foothills Nursing Consortium, November 13, 1995.
2. Lisa Eppinette, Nursing Instructor, Foothills Nursing Consortium, November 20, 1995.

The motion was unanimously approved.

A motion was made by Gordon Scott, seconded by James Hutchins, to approve 1996-97 Letters of Intent. This motion was unanimously approved. (A-7)

#### Other Business

Dr. Karen Noel announced that Southern Association of Colleges and Schools has reaffirmed Isothermal Community College's accreditation for an additional ten years. Dr. Noel expressed her appreciation to the College Board and the members of the college community, faculty and staff for their participation and support during this effort. Chairman Dalton, on behalf of the Board, expressed his appreciation to Dr. Noel for the outstanding job she during this process.

President Lewis made the following announcements:

1. February - "Black History Month"
2. Vocational Education Week - February 5-9, 1996
3. ICC Golf Tournament, Apple Valley, March 27, 1996
4. Isothermal Challenge Championship - March 25, 1996, Library Auditorium
5. Deadline for Eaves Nominations - March 22, 1996

The meeting adjourned at 6:28 pm.

  
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CHAIRMAN

  
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SECRETARY