

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF BOARD OF TRUSTEES  
MAY 11, 1993  
MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, May 11, 1993, in the Management Seminar Room of the Business Education Building. The following trustees were present: Thomas Roberts, Chairman, Al King, C. W. McCall, Opal Sauve, Jervis Arledge, Walter Dalton, Vivian Watson, Lathelma Becknell, Howard Olson, Bill Page, Frances Spratt, Burtchus Lathan, and Sheldon Buchanan, Student Government Association President. The following staff members were present: Willard Lewis, Dillard Morrow, Robert Harrison, Catherine Jolley, Karen Noel, Bruce Waddingham, and Frankie McWhorter. Amy Revis of The Daily Courier and Jean Gordon of The Rutherford County News were also present. Chairman Roberts called the meeting to order at 5 pm.

Approval of Minutes

A motion was made by Jervis Arledge, seconded by Lathelma Becknell, to approve the minutes of the regular meeting of February 9, 1993, and the called meeting of March 23, 1993. The motion was unanimously approved.

Resolution of Appreciation

A motion was made by Frances Spratt, seconded by Burtchus Lathan, to approve a Resolution of Appreciation and Respect for Mr. Ivy G. Cowan, Charter Member of the Board of Trustees, for his many years of dedicated service. The Board unanimously approved this resolution and directed that it be included in the permanent minutes as a testimonial of the high esteem in which Ivy G. Cowan was held by the Board of Trustees.

Trustee Affairs

Upon recommendation of the Nominating Committee, a motion was made by Howard Olson, seconded by Burtchus Lathan, to accept the following slate of officers for 1993-94:

Chairman	Al King
First Vice Chairman	Bill Page
Second Vice Chairman	Walter Dalton
Secretary	Frances Spratt

The motion was unanimously approved.

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Following a discussion, the Board revised and/or amended the following policies: (A-1)

303. A motion was made by C. W. McCall, seconded by Vivian Watson, to replace the policy on Adult High Diplomas. This motion was unanimously approved.
- 401.02 A motion was made by Bill Page, seconded by Frances Spratt, to amend the title in the policy on Procedures for Appeal. The motion was unanimously approved.
- 402.06 A motion was made by Opal Sauve, seconded by Lathelma Becknell, to delete the committee name from the policy on Student Involvement in Institutional Government. The motion was unanimously approved.
- 505.01 A motion was made by Lathelma Becknell, seconded by Bill Page, to revise the policy on Budget Changes. This motion was unanimously approved.
- 506.03 A motion was made by Vivian Watson, seconded by Bill Page, to revise the Bookstore Policy. The motion was unanimously approved.
802. A motion was made by Frances Spratt, seconded by Lathelma Becknell, to delete the last sentence in the first paragraph on Minimum Preparation under Academic Preparation of Teaching Faculty In the College Transfer And Special Services Divisions and a title change in the second paragraph. The motion was unanimously approved.
803. A motion was made by Bill Page, seconded by C. W. McCall, to delete the last sentence in the first paragraph on Minimum Preparation under Academic Preparation of Teaching Faculty In the College Transfer And Special Services Divisions and a title change in the second paragraph. This motion was unanimously approved.



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- 807.02      A motion was made by Bill Page, seconded by Vivian Watson, to revise, delete, and/or amend numbers 1-7 under Causes for Dismissal. The motion was unanimously approved.

A motion was made by C. W. McCall, seconded by Vivian Watson, to delete the policy on Retirement dated 1-6-76 because the policy is now outdated. This motion was unanimously approved.

A motion was made by Bill Page, seconded by Frances Spratt, to approve the revised Educational Leave Policy dated May 11, 1993. The motion was unanimously approved.

A motion was made by Lathelma Becknell, seconded by Howard Olson, to terminate the 1984 Affirmative Action Plan. A Diversity Plan will be developed to replace the Affirmative Action Plan and will be presented to the Board for their approval on or before the November meeting. The motion was unanimously approved.

A motion was made by Opal Sauve, seconded by Howard Olson, to approve the revised Smoking Policy which states that the use of tobacco products in the buildings on the Isothermal Community College campus is **prohibited**. The motion passed with Jervis Arledge voting no. (A-2)

Mrs. Opal Sauve, Chairperson of the Personnel Committee, reported that the recent presidential evaluations were very positive. Copies of the president's evaluation were distributed to each trustee. Mrs. Sauve reported that a copy of President Lewis' evaluation will be mailed to the State President at the Department of Community Colleges.

Mr. Al King gave a brief report on the North Carolina Association of Community College Trustees' meeting which was held in Greensboro, NC on May 6-7, 1993.

President Lewis announced that Senate Subcommittee on Education adopted the 1993-95 current operating budget proposal for the Community College System on May 4, 1993. The Senate recommended \$23.3 million in 1993-94 which covers our enrollment increases and additional money to meet our

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competitive salary requirements and to enhance equipment and library book funding formulas. Dr. Lewis stated that Bob Scott was appealing to trustees to write representatives and request that they concur with the Senate proposal as a minimum for the Community College System. He asked that representatives be thanked for their support of the current operating budget.

President Lewis stated that the two GPAC concerns which the board took negative positions on at the last board meeting have been postponed indefinitely.

President Lewis reviewed the policy for multi-campus and off-campus center designations with the board. Dr. Lewis stated that effective July 1, 1993, approval from the State Board of Community Colleges is required for an institution to create a new off-campus center supported by state construction funds or state current expense funds. Dr. Lewis further stated that there must be an adequate population base to support each center and the enrollment from the area served will need to be sufficient to support the center's operation.

President Lewis announced that the General Assembly is considering two bills which would make significant changes to the Open Meetings Law. Both bills would repeal most of the existing provision permitting closed sessions which allows a public body to hold a closed session to consider "the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial appointment of a public officer or employee." Committee substitute for the bill would reinstate all of the above language to the law; however, the authorization for a closed session would not apply to presidents of community colleges, town managers, police chiefs, county manager, school superintendent, etc. The bill states that "By authorizing a public body to consider him or her for appointment... shall be deemed to have waived any confidentiality that might otherwise attach to the discussions permitted to be held in closed sessions."

#### Business Affairs

A motion was made by Vivian Watson, seconded by Lathelma Becknell, authorizing the college to hold a public auction to sell surplus equipment and supplies to the highest bidder on Saturday, May 22, 1993, at the Vocational Shops compound. The motion was unanimously approved. (A-4)



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Upon recommendation of the Finance Committee, a motion was made by Frances Spratt, seconded by Burtchus Lathan, to approve the 1993-94 Rutherford County total budget request of \$1,250,272, and the Polk County total budget request of \$89,598. The motion was unanimously approved. (A-5)

A motion was made by Opal Sauve, seconded by Bill Page, to approve the budget revisions as presented by Controller Jolley. This motion was unanimously approved.

President Lewis announced that gifts, grants, and donations totaling \$12,266.25 have been received from February 1, 1993 to April 30, 1993. A motion was made by Opal Sauve, seconded by Lathelma Becknell, to accept these gifts and donations. The motion was unanimously approved. (A-6)

Al King, Chairman of the Building Committee, stated that the college is still waiting to see how the bond referendum is going to come out of the legislature. Dr. Lewis stated that the project has been renamed as a Continuing Education Center at the suggestion of Senator Ollie Harris. At this time, no further action is necessary until a decision regarding the bond referendum has been acted upon by the legislature.

President Lewis reported that the college received four minor audit findings in the recent financial audit. Dr. Lewis reviewed the four findings with the board.

#### Personnel

A motion was made by Frances Spratt, seconded by Vivian Watson, to approve Educational Leave, With Pay, for the following personnel:

- a. Bill McDaniel, Vocational-Technical Instructor, June 1, 1993 - August 13, 1993;
- b. Barbara Peterson, College Transfer Instructor, June, 1993 - August, 1993;
- c. Marvie Alexander, Paraprofessional in the Business Division, June 3, 1993 - August 20, 1993.

This motion was unanimously approved.

A motion was made by Howard Olson, seconded by Opal Sauve, to approve a contract for Debbie Sain Rogers, Director of the Practical Nurse Program, June 1, 1993. (A-7)

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#### Other Business

Karen Noel updated the board on SACS activities underway at the college including preliminary assessment, action agenda, steering committee development of a self-study manual, purpose committee activities, the Mission Statement questionnaire and interviews. Dr. Noel reviewed the importance of the board's involvement in the study and ways in which that will occur. SACS Notes is being published to keep the college community, including the Board, advised of SACS activities. Dr. Noel distributed copies of the complete SACS criteria and an excerpted list of references in the criteria to governing boards and board members. Dr. Lewis announced that he would like to set up some activity with the board to review the board-related activities.

President Lewis announced that the Annual Planning Retreat will be held at the Boy Scout Camp on May 17, 1993, from 8:30 - 4 pm. Dr. Lewis invited the trustees to attend the retreat and asked them to let Glenda Scruggs know as soon as possible if they would like to attend.

President Lewis made the following announcements:

- a. Commencement, June 2, 1993, 7:30 pm - Mr. John Rudasill, President of Carrier Computer Services, Inc., Carolina Freight, Speaker.
- b. Adult High School Commencement, June 3, 1993, 7:30 pm, Dr. Bobby F. England, Speaker.
- c. Spratt Literary Lecture Series, May 13, 1993, 7:30 pm, Tim McLaurin, Guest Lecturer.

President Lewis congratulated Sheldon Buchanan, President of the Student Government Association, on being chosen for Honorable Mention on the USA TODAY Academic All-American Team.

A motion was made by Jervis Arledge, seconded by Vivian Watson, to go into executive session to discuss a particular individual of the college.

A motion was made by Jervis Arledge, seconded by Bill Page, to go into open session. No action was taken following the executive session.

The meeting adjourned at 6:52 pm.

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*Thomas A. Roberts*  
CHAIRMAN

*Francis H. Spratt*  
SECRETARY

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## RESOLUTION

WHEREAS, Ivy G. Cowan was appointed by the Rutherford County Board of Education as a charter member of the Isothermal Community College Board of Trustees in October of 1964, and served tirelessly in this position until his death on April 12, 1993, and

WHEREAS, Ivy G. Cowan gave unselfishly of his time and abilities as Chairman of the Building Committee and Grounds Care and Improvement Committee, and

WHEREAS, Ivy G. Cowan shared in the construction oversight of many facilities and was largely responsible for the landscaping and beautification of the campus and was the donor of the permanent marker located at the entrance to the College, and

WHEREAS, Ivy G. Cowan, a man of vision founded the Isothermal Community College Foundation to support the activities of the college and served with prudence and acumen as its Chairman, and

WHEREAS, Ivy G. Cowan was an astute and exemplary industrial leader, a Christian gentleman, a man of integrity and compassion who was dedicated to his fellowman, and who gave generously of himself in every way.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ISOOTHERMAL COMMUNITY COLLEGE:

1. That the deep sympathy of each member of the Board of Trustees of Isothermal Community College be extended to the family of Ivy Cowan;
2. That this resolution be included as a part of the minutes as a testimonial to the memory and high esteem in which Ivy Cowan was held by the Board of Trustees;
3. That a copy of this resolution be presented to the members of the family of Ivy Cowan.

Willard L. Lewis, President  
Isothermal Community College

Thomas A. Roberts, Chairman  
Isothermal Community College  
Board of Trustees