

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
FEBRUARY 9, 1993
MINUTES

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The Board of Trustees of Isothermal Community College met on Tuesday, February 9, 1993, in the Management Seminar Room of the Business Education Building. The following trustees were present: Thomas Roberts, Chairman; Al King, Bill Page, Vivian Watson, C. W. McCall, Howard Olson, Burtchus Lathan, Frances Spratt, Joe Miller, Lathelma Becknell, Walter Dalton, and Sheldon Buchanan, Student Government Association President. Staff members present were: Willard Lewis, Dillard Morrow, Robert Harrison, Catherine Jolley, Karen Noel, Helyn Lowery, Bruce Waddingham, and Frankie McWhorter. Amy Revis of The Daily Courier and Jean Gordon of The Rutherford County News were also present. Chairman Roberts called the meeting to order at 5 pm.

Approval of Minutes

A motion was made by Joe Miller, seconded by Vivian Watson, to approve the minutes of the regular meeting of November 10, 1992. The motion was unanimously approved.

Trustee Affairs

President Lewis announced the following meetings for trustees:

1. ACCT National Legislative Seminar, March 7-9, 1993, Washington, DC;
2. North Carolina Legislative Breakfast, March 11, 1993, Raleigh, NC;
3. Southeast Regional Trustees Meeting, May 20-22, 1993, Nashville, TN.

Dr. Lewis requested that trustees notify Glenda Scruggs if they plan to attend any of the above meetings so travel arrangements may be made.

Mr. Al King, Chairman of the Building Committee, reported that the owners of the Harrill Building have dropped the price of that building considerably. Mr. King stated that the Building Committee toured the building on January 26, 1993, and made observations. Mr. King further stated that renovation costs estimates by Boney Architects have been revised to range between \$175 and \$250 thousand. Mr. King stated that the administration has been requested to obtain a copy of the plans for the R-S Central High School's facility and compare those plans with what the college plan allows. The administration was also asked to contact Middleton-McMillan Architects and obtain estimates on current building costs for a Continuing Education Building only and on the possibility of building the facility in stages.

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Dr. Lewis distributed guidelines for Operation 10,000. Dr. Lewis stated that Operation 10,000 is a system-wide effort to send 10,000 letters to North Carolina Legislators from citizens stressing the importance and the needs of North Carolina's Community Colleges. Dr. Lewis stated that trustees, faculty, staff, students, businesses and industries are requested to write our legislators, and others with whom they are acquainted. He asked that they inform the legislators of our funding and equipment needs. Letters may also include points about the college's importance to the community and the local economy, comments about exemplary faculty and staff, a note about the fine training a company received, or remarks about the high quality of education received at the college. (Attachment 1)

President Lewis distributed a summary of findings and recommendations of the North Carolina Government Performance Audit Committee. Dr. Lewis stated that there were two areas of concern on which trustees may want to take a position. One recommendation states that "The General Assembly should change the statutory authority of the State Board from "approval" to "appointment" of the president of the local community colleges." Dr. Lewis stated that the second recommendation dealt with the elimination of school board trustee appointments. This recommendation eliminates the four trustees that are now elected by the Boards of Education for three reasons: 1) The focus of community colleges is more aligned with postsecondary education than with elementary and secondary education; 2) The new system would include a new regional focus; and 3) Local school board influence on community college boards presents a potential conflict of interest. A motion was made by Frances Spratt, seconded by Joe Miller, directing the President to draft a letter on behalf of the Board expressing their opposition to these recommendations. The motion was unanimously approved. (Attachment 2)

Business Affairs

President Lewis stated that he is required to furnish the Board a Continuing Education Internal Audit Report indicating our compliance with the self-auditing procedures that was developed for our Continuing Education Division. A motion was made by Walter Dalton, seconded by Joe Miller, to accept the Continuing Education Internal Audit Report. This motion was unanimously approved. (Attachment 3)

President Lewis reviewed the preliminary FTE audit findings for the Spring Quarter, 1991 through the Fall Quarter, 1992, with the Board. Dr. Lewis stated that the audit reflected five audit

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exceptions. Dr. Lewis further stated that he felt these exceptions were excessive and that steps were already being taken to correct them. (Attachment 4)

President Lewis announced that gifts, grants, and donations totaling \$86,046.32 have been received from November 1, 1992 through January 1993. A motion was made by Burtchus Lathan, seconded by Vivian Watson, to accept these gifts and donations. The motion was unanimously approved. (Attachment 5)

A motion was made by Lathelma Becknell, seconded by Bill Page, to approve budget revisions as presented by Controller Jolley. This motion was unanimously approved.

Academic Affairs

Dr. Harrison announced that in order to facilitate coordination and eliminate duplication of resources in providing employment services, a Cooperative Agreement between Isothermal Community College and the Rutherford County Employment Security Commission has been initiated. This agreement sets forth an arrangement whereby the Rutherford County Employment Security Commission will provide job placement representatives to offer placement services on-site for the students of Isothermal Community College and members of the community who may request services at the site. Dr. Harrison stated that the college agrees to provide office space, administrative support, and the initial telephone installation cost of computer access to the ESC job data bank.

Dr. Harrison announced that 10 program reviews have been completed. This review process, which is mandated by the state, is to take place on a five year cycle. Dr. Harrison stated that the 10 reviews complete last year's cycle, 10 are currently under review, and the remaining 10 or 11 will be completed within the next year. (Attachment 6)

A motion was made by Joe Miller, seconded by Vivian Watson, to approve a Cooperative Program Agreement between Isothermal Community College and Rutherford County Schools to provide a college credit machinist option for high school vocational students without duplication of equipment and facilities; to provide a college drafting course sequence for advanced technical high school students; and to provide a college credit calculus option for students with advanced skills. This motion was unanimously approved. (Attachment 7)

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Personnel

A motion was made by Howard Olson, seconded by Lathelma Becknell, to approve the Letters of Intent for 1993-94. The motion was unanimously approved.

Other Business

Dr. Karen Noel informed the Board about our impending SACS Self-Study and the accreditation process. Dr. Noel stated that every effort would be made to keep the Board well informed and involved where appropriate.

President Lewis made the following announcements:

1. February is Black History Month;
2. Vocational Education Week will be held February 15-19, 1993;
3. The College Singers' Winter Concert will be held February 20, 1993, at 8 pm and February 21, 1993, at 2:30 pm in the library auditorium;
4. The deadline for nominations for the Robert Wendell Eaves Award for Distinguished Teaching will be March 22, 1993;
5. The ICC Golf Tournament will be held on March 24, 1993;
6. The Isothermal Challenge Championship will be held on March 29, 1993.

The meeting adjourned at 6:17 pm.

Thomas A. Roberts
 CHAIRMAN

Francis H. Spratt
 SECRETARY