

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
AUGUST 22, 1991
MINUTES

The Board of Trustees of Isothermal Community College met on Thursday, August 22, 1991, in the Management Seminar Room of the Business Education Building. The following trustees were present: Thomas Roberts, Chairman; Jervis Arledge, Burtchus Lathan, Opal Sauve, Frances Spratt, Lathelma Becknell, Vivian Watson, Bill Page, Howard Olson, C. W. McCall, Walter Dalton, and Al King. The following staff members were present: Willard Lewis, Dillard Morrow, Catherine Jolley, Robert Harrison, Carole Bartol, Bruce Waddingham, Karen Noel, and Frankie McWhorter. Amy Tanner of The Daily Courier, Jean Gordon of The Rutherford County News, and Mrs. Burtchus Lathan were also present.

Welcome New Trustee

Chairman Roberts welcomed Mr. Burtchus Lathan to membership on the Board of Trustees.

Administering Oath Of Office

Catherine Jolley, Notary Public, administered the oath of office to Burtchus Lathan, Howard Olson, and Frances Spratt. Each trustee's oath of office will be kept on permanent file in the President's Office.

Approval Of Minutes

A motion was made by Jervis Arledge, seconded by Vivian Watson, to approve the minutes of the regular meeting of May 21, 1991. Al King moved to amend the minutes by changing a word on Page 2, paragraph 6, to read precede instead of proceed. The motion and the amendment were unanimously approved.

Trustee Affairs

Chairman Roberts announced the following committee appointments for 1991-92:

OFFICERS

Thomas Roberts
Al King
Bill Page
Frances Spratt

Chairman
First Vice Chairman
Second Vice Chairman
Secretary

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EXECUTIVE COMMITTEE

Thomas Roberts, Chairman	Jervis Arledge
Al King	Bill Page
Howard Olson	Vivian Watson
Frances Spratt	Walter Dalton
Opal Sauve	Joe Miller

BUILDING COMMITTEE

Al King, Chairman	Ivy Cowan
C. W. McCall	Bill Page
Lathelma Becknell	Joe Miller
Thomas Roberts, Ex Officio	Burtchus Lathan

FINANCE COMMITTEE

Jervis Arledge, Chairman	Walter Dalton
Opal Sauve	Al King
Thomas Roberts, Ex Officio	

GROUNDS CARE AND IMPROVEMENT COMMITTEE

Bill Page, Chairman	Ivy Cowan
Joe Miller	Burtchus Lathan
Thomas Roberts, Ex Officio	

LONG RANGE PLANNING COMMITTEE

Howard Olson, Chairman	Walter Dalton
Bill Page	Joe Miller
Thomas Roberts, Ex Officio	

NOMINATING COMMITTEE

Walter Dalton, Chairman	Lathelma Becknell
Thomas Roberts, Ex Officio	C. W. McCall

CURRICULUM COMMITTEE

Frances Spratt, Chairman	Vivian Watson
Opal Sauve	Lathelma Becknell
Joe Miller	Burtchus Lathan
Thomas Roberts, Ex Officio	

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PERSONNEL COMMITTEE

Opal Sauve, Chairman
 C. W. McCall
 Thomas Roberts, Ex Officio

Jervis Arledge
 Al King
 Frances Spratt

BY-LAWS COMMITTEE

Vivian Watson, Chairman
 Thomas Roberts, Ex Officio

Jervis Arledge
 Howard Olson

An updated list of trustees' names and addresses was distributed.
 (Attachment 2)

President Lewis announced that the ACCT Annual Convention will be held in Gulfport, Mississippi, October 16-19, 1991. Dr. Lewis requested that those trustees wishing to attend should notify Glenda Scruggs by September 10, 1991.

Business Affairs

Chairman Roberts reported that he had referred First Union National Bank's request for contract modification to the Finance Committee of the Board of Trustees for review.

Dr. Lewis reviewed the 1991-92 Rutherford and Polk County Budget Appropriations, State Budget Allotment, State Budgets Over the Years, and Local Budgets Over the Years with the Board.
 (Attachments 3,4,5,6 & 7)

A motion was made by Jervis Arledge, seconded by Opal Sauve, to approve the State, Local and Institutional Budgets and to adopt the appropriate budget resolutions. The motion was unanimously approved. (Attachment 8)

A motion was made by Bill Page, seconded by Howard Olson, to approve budget revisions for 1990-91. This motion was unanimously approved. A motion was made by Bill Page, seconded by C. W. McCall, to approve budget revisions for 1991-92. The motion was unanimously approved.

President Lewis announced that grants, gifts, and donations totaling \$5,355.66 have been received from May 1, 1991 to July 31, 1991. A motion was made by Vivian Watson, seconded by Lathelma Becknell, to accept these gifts and donations. (Attachment 9)

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Academic Affairs

President Lewis announced that the Legislature has directed the State Board of Community Colleges to adopt tuition rate increases. Community college tuition for full-time students living in North Carolina will be \$11.50 per credit hour up to a cap of 14 credit hours and \$107.50 per credit hour with a cap of 14 hours for out-of-state students. Dr. Lewis reported that tuition rates for occupational extension courses will be increased to \$30.00 per course.

Personnel

A motion was made by Burtchus Lathan, seconded by Walter Dalton, to approve contracts for the following personnel: (Attachment 11)

- a. Pamela K. Hester, ADN Nursing Instructor - June 12, 1991 through June 30, 1992
- b. Michele Burleson, Accounting Instructor - September 1, 1991 through May 31, 1992
- c. Hilda Moore, Spanish Instructor - September 1, 1991 through May 31, 1992
- d. Mary Blackwood, ADN Nursing Instructor - August 15, 1991 through May 31, 1992
- e. Pam Huntley, Supplemental Instruction Coordinator - September 3, 1991 through June 30, 1992

This motion was unanimously approved.

A motion was made by Opal Sauve, seconded by Frances Spratt, to approve Educational Leave, Without Pay, for Pamela K. Hester, ADN Nursing Instructor, August 15, 1991 through May 31, 1992. The motion was unanimously approved.

A motion was made by Burtchus Lathan, seconded by Howard Olson, to approve the resignation of John Foster, Math Instructor, August 26, 1991. This motion was unanimously approved.

A motion was made by C. W. McCall, seconded by Bill Page, to approve contracts for 9 and 12 month faculty for 1991-92. The motion was approved with Opal Sauve abstaining. (Attachment 12)

A motion was made by Howard Olson, seconded by Burtchus Lathan, to approve the political activity of Wilbur Wright, seeking re-election as Mayor of the Town of Ellenboro. The motion was unanimously approved.

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Other Business

President Lewis made the following announcements:

- a. College closed for Labor Day - September 2, 1991
- b. Faculty/Staff Convocation - September 6, 1991
- c. Fall Registration - September 9, 1991
- d. First Day of Classes - September 11, 1991

Chairman Roberts announced the Board meeting dates for 1992:

Tuesday, February 11, 1992
Tuesday, May 12, 1992
Tuesday, August 11, 1992
Tuesday, November 10, 1992

The next Board Meeting is scheduled for Tuesday, November 12, 1991.

The meeting adjourned at 5:43 pm.



Chairman



Secretary