

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
FEBRUARY 11, 1992
MINUTES

The Board of Trustees of Isothermal Community College met on Tuesday, February 11, 1992, in the Management Seminar Room of the Business Education Building. The following trustees were present: Thomas Roberts, Chairman; Al King, Opal Sauve, Jervis Arledge, Walter Dalton, Burtchus Lathan, Howard Olson, Vivian Watson, Lathelma Becknell, and C. W. McCall. The following staff members were present: Willard Lewis, Dillard Morrow, Robert Harrison, Catherine Jolley, Karen Noel, Bruce Waddingham, and Frankie McWhorter. Amy Tanner of The Daily Courier and Jean Gordon of The Rutherford County News were also present. Chairman Roberts called the meeting to order at 5:00 pm.

Approval of Minutes

A motion was made by Jervis Arledge, seconded by Burtchus Lathan, to approve the minutes of the regular meeting of November 12, 1991. The motion was unanimously approved.

Trustee Affairs

President Lewis announced the following meetings for trustees:

- 1. ACCT Legislative Seminar - Washington, DC
March 1-3, 1992
- 2. NCACCT Annual Meeting - Greensboro, NC
May 7-8, 1992
- 3. ACCT Southern-Northeast Regional Meeting -
Williamsburg, VA - May 28-30, 1992

Dr. Lewis encouraged trustees to attend the above meetings and stated that he would be corresponding with them in the not too distant future regarding their interest in attending.

Business Affairs

President Lewis announced that gifts, grants, and donations totaling \$38,268.78 have been received from November 1, 1991 through January 31, 1991. A motion was made by Vivian Watson, seconded by Opal Sauve, to accept these gifts and donations. This motion was unanimously approved. (A-1)

A motion was made by Burtchus Lathan, seconded by C. W. McCall, to approve budget revisions as presented by President Lewis. The motion was unanimously approved.

Isothermal Community College
Meeting of Board of Trustees
February 11, 1992
Page 2

Academic Affairs

President Lewis reported on the regulations and findings of the Isothermal Community College Continuing Education Classes Internal Audit Operating Procedures which were approved November 12, 1991, by the Isothermal Community College Board of Trustees. (A-2)

Dr. Harrison and Dr. Noel reviewed the process for conducting a program review. Dr. Harrison stated that a program review is an evaluation process of gathering program data, analyzing the data, and reporting the results of the analysis. Dr. Harrison stated that with Dr. Noel's assistance, the college is expecting to complete the first year of formal review and will submit those reviews to the Department of Community Colleges. Dr. Harrison further stated that the college will meet the DCC mandate of reviewing all programs once every five years.

Dr. Lewis announced that the Program Committee of the North Carolina Association of Community College Presidents had analyzed the results of converting from quarter hours to semester hours in three neighboring states. Dr. Lewis stated that the Program Committee recommended that the Association vote at its April 24, 1992, meeting on a resolution to convert the North Carolina Community College System to a semester-hour method of measuring student credit, effective Fall 1995. Dr. Lewis announced that a teleconference to discuss issues and questions related to the semester conversion will be held on campus at 2:30 pm on April 8, 1992. Dr. Lewis invited trustees to attend this teleconference. Dr. Lewis stated that he will conduct a campus-wide meeting, as well as division and department meetings, to discuss the conversion.

Personnel

A motion was made by C. W. McCall, seconded by Vivian Watson to approve a contract for Joan Brown Pyatt, Math Instructor, December 2, 1991 through June 30, 1992. The motion was unanimously approved.

A motion was made by Lathelma Becknell, seconded by Opal Sauve, to approve a contract for Shirley Garcia, ADN Instructor - Foothills Nursing Consortium, January 6, 1992 through June 30, 1992. This motion was unanimously approved.

Isothermal Community College
Meeting of Board of Trustees
February 11, 1992
Page 3

A motion was made by C. W. McCall, seconded by Vivian Watson, to accept the resignation of Joan Brown Pyatt, Math Instructor, effective December 19, 1991. The motion was unanimously approved.

A motion was made by Burtchus Lathan, seconded by Howard Olson, to accept the resignation of Cynthia Davis, ADN Instructor - Foothills Nursing Consortium effective December 31, 1991. The motion was unanimously approved.

A motion was made by Opal Sauve, seconded by Walter Dalton, to go into executive session to discuss personnel matters. The motion was unanimously approved.

Following the executive session, a motion was made by Jervis Arledge, seconded by Walter Dalton, to approve the Letters of Intent for 1992-93. The motion was approved with Opal Sauve abstaining.

Other Business

President Lewis announced that February is Black History Month.

President Lewis announced that the Vocational-Technical Division and the Business Division is sponsoring North Carolina Vocational Education Week, February 9-15, 1992. Dr. Lewis stated that students from Rutherford and Polk County High Schools will be touring the campus and exploring programs in which they are interested.

President Lewis announced that Spring Orientation and Registration will be held on campus on March 4, 1992.

President Lewis announced that the College Annual Planning Retreat will be held on February 20-21, 1992, at the Boy Scout Camp. Dr. Lewis invited trustees, and particularly those members on the Long Range Planning Committee, to attend.

President Lewis announced that the deadline for nominations for the Robert Wendell Eaves Award for Distinguished Teaching will be March 23, 1992. Dr. Lewis stated that nomination forms are available at the Information Desk in the Administration Building.

Isothermal Community College
Meeting of Board of Trustees
February 11, 1992
Page 4

President Lewis distributed copies of the College Calendar of Events for February - April, 1992.

President Lewis invited trustees to attend a social for faculty and staff on February 29, 1992, at the Rutherfordton Club House. Dr. Lewis stated that spouses or friends were also invited. Dr. Lewis requested that trustees notify Glenda Scruggs if they planned to attend.

The meeting adjourned at 5:48 pm.



CHAIRMAN



SECRETARY