

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
AUGUST 17, 1993
MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, August 17, 1993, in the Management Seminar Room of the Business Education Building. The following trustees were present: Al King, Chairman; Joe Miller, Jervis Arledge, Vivian Watson, Frances Spratt, Jimmy Tanner, Howard Olson, C. W. McCall, Burtchus Lathan, Lathelma Becknell, Charles Tucker, Walter Dalton, and Trudy Hamilton, Student Government Association President. The following staff members were present: Willard Lewis, Dillard Morrow, Robert Harrison, Catherine Jolley, Bruce Waddingham, and George Turner. Amy Revis of The Daily Courier, and Jean Gordon of The Rutherford County News were also present. Chairman King called the meeting to order at 5 pm.

Welcome New Trustees

Chairman King welcomed Charles Tucker and Jimmy Tanner to membership on the Board of Trustees. Chairman King also welcomed Trudy Hamilton, Student Government Association President to membership on the Board as an ex-officio member.

Administering Oath of Office

Catherine Jolley, Notary Public, administered the Oath of Office to C. W. McCall, Jimmy Tanner, Charles Tucker, and Walter Dalton. Each Trustee's Oath of Office will be kept on permanent file in the Office of the President.

Approval of Minutes

A motion was made by Jervis Arledge, seconded by Joe Miller, to approve the minutes of the regular meeting of May 11, 1993. The motion was unanimously approved.

Trustee Affairs

Dr. Lewis announced that the ACCT Annual Convention will be held in Toronto, Ontario, Canada, September 29 through October 2, 1993. Dr. Lewis requested that those trustees wishing to attend should notify Glenda Scruggs as soon as possible.

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Chairman King announced the following committee appointments
 for 1993-94: (A-1)

OFFICERS

Al King	Chairman
Bill Page	First Vice Chairman
Walter Dalton	Second Vice Chairman
Frances Spratt	Secretary

EXECUTIVE COMMITTEE

Al King, Chair	Bill Page
Walter Dalton	Frances Spratt
Thomas Roberts, Ex Officio	

BUILDING COMMITTEE

Lathelma Becknell, Chair	Bill Page
Jimmy Tanner	C. W. McCall
Burtchus Lathan	Joe Miller
Al King, Ex Officio	Charles Tucker

FINANCE COMMITTEE

Jervis Arledge, Chair	Walter Dalton
Jimmy Tanner	Thomas Roberts
Al King, Ex Officio	

GROUNDS CARE AND IMPROVEMENT COMMITTEE

Bill Page, Chair	Charles Tucker
Burtchus Lathan	Joe Miller
Al King, Ex Officio	

LONG RANGE PLANNING COMMITTEE

Howard Olson, Chair	Walter Dalton
Bill Page	Joe Miller
Thomas Roberts	Jimmy Tanner
Al King, Ex Officio	

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NOMINATING COMMITTEE

Walter Dalton, Chair
Al King, Ex Officio

C. W. McCall
Lathelma Becknell

CURRICULUM COMMITTEE

Frances Spratt, Chair
Charles Tucker
Joe Miller
Al King, Ex Officio

Vivian Watson
Lathelma Becknell
Burtchus Lathan

PERSONNEL COMMITTEE

C. W. McCall, Chair
Jimmy Tanner
Al King, Ex Officio

Jervis Arledge
Frances Spratt

BY-LAWS COMMITTEE

Vivian Watson, Chair
Al King, Ex Officio

Jervis Arledge
Howard Olson

An updated list of trustees' names and addresses was distributed. (A-2)

President Lewis read a thank you note from Mrs. Ree Cowan expressing her appreciation for the resolution the Board presented to her in memory of Mr. Ivy Cowan.

Business Affairs

Dr. Lewis reviewed the 1993-94 Rutherford and Polk County Budget Appropriations, State Budget Allotment, State Budgets Over the Years, and Local Budgets Over the Years with the Board. (A-3, 4, 5, 6, and 7)

A motion was made by Howard Olson, seconded by C. W. McCall, to approve the State, Local, and Institutional Budgets and to adopt the appropriate budget resolution for 1993-94. The motion was unanimously approved. (A-8)

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A motion was made by Joe Miller, seconded by Burtchus Lathan, to approve budget revisions as presented by Controller Jolley. This motion was unanimously approved.

President Lewis announced that gifts, grants, and donations totaling \$36,973.25 have been received from May 1, 1993 to July 31, 1993, with \$23,500 coming from the DCC-JTPA Motherlearn Literacy Program. A motion was made by Vivian Watson, seconded by C. W. McCall, to accept these gifts and donations. The motion was unanimously approved. (A-9)

Personnel

President Lewis announced the resignations of Ellen Woodworth, Operations Manager, WNCW Radio, effective June 30, 1993, and Eileen Colon, LPN Nursing Instructor, effective August 31, 1993, and the retirement of Edward Barrier, Math Instructor, effective August 31, 1993.

A motion was made by Frances Spratt, seconded by Lathelma Becknell, to approve contracts for the following personnel: (A-10)

- a. Pamela Webb, Math Instructor, September 1, 1993 through May 31, 1994
- b. George Scheibner, Operations Director, WNCW Radio, July 19, 1993 through June 30, 1994

The motion was unanimously approved.

A motion was made by Charles Tucker, seconded by C. W. McCall, to approve contracts for 9 and 12 month faculty for 1993-94. The motion was unanimously approved. (A-11)

A motion was made by Walter Dalton, seconded by Howard Olson, to approve the political activity of Wilbur Wright, seeking re-election as Mayor of the Town of Ellenboro. This motion was unanimously approved.

A motion was made by Joe Miller, seconded by Frances Spratt, to approve a Leave of Absence, Without Pay, for Henry Doyle Hodge, Custodian, effective May 18, 1993 through December 29, 1993. The motion was unanimously approved.

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Other Business

In Karen Noel's absence, George Turner reported on the self-study process for the Southern Association of Colleges and Schools (SACS) reaccreditation. The College continues to make timely progress.

The required policies and procedures manual has been submitted to SACS. The second draft of the Purpose Committee's report on the College Mission Statement is being reviewed and revised and additional Board input will be sought. Trustees will again be involved in the research and evaluation process by additional self-study committees this Fall.

A videotape introducing SACS and the self-study process concluded the presentation.

Frances Spratt requested that Board Members contact the North Carolina Arts Council and persuade them to put pressure on the legislature to renew funding for the Visiting Artist Program.

President Lewis made the following announcements:

- a. Faculty/Staff Convocation - September 1, 1993
- b. Fall Orientation and Registration - September 2, 1993
- c. Labor Day Holiday - College Closed - September 6, 1993
- d. First Day of Classes - September 7, 1993

President Lewis announced the Board meeting dates for 1994:


- | | |
|---------------------------|---------------------------|
| Tuesday, February 8, 1994 | Tuesday, May 10, 1994 |
| Tuesday, August 9, 1994 | Tuesday, November 8, 1994 |

The next board meeting is scheduled for Tuesday, November 9, 1993.

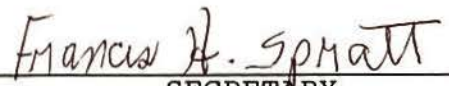
The following materials were distributed:

- a. Community College Laws of North Carolina
- b. Isothermal Community College Viewbook
- c. Pocket Calendar, Desk Calendar, Pen

The meeting adjourned at 5:47 pm.



 CHAIRMAN



 SECRETARY