

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
AUGUST 29, 1995
MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, August 29, 1995, in the Management Seminar Room of the Business Education Building. The following trustees were present: Walter Dalton, Chairman; Jimmy Tanner, Bill Page, Jervis Arledge, Vivian Watson, James Hutchins, Gordon Scott, Howard Olson, C. W. McCall, Frances Spratt, Theresa Calhoun, Charles Tucker, Bobby England and Crystal Hoppes, Student Government Association President. The following staff were present: Willard Lewis, Dillard Morrow, Catherine Jolley, Robert Harrison, Karen Noel, Helyn Lowery, Bruce Waddingham, Fred Bayley and Scott Scheer. Amy Revis from The Daily Courier and Mr. Ralph Campbell, State Auditor, were also present. Chairman Dalton called the meeting to order at 5:04 pm.

Welcome

Chairman Dalton welcomed Dr. Bobby F. England and Ms. Theresa Calhoun to membership on the Board of Trustees. Chairman Dalton also welcomed Crystal Hoppes, Student Government Association President, to membership on the Board as an ex-officio member.

Administration Oath of Office

Catherine Jolley, Notary Public, administered the Oath of Office to Bobby England, Howard Olson, Frances Spratt, and Theresa Calhoun. Mr. Joe Miller, who was not present, was sworn into office on August 11, 1995. Each Trustee's Oath of Office will be kept on permanent file in the Office of the President.

Appreciation

Chairman Dalton, on behalf of the Board, expressed his appreciation to Bill Page for his service as Board Chairman for the past two years. Mr. Dalton stated that it was a challenging time for Bill and for the College and the Board appreciated his leadership.

Presentation by State Auditor

Mr. Ralph Campbell, State Auditor of North Carolina, gave an informative presentation on the goals and objectives of the State Auditor's Office. Mr. Campbell stated that one of the goals that he made when he was elected State Auditor was to personally visit each of the 16 University Chancellors and their Boards and each of the 58 Community College Presidents and their Boards. Mr. Campbell reported that, to date, he has visited all the University Chancellors and 56 of the 58 Community Colleges Presidents and Boards. Mr. Campbell stated that he had an opportunity to

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review the College's past audit reports and commended the President, Controller, and staff for the healthy financial environment the college enjoys.

Approval of Minutes

A motion was made by Jimmy Tanner, seconded by Charles Tucker, to approve the minutes of the regular meeting of May 9, 1995, and the called meeting of June 27, 1995. The motion was unanimously approved.

Trustee Affairs

Chairman Dalton announced the following committee appointments for 1995-96: (A-1)

OFFICERS

Walter Dalton	Chairman
Gordon Scott	First Vice Chairman
Jimmy Tanner	Second Vice Chairman
Frances Spratt	Secretary

EXECUTIVE COMMITTEE

Walter Dalton, Chairman	Gordon Scott
Frances Spratt	Jimmy Tanner

BUILDING COMMITTEE

Jimmy Tanner, Chairman	Gordon Scott
C. W. McCall	Bill Page
Bobby F. England	Charles Tucker
Walter Dalton, Ex Officio	

FINANCE COMMITTEE

Jervis Arledge, Chairman	Gordon Scott
Bobby F. England	Jimmy Tanner
Walter Dalton, Ex Officio	

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GROUNDS CARE AND IMPROVEMENT COMMITTEE

Charles Tucker, Chairman
Theressa Calhoun
Walter Dalton, Ex Officio

Howard Olson
Joe Miller

LONG RANGE PLANNING COMMITTEE

Howard Olson, Chairman
Jimmy Tanner
Walter Dalton, Ex Officio

Bill Page
Joe Miller
James Hutchins

NOMINATING COMMITTEE

Bill Page, Chairman
Walter Dalton, Ex Officio

Theressa Calhoun
C. W. McCall

CURRICULUM COMMITTEE

Frances Spratt, Chairman
James Hutchins
Joe Miller
Walter Dalton, Ex Officio

Vivian Watson
Charles Tucker
Bill Page
Crystal Hoppes, SGA President

PERSONNEL COMMITTEE

C. W. McCall, Chairman
Jimmy Tanner
Walter Dalton, Ex Officio

James Hutchins
Frances Spratt

BY-LAWS COMMITTEE

Vivian Watson, Chairman
Jervis Arledge
Walter Dalton, Ex Officio

Jervis Arledge
Howard Olson
Bill Page

An updated list of trustees' names and addresses was distributed.
(A-2)

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President Lewis announced that the following measures have been taken in order to keep the swimming pool open. The public schools have provided \$6,000 and the Rutherford County and Forest City Swim Teams have each contributed \$1,000 to help maintain the pool. In addition to those measures, the Physical Education Department has initiated a program, beginning fall quarter, to offer swimming lessons to children ages 6-15 years which administrators hope will generate \$5,500 and user fees have been increased from \$30 to \$40 per quarter. President Lewis stated that the above figures are approximate and that the college will have to wait and see how much revenue is actually generated by the new plan. President Lewis stated that letters have been sent to the public schools and the swim teams thanking them for their positive support and affirming our commitment to keep the swimming pool open through the duration of the swim season and for any post season practices which become necessary.

President Lewis announced that the Cash Management/Investment Policy approved at the Board of Trustees Meeting of February 14, 1995, will be placed in the Trustees Operational Manual which is maintained in the Office of the President. Dr. Lewis stated that any trustee may have a copy of the manual if they desire.

Business Affairs

President Lewis reviewed the State Budgets Over the Years, the Rutherford County Budgets Over the Years, the Polk County Budgets Over the Years, and the 1995-96 Rutherford and Polk County Budget Appropriations with the Board. (A-3, A-4, A-5, A-6 and A-7)

A motion was made by Jervis Arledge, seconded by Vivian Watson, to approve the State, Local and Institutional Budgets and to adopt the appropriate budget resolution for 1995-96. This motion was unanimously approved. (A-8)

A motion was made by Bill Page, seconded by Jervis Arledge, to approve budget revisions as presented by Controller Jolley. The motion was unanimously approved.

President Lewis announced that gifts, grants and donations totaling \$3,835.37 have been received from May 1, 1995 through July 31, 1995. A motion was made by Gordon Scott, seconded by Jimmy Tanner, to accept these gifts and donations. The motion was unanimously approved. (A-9)

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Academic Affairs

President Lewis announced that the State Board of Community Colleges and the Department of Community Colleges have agreed that the system will make a transition to the semester system. Work toward this transition is already underway and implementation is anticipated for the Fall of 1997. This transition will help to facilitate a greater transferability of students from community colleges to the university system by eliminating the need for converting quarter hours into semester hours.

President Lewis announced that the college has offered the use of our facilities to Gardner-Webb University and Montreat-Anderson College to offer programs on our campus. The universities provide the cost of instruction and support, the college provides the space. President Lewis stated that students may take the first two years at Isothermal and then enroll through the Gardner-Webb or Montreat-Anderson programs without ever leaving our campus.

Personnel

President Lewis announced the following resignations:

- a. Billie Jordan, Development Director, WNCW Radio Station, June 30, 1995
- b. Greg Hils, Program Director, WNCW Radio Station, July 31, 1995
- c. Ethel Patterson, ADN Instructor, May 31, 1995
- d. DeLane Davis, HRD Coordinator, August 4, 1995

President Lewis announced the retirement of the following personnel:

- a. James L. Hall, Math Instructor, August 31, 1995 (30 years)
- b. Wayne Hutchins, Biology Instructor, August 31, 1995 (30 years)
- c. Mary Wiley, Custodian, July 31, 1995 (22 years)

A motion was made by Vivian Watson, seconded by Frances Spratt, to approve the political activity of Wilbur Wright, seeking re-election as Mayor of the Town of Ellenboro, and Helyn Lowery, seeking election as Commissioner for the Town of Forest City. This motion was unanimously approved.

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A motion was made by Bill Page, seconded by James Hutchins, to approve contracts for the following personnel: (A-10)

- a. June Steele, ADN Instructor, June 5, 1995
- b. Barbara Cuning, ADN Instructor, August 9, 1995 - June 30, 1996
- c. Soncrea Lee, Stonecutter Mills Literacy Project Director, June 5, 1995
- d. Aileen Reilly, Cone Mills Project Instructor, June 1, 1995
- e. Anita T. Sny, Cone Mills Project Instructor, June 1, 1995
- f. Dale Gaddis, Math Instructor, August 30, 1995 - May 31, 1996
- g. DeLane Davis, Development Director, WNCW Radio Station, August 8, 1995 - June 30, 1996
- h. Harold Dan Reed, Program Director, WNCW Radio Station, September 5, 1995 - June 30, 1996

A motion was made by Charles Tucker, seconded by Howard Olson, to approve contracts for 9 and 12 month faculty for 1995-96. The motion was unanimously approved. (A-11)

Other Business

Dr. Karen Noel stated that it had been three years since the initial planning for reaffirmation of our college accreditation began. In March, 1995, the college hosted a visiting team of peer evaluators for four days who reviewed our self-study and conducted their own review. In April, 1995, the college received the draft visiting team report containing their evaluation - commendations, recommendations and suggestions for college improvement. Of the more than 400 criteria reviewed, the visiting team recommended that 22 be addressed further. In July, 1995, the college received the official visiting team report which contained a very positive evaluation of our self-study process and the self-study document it generated. That document is now being used in North Carolina as an example of what SACS considers a comprehensive analysis of strengths and weaknesses. Our response to the visiting team's report was mailed to SACS on August 23, 1995. The next step is the committee review process by SACS which will take place this fall. This process will generate the Commission's recommendation regarding our accreditation. SACS' official decision on Isothermal Community College's accreditation will be announced in Atlanta in December, 1995.

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President Lewis made the following announcements:

- a. College Convocation, August 30, 1995
- b. Fall Orientation and Registration, August 31, 1995
- c. Labor Day Holiday, College Closed, September 4, 1995
- d. First Day of Classes, September 5, 1995

President Lewis announced the Board meeting dates for 1996:

Tuesday, February 13, 1996
Tuesday, May 14, 1996

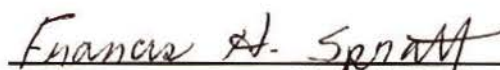
Tuesday, August 13, 1996
Tuesday, November 12, 1996

The next regularly scheduled board meeting will be held on Tuesday, November 14, 1995.

The meeting adjourned at 6:06 pm.



CHAIRMAN



SECRETARY