

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
NOVEMBER 10, 1992
MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, November 10, 1992, in the Management Seminar Room of the Business Education Building. The following trustees were present: Thomas Roberts, Chairman; Al King, Opal Sauve, Jervis Arledge, Walter Dalton, Howard Olson, Frances Spratt, C. W. McCall, Bill Page, Lathelma Becknell, and Sheldon Buchanan, Student Government Association President. The following staff members were present: Willard Lewis, Dillard Morrow, Bob Harrison, Karen Noel, Fred Bayley, Bruce Waddingham, and Frankie McWhorter. Amy Revis of The Daily Courier was also present. Chairman Roberts called the meeting to order at 5 pm.

Approval of Minutes

A motion was made by Jervis Arledge, seconded by Bill Page, to approve the minutes of the regular meeting of August 18, 1992. The motion was unanimously approved.

Trustee Affairs

Dr. Lewis announced that he and a delegation of trustees attended a meeting at Cleveland Community College, along with Gaston College, to hear remarks by President Bob Scott from the Department of Community Colleges. President Scott discussed strategies that the Department of Community Colleges, the North Carolina Association of Community College Trustees, and the Presidents' Association hope to utilize in seeking an appropriation of new dollars for the Community College System. The purpose of the meeting was to seek active participation from the presidents, trustees, and friends of the Community College System to involve themselves with the legislative body who will be making those decisions. President Scott suggested letter writing, phone calls or visitation when they are in session or in our area.

President Lewis announced that he and eight trustees will be attending the Regional Meeting of the North Carolina Association of Community College Trustees. The meeting will be held in Morganton on November 17, 1992, at Western Piedmont Community College.

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Business Affairs

President Lewis announced that North Carolina's budget process includes appropriations known as "expansion funds" which are designed to meet additional needs and priorities. In a show of unprecedented unity, the state's community colleges are seeking \$64 million in expansion funding for 1993-94. Dr. Lewis stated that there are four areas of critical need: (A-2)

Economic Growth - These funds will enable us to continue to meet the many and varied training needs of the citizens of our state.

Workforce Preparedness/Tech Prep - Our community colleges are often unable to keep abreast of rapidly changing technology. This appropriation is a significant move toward changing that.

Economically/Educationally Disadvantaged - Tuition costs in our community colleges have risen 376% in the last decade. This and other financial burdens severely impact our students, as well as those who would like to enroll, but are financially unable.

Accountability - Community Colleges are lean, efficient, "no-frills" institutions. Funding is needed to keep them efficient and to assure that they provide the highest possible quality.

A motion was made by C. W. McCall, seconded by Walter Dalton, to approve budget revisions as presented by Controller Jolley. The motion was unanimously approved.

President Lewis announced that gifts, grants, and donations totaling \$16,612.00 have been received from August 1, 1992 to October 31, 1992 with \$8,000 coming from a DCC Nursing Grant. A motion was made by Bill Page, seconded by Lathelma Becknell, to accept these gifts and donations. This motion was unanimously approved. (A-2)

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Academic Affairs

Dr. Harrison provided an update on the progress of the program review process. Three reviews have been completed; they are the Music Program, Business Administration, and Administrative Office Technology. A summary of the Business Administration review was included for information in the mailed materials. He indicated that seven additional reviews were nearly completed and that executive summaries of all ten reviews would be provided at the next meeting.

A motion was made by Opal Sauve, seconded by Bill Page, to approve a contract between Isothermal Community College and the Polk County Sheltered Workshop to offer Custodial Training to the workshop's clients. This course is designed to develop the necessary skills for a person to be ready for employment in the field of custodial training. The motion was unanimously approved.

Personnel

President Lewis announced that Delane Davis has been named to replace Marion Michalove as Director of the Human Resource Development Program (HRD) effective November 1, 1992.

A motion was made by Opal Sauve, seconded by Frances Spratt to approve the following resignations:

- a. Deborah Morgan, Instructor in Foothills Nursing Consortium - September 8, 1992.
- b. Carol Thompson, Director of Practical Nursing Education November 24, 1992.

This motion was unanimously approved.

A motion was made by C. W. McCall, seconded by Howard Olson, to approve contracts for the following personnel:

- a. Patricia Lawing, Instructor in Foothills Nursing Consortium, October 1, 1992 - June 30, 1993.
- b. Marisa Baron, Accounting Instructor, November 30, 1992 - May 31, 1993.

The motion was unanimously approved.

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Other Business

President Lewis distributed copies of the 1993-95 College Plan. Dr. Lewis requested that trustees read and study the Plan in order to understand the issues which the college will be dealing with on a day-to-day basis for the next two years. Dr. Lewis stated that this document is the result of months of work and involved faculty, staff, and trustees. Dr. Lewis further stated that everyone on campus would be involved in bringing this Plan to fruition.

Dr. Lewis announced that 1993 is the initiation of our Southern Association of Colleges and Schools' Self-Study process. Dr. Lewis stated that the campus will break down into eleven committees plus a steering committee and examine every element of our performance to determine those in which we are doing well and those which need improvement. This study is to prepare for the SACS Visiting Team in 1994.

President Lewis made the following announcements:

- a. **Thanksgiving Holidays**
 November 25, 1992 (Staff leaves at 1 pm)
 November 26, 1992
 November 27, 1992
- b. Christmas Luncheon for Trustees, Faculty and Staff
 December 14, 1992 - 12 noon - Rutherfordton Club House
- c. **Winter Holidays**
 December 22, 1992 (Staff leaves at 1 pm)
 December 23, 1992 - January 1, 1993
 (Staff resumes work on January 1, 4, 1993)

The following materials were distributed:

- a. Recruitment brochure
- b. 1992 ICC Sentinel
- c. Clocks

The meeting adjourned at 5:50 pm. Following adjournment, a video entitled "An Evolution Of Accomplishments" was shown to those who wished to remain.



 Chairman



 Secretary