

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF BOARD OF TRUSTEES  
AUGUST 18, 1992  
MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, August 18, 1992, in the Management Seminar Room of the Business Education Building. The following trustees were present: Thomas Roberts, Chairman; Al King, Lathelma Becknell, Walter Dalton, Jervis Arledge, Burtchus Lathan, Howard Olson, Frances Spratt, C. W. McCall, Bill Page, Opal Sauve and Vivian Watson. The following staff members were present: Willard Lewis, Dillard Morrow, Bob Harrison, Karen Noel, Catherine Jolley, Bruce Waddingham, Fred Bayley, and Frankie McWhorter. Amy Revis of The Daily Courier, and Jean Gordon of The Rutherford County News were also present. Chairman Roberts called the meeting to order at 5 pm.

Administering Oath of Office

Catherine Jolley, Notary Public, administered the oath of office to Thomas Roberts, Vivian Watson, and Al King. Each trustee's oath of office will be kept on permanent file in the President's Office.

Approval of Minutes

A motion was made by Jervis Arledge, seconded by Burtchus Lathan, to approve the minutes of the regular meeting of May 12, 1992. The motion was unanimously approved.

Trustee Affairs

Chairman Roberts announced the following committee appointments for 1992-93:

OFFICERS

Thomas Roberts	Chairman
Al King	First Vice Chairman
Bill Page	Second Vice Chairman
Frances Spratt	Secretary

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EXECUTIVE COMMITTEE

Thomas Roberts, Chairman	Jervis Arledge
Al King	Bill Page
Howard Olson	Vivian Watson
Frances Spratt	Walter Dalton
Opal Sauve	Joe Miller

BUILDING COMMITTEE

Al King, Chairman	Burtchus Lathan
Ivy Cowan	C. W. McCall
Bill Page	Lathelma Becknell
Thomas Roberts, Ex Officio	Joe Miller

FINANCE COMMITTEE

Jervis Arledge, Chairman	Walter Dalton
Opal Sauve	Al King
Thomas Roberts, Ex Officio	

GROUNDS CARE AND IMPROVEMENT COMMITTEE

Bill Page, Chairman	Burtchus Lathan
Joe Miller	Ivy Cowan
Thomas Roberts, Ex Officio	

LONG RANGE PLANNING COMMITTEE

Howard Olson, Chairman	Walter Dalton
Bill Page	Joe Miller
Thomas Roberts, Ex Officio	

NOMINATING COMMITTEE

Walter Dalton, Chairman	Lathelma Becknell
Thomas Roberts, Ex Officio	C. W. McCall

CURRICULUM COMMITTEE

Frances Spratt, Chairman	Lathelma Becknell
Opal Sauve	Vivian Watson
Joe Miller	Burtchus Lathan
Thomas Roberts, Ex Officio	

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PERSONNEL COMMITTEE

Opal Sauve, Chairman  
 C. W. McCall  
 Thomas Roberts, Ex Officio

Jervis Arledge  
 Frances Spratt  
 Al King

BY-LAWS COMMITTEE

Vivian Watson, Chairman  
 Thomas Roberts, Ex Officio

Jervis Arledge  
 Howard Olson

An updated list of trustees' names and addresses was distributed. (Attachment 2)

A motion was made by Jervis Arledge, seconded by Vivian Watson, authorizing President Lewis to write a letter to the Department of Community Colleges informing them of our support of the Diversity Enhancement Report but also expressing our concern over hiring goals, time frames, and schedules. Also, the letter will express the uniqueness of our area. This letter is to be approved by the Chairman and the Vice Chairmen of the Board of Trustees prior to submission. The motion was unanimously approved.

Dr. Lewis announced that the ACCT Annual Convention will be held in Anaheim, California October 21-24, 1992. Dr. Lewis requested that those trustees wishing to attend should notify Glenda Scruggs as soon as possible.

Business Affairs

Dr. Lewis reviewed the 1992-93 Rutherford and Polk County Budget Appropriations, State Budget Allotment, State Budgets Over the Years, and Local Budgets Over the Years with the Board. (Attachments 3, 4, 5, 6, & 7)

A motion was made by Vivian Watson, seconded by Frances Spratt, to approve the State, Local, and Institutional Budgets and to adopt the appropriate budget resolution for 1992-93. The motion was unanimously approved. (Attachment 8)

A motion was made by Jervis Arledge, seconded by Walter Dalton, to approve budget revisions as presented by Controller Jolley. This motion was unanimously approved.

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President Lewis announced that gifts, grants, and donations totaling \$46,963.26 have been received from May 1, 1992 to July 31, 1992 with \$40,000 coming from a Sex Equity Grant. A motion was made by C. W. McCall, seconded by Bill Page, to accept these gifts and donations. (Attachment 9)

Academic Affairs

President Lewis announced that the Department of Community Colleges had approved our request for a Cooperative Agreement with the Rutherford County Schools to offer calculus at R-S Central High, a machinist program at all three high schools and to renew an agreement for drafting at East and Chase High Schools.

President Lewis announced that the State Board of Community Colleges had approved our request to offer Microcomputer Systems Technology (T-192) beginning this fall.

President Lewis shared with the board the Continuing Education Division's Internal Audit Findings for the Winter 1991-92 and announced that there were no audit exceptions.

A motion was made by Opal Sauve, seconded by Jervis Arledge, to approve a new curriculum--General Technology Curriculum Core (T-201). Dr. Lewis stated that this curriculum is designed to help students who are majoring in nursing to receive financial aid by placing them in an approved program. This motion was unanimously approved.

A motion was made by Howard Olson, seconded by Lathelma Becknell, to approve contracts for the following personnel:

- a. Donald Max Alexander, Electronic Engineering Technology Instructor, August 3, 1992 - June 30, 1993
- b. Tim Beaver, Math Instructor, September 2, 1992 - June 30, 1993
- c. Will Johnson, Associate Development Director, WNCW Radio Station, July 21, 1992 - June 30, 1993
- d. Deborah Lynne Puett, Developmental Math Instructor, September 1, 1992 - June 30, 1993

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The motion was unanimously approved.

A motion was made by C. W. McCall, seconded by Vivian Watson, to approve contracts for 9 and 12 month faculty for 1992-93. The motion was unanimously approved with Opal Sauve abstaining. (Attachment 13)

President Lewis announced the resignation of Tammy Hollifield, Counselor/Admissions Director, effective June 30, 1992, and the retirement of Marion Michalove, Coordinator JTPA/HRD, effective November 1, 1992.

Other Business

President Lewis made the following announcements:

- a. Faculty/Staff Convocation - September 2, 1992
- b. Fall Orientation and Registration - September 3, 1992
- c. College Closed - September 7, 1992
- d. First Day of Classes - September 8, 1992

The following items were distributed:

- a. "What Everybody Should Know," Publication
- b. 1991-92 Sentinel
- c. Polk County Campus Foundation Audit
- d. News Articles

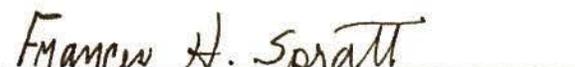
Chairman Roberts announced the Board meeting dates for 1993:

Tuesday, February 9, 1993  
 Tuesday, August 10, 1993  
 Tuesday, May 11, 1993  
 Tuesday, November 9, 1993

The next Board meeting is scheduled for Tuesday, November 10, 1992.

The meeting adjourned at 5:55 pm.

  
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 CHAIRMAN

  
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 SECRETARY