

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
FEBRUARY 12, 1991
MINUTES

The Isothermal Community College Board of Trustees met on Tuesday, February 12, 1991, on the Polk County Campus. The following trustees were present: Joe Miller, Chairman; Ivy Cowan, Frances Spratt, Vivian Watson, Lathelma Becknell, Al King, Howard Olson, M. B. Robinson, Jervis Arledge, Opal Sauve, Thomas Roberts, Bill Page, C. W. McCall, and Walter Dalton. The following staff members were present: Willard Lewis, Dillard Morrow, Bob Harrison, Catherine Jolley, Carole Bartol, and Frankie McWhorter. Amy Tanner of The Daily Courier, Jean Gordon of The Rutherford County News, and John Tabor of Middleton McMillan Architects were also present. Chairman Miller called the meeting to order at 5 pm.

Approval Of Minutes

A motion was made by Jervis Arledge, seconded by M. B. Robinson, to approve the minutes of the regular meeting of November 13, 1991. The motion was unanimously approved.

Trustee Affairs

Howard Olson, Chairman of the Long-range Planning Committee, reported that the college has instituted a comprehensive long-range plan, complete with mission statement, planning assumptions, goals and objectives. He also stated that the Long-range Planning Committee will work to develop a plan for trustees within the coming year. This plan will be integrated with the college's long-range plan, but it will not be concerned with operational issues of the college but rather with long-term needs.

After a detailed presentation by John Tabor of Middleton McMillan, the trustees voted, upon recommendation of the Building Committee, to accept the drawings and model of the proposed Community Cultural Center to be located on the Spindale campus. Trustees were told the Finance Committee of the Board of Trustees will meet in the near future to examine potential funding sources. The recommendation which was made by Al King, and seconded by Howard Olson, was unanimously approved.

Business Affairs

President Lewis announced that gifts, grants, and donations totaling \$185,035.44 have been received from November 1, 1990 to January 31, 1991. A motion was made by Al King, seconded by Bill Page, to accept these gifts and donations. The motion was unanimously approved.

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A motion was made by C. W. McCall, seconded by Opal Sauve, to approve institutional budget revisions. This motion was unanimously approved.

Upon recommendation of the Grounds Care and Improvement Committee, a motion was made by Bill Page, seconded by Vivian Watson, to grant approval to Southern Bell's request for a 30x30 foot easement for a fiber optic cabinet to be placed on property located next to Piney Ridge Road. For this approval, Southern Bell will pay the college a one-time fee of \$700.00. The motion was unanimously approved.

Academic Affairs

President Lewis announced that the State Board of Nursing granted approval on January 24, 1991, to the Foothills Nursing Consortium to offer the Associate Degree Nursing Program at Cleveland Community College, Isothermal Community College, and McDowell Community College. Dr. Lewis stated that the cost of the program will be shared equally between the three member institutions.

President Lewis announced that the college received a good FTE Audit Report. The report disclosed only one minor exception and one concern. Dr. Lewis reported that both problems have been addressed.

A motion was made by Jervis Arledge, seconded by Walter Dalton, to approve a cooperative agreement with the Rutherford County Schools to offer a machinist program at all three high schools, a calculus option for students with advanced skill at R. S. Central, and to renew an agreement for drafting at East and Chase High Schools. This motion was unanimously approved.

Jervis Arledge requested, and the Board agreed, that agenda item V.B.-2 (9-12 Month Contracts) be deferred and considered along with agenda item VI.B.-5 (Letters of Intent).

Personnel

A motion was made by C. W. McCall, seconded by Opal Sauve, to approve a contract for Carol Thompson, Director of the LPN Program, January 1, 1991. The motion was unanimously approved.

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A motion was made by Frances Spratt, seconded by Ivy Cowan, to approve a contract for Karen Noel, Director of Institutional Effectiveness and Research, January 28, 1991. The motion was unanimously approved.

A motion was made by Thomas Roberts, seconded by Ivy Cowan, to approve retirement for Hubert Bailey, Maintenance Technician, effective February 1, 1991. This motion was unanimously approved.

A motion was made by Ivy Cowan, seconded by Bill Page, to approve maternity leave for Tammy Hollifield beginning March 6, 1991. The motion was unanimously approved.

A motion was made and seconded to approve educational leave, with pay, for Curtis Vance, Systems Administrator, May 28, 1991 through August 2, 1991. The motion was unanimously approved.

Other Business

President Lewis announced that the college is in the process of celebrating "Community College Month" and "Black History Month." Dr. Lewis reported that a significant number of high school students were on campus this week celebrating "Vocational Education Week." Dr. Lewis announced that the deadline for submitting nominations for the Eaves Award For Distinguished Teaching is March 15, 1991.

Deferred Personnel Action

A motion was made by Jervis Arledge, seconded by Thomas Roberts, to go into executive session to discuss 9-12 Month Contracts (Agenda item V.B-2) and Letters of Intent (Agenda item V.B-5).

Following executive session, a motion was made by Opal Sauve, seconded by Frances Spratt, to follow established criteria (Board Minutes 2-11-86) for 9 month and 12 month contracts with the exception of contracts for nursing and developmental studies personnel. Further, the President may offer 12 month contracts to faculty in these areas at his/her discretion.

Upon recommendation of the Personnel Committee, a motion was made by Opal Sauve, seconded by Bill Page, to approve the Letters of Intent for 1991-92.

The meeting adjourned at 6:15 pm.

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CHAIRMAN


SECRETARY