

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
MAY 10, 1994

The Board of Trustees of Isothermal Community College met on Tuesday, May 10, 1994, in the Management Seminar Room of the Business Education Building. The following trustees were present: William Page, Acting Chairman; Jimmy Tanner, Jervis Arledge, C. W. McCall, Lathelma Becknell, Howard Olson, Burtchus Lathan, Frances Spratt, Gordon Scott, Al King and Joe Miller. The following staff members were present: Willard Lewis, Dillard Morrow, Robert Harrison, Catherine Jolley, Carole Bartol, Fred Bayley, Helyn Lowery, Karen Noel and Bruce Waddingham. Amy Revis of The Daily Courier was also present. Chairman Page called the meeting to order at 5:05 pm.

Approval of Minutes

A motion was made by Howard Olson, seconded by Joe Miller, to approve the minutes of the called meeting of January 25, 1994, and the regular meeting of February 8, 1994. The motion was unanimously approved.

Trustee Affairs

President Lewis reported that in December, North Carolina Community College System President Bob Scott reported to the Joint Education Legislative Oversight Committee on the progress being made by nearly 200 people in the state in addressing the study of the North Carolina Community College System as mandated by Senate Bill 27 from the 1993 Legislative Session. Though several of the task forces will continue to work and are required to report to the General Assembly in the 1995 session, much of their work has been completed. Dr. Lewis reviewed briefly the summary of all task force committee's activities. Dr. Lewis stated that a copy of the task force report is available for those wishing to have a copy.

A motion was made by C. W. McCall, seconded by Al King, to go into executive session to discuss personnel matters. President Lewis and Glenda Scruggs remained in the executive session upon invitation of the Board. A motion was made by Joe Miller, seconded by Al King, to return to regular session.

Following the executive session, Dr. C. W. McCall, Chairman of the Personnel Committee, reported that the recent presidential evaluation was very positive. Copies of the president's evaluation were distributed to each trustee. Dr. McCall stated that a copy of President Lewis' evaluation will be mailed to the State President in Raleigh.

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Upon recommendation of the Personnel Committee, a motion was made by C. W. McCall, seconded by Gordon Scott, to renew the contract of President Willard L. Lewis. This contract shall begin June 1, 1995, and end May 31, 1998. The motion was unanimously approved.

Upon recommendation of the Finance Committee, a motion was made by Jervis Arledge, seconded by Frances Spratt, that a professional fundraiser be employed to conduct a feasibility study to confirm its opinion that raising \$1.5 million for the Continuing Education/Cultural Center and campus renovations is a viable funding option. Further, the Board of Trustees authorized the Finance Committee to select a financial consultant to conduct a feasibility study. Mr. Arledge announced that he had personally been offered a \$175,000 - \$200,000 donation provided the donor could name the auditorium. Furthermore, Mr. Arledge reported that the Stonecutter Foundation will supply half of the funds for the feasibility study provided the President will provide the other half from his discretionary fund. This motion was unanimously approved. (A-1)

A motion was made by Joe Miller, Seconded by Burtchus Lathan, to approve the low bid of \$77,441 to replace the swimming pool air handling system. This action confirmed a telephone poll conducted on March 15, 1994, in which approval was granted by the trustees. The motion was unanimously approved.

Upon recommendation of the Nominating Committee, a motion was made by Lathelma Becknell, seconded by Al King, that the following slate of officers be approved for 1994-95:

Chairman
1st Vice Chairman
2nd Vice Chairman
Secretary

William Page
Walter Dalton
Gordon Scott
Frances Spratt

The motion was unanimously approved.

Business Affairs

President Lewis announced that the College's recent financial audits disclosed no audit exceptions nor recommendations. Dr. Lewis stated that copies of the audit reports are available for trustees to review.

Dr. Lewis stated that the purpose of the Continuing Budget Concept is to allow colleges to make sound educational decisions without continuing concerns about budget consequences; to bring stability

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to college budgets, to assure continuity of programs and services, and to eliminate concerns about FTE as the primary funding mechanism for the system. Dr. Lewis stated that each college will use the funding level generated in 1994-95 as its continuing budget base year. For subsequent years, the colleges will be assured a minimum of this level of funding for operating purposes unless the services provided by a college change significantly. Funding for enrollment increases above a designated level will be requested by the State Board on a college-by-college basis. Reductions due to enrollment decreases below a designated level will be made by the State Board on a college-by-college basis. Instructional program increases or decreases will be on a one-for-one basis; thus, full funding will be awarded for each FTE produced in a program area. Instructional support increases or decreases will be made on a two-for-one basis; thus, funding will be awarded at half the value of an FTE. The concept of program-based funding will be pursued to determine cost by program so that allocations may be provided accordingly, rather than based on an average cost. (A-2)

President Lewis stated that the main topic of discussion at the recent Presidents' meeting was on the budget and the budget for next year. President Lewis stated that a letter written to Governor Hunt by State President Bob Scott outlined where and in what manner he intended to reduce the 1994-95 budget by two (2%) percent for the colleges in the system and for the Department of Community Colleges. The two (2%) percent reduction for the colleges amounts to \$8.2 million and for the Department \$197,226. Since the community college system will lose \$8.7 million in authorized funds for the 1994-95 fiscal year because of enrollment declines in 1993-94, he recommended to the Governor that this figure be submitted as the system's contribution to the continuing budget reduction. He further recommended that the State Board Reserve Funds be reduced by \$100,000. President Scott stated that together these two reductions will more than meet the two (2%) percent reduction required by the State. Dr. Lewis announced that the Governor's budget which arrived just prior to the board meeting was very favorable to community colleges. Dr. Lewis encouraged trustees to support the Governor's budget in conversation with the legislative delegation. (A-3)

Robert Harrison announced that fees for recreational self-supporting classes have increased from \$25.00 to \$30.00. This \$5.00 increase is the first increase in recreational self-supporting classes since the program was initiated in the Summer of 1988.

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A motion was made by Jimmy Tanner, seconded by Gordon Scott, to approve budget revisions as presented by Controller Jolley. The motion was unanimously approved.

Upon recommendation of the Finance Committee, a motion was made by Jervis Arledge, seconded by Gordon Scott, to approve the 1994-95 Rutherford County Local Budget request in the amount of \$1,295,889. This request represents an overall increase of 3.7%. A motion was made by C. W. McCall, seconded by Lathelma Becknell, to approve the Polk County Local Budget request in the amount of \$115,086. These motions were unanimously approved. (A-4)

President Lewis announced that gifts, grants, and donations totaling \$9,289.21 have been received from February 1, 1994 to April 30, 1994. A motion was made by Joe Miller, seconded by Jimmy Tanner, to accept these gifts and donations. The motion was unanimously approved. (A-5)

Academic Affairs

President Lewis announced that 353 applications have been received for Fall, 1994, compared to 360 last year. Dr. Lewis stated that the method for reporting pre-nursing applications has been changed to reflect only the new students applying for nursing programs and this accounts for approximately 50 applications. Therefore, we are probably 45-50 applications ahead of where we were last year. Dr. Lewis stated that he hoped the figures indicated a strong fall enrollment. (A-6)

Robert Harrison announced that 41 courses have been submitted for Co-Op approval. Dr. Harrison stated that several courses, which require modification in one program, needed approval from the College Curriculum Committee. Dr. Harrison stated that he did not anticipate any difficulty with these programs being approved.

Robert Harrison submitted a list of courses in semester format explaining that these changes were made in order to better articulate with course cognates in transfer institutions. Dr. Lewis stated that he felt that the system will start to make the transition to the semester system within the next two years. (A-7)

Personnel

President Lewis announced the resignation of Patti Lawing, Nursing Instructor, Foothills Nursing Consortium, effective May 30, 1994.

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A motion was made by Gordon Scott, seconded by Joe Miller, to approve a contract for Patricia Harris, Sara Lee Knit Literacy Project Director, May 1, 1994 - June 30, 1995. The motion was unanimously approved.

Upon recommendation of the Personnel Committee, a motion was made by C. W. McCall, seconded by Al King, to approve a proposal for an alternative plan for Board Policy 803 compliance as it applies to Hilda Moore, Spanish Instructor. (A-8)

Other Business

SACS Update

Dr. Karen Noel reported that the Self-Study Committees have evaluated the College on approximately 400 SACS criteria that relate to all areas of campus operations. It appears that the majority of these criteria are ones with which the College complies and can be justifiably proud. Attention to the remaining ones will become a matter of institutional consideration and response. Dr. Noel thanked the trustees for their participation in the process and stated that attention to the comments received from them will move the College toward a stronger Self-Study Report next fall. Dr. Noel stated that the College is on schedule and making appropriate progress toward the SACS Team Visit. Chairman Page asked that Dr. Noel convey to all Self-Study personnel, both committee chairs and members, the appreciation and commendation of the Board of Trustees for their contribution to the Self-Study.

Announcements

President Lewis announced that Dr. Ruth Shaw, Vice President for Corporate Communication at Duke Power Company will be the guest commencement speaker on May 31, 1994. Dr. Shaw is the former President of Central Piedmont Community College. Dr. Lewis stated that Dr. Shaw's history in community college education and her involvement with the business community provide her with a unique perspective from which to address our graduates.

President Lewis announced that Mr. Joe Miller, Manager-World Class Manufacturing, Cone Mills Corporation, and Trustee of Isothermal Community College will be the guest speaker for the Adult High School Graduation on June 1, 1994.

The meeting adjourned.

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William J. Lago

CHAIRMAN

Francis A. Spratt

SECRETARY