

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
FEBRUARY 13, 1990
MINUTES

The Isothermal Community College Board of Trustees met on Tuesday, February 13, 1990, in the Management Seminar Room of the Business Education Building.

The following trustees were present: Joe Miller, Chairman; Thomas Roberts, Ivy Cowan, Frances Spratt, Opal Sauve, C. W. McCall, Howard Olson, Lathelma Becknell, Bill Page, M. B. Robinson, Vivian Watson, Jervis Arledge, and Al King. The following staff members were present: Willard Lewis, Dillard Morrow, Robert Harrison, Catherine Jolley, Carole Bartol, Fred Bayley, Bruce Waddingham, and Frankie McWhorter. Amy Tanner of The Daily Courier, Jean Gordon of The Rutherford County News, and Tiffany Davis of WAGY Radio were also present. Chairman Miller called the meeting to order at 5:03 pm.

Welcome New Trustees

Chairman Miller welcomed Lathelma Becknell and Howard Olson to membership on the Board of Trustees.

Administering Oath Of Office

Catherine Jolley, Notary Public, administered the Oath of Office to Lathelma Becknell and Howard Olson. Each Trustee's Oath of Office will be kept on permanent file in the Office of the President.

Approval Of Minutes

A motion was made by Tommy Roberts, seconded by M. B. Robinson, to approve the minutes of the regular meeting of November 14, 1989. The motion was unanimously approved.

Trustee Affairs

Al King, Chairman of the Building Committee, reported that the Building Committee met on December 18, 1989, to discuss the approach that should be taken in advancing the plans for the development of a Fine Arts/Continuing Education Center. Willard Lewis, Dillard Morrow, Bob Harrison, Nancy Womack, and Fred Bayley have been appointed as college representatives to the Steering Committee. Mr. King announced that the committee has visited auditoriums at three facilities: Southwestern Community College, Wilkes Community College, and the City of Morganton Municipal Auditorium. President Lewis reported that thirty-three architects have responded to an advertisement made by the college. Dr. Lewis stated that he hoped an architect could be hired by May, 1990.

President Lewis announced that the North Carolina Association of Community College Trustees will hold its annual Southern Region Seminar in Winston-Salem, NC, May 17-19, 1990. Dr. Lewis requested that trustees inform his office if they are interested in attending so travel arrangements can be made.

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President Lewis distributed the NCACCT Membership Directory to each trustee.

Business Affairs

President Lewis reported that since state revenue projections for the current fiscal year are not what has been anticipated and since there has been no new source of revenue identified for the remaining fiscal year, the State Treasurer's Office has asked each of the state agencies to plan to reduce their budgets. President Lewis stated that the Department of Community Colleges has been asked to revert approximately 2½% - 3% system wide. The Isothermal Community College Finance Committee met in December and developed a contingency plan. Dr. Lewis commented that 1% of the college budget, or \$52,000, has now been set aside, and the committee believes that this amount will be sufficient for the college to revert.

President Lewis stated that in 1984 a fund was established by William and Martha DeBrule to strengthen teaching in technical and vocational departments. The primary use of the proceeds of the fund could be used to supplement the salaries of one or more instructors in the technical and vocational fields or could be applied toward the upgrading and re-training of faculty. Dr. Lewis stated that funds will probably be used within the next year for training and re-training faculty in the technical and vocational departments.

Vice President Dillard Morrow reported that the plumbing and electrical contractors are basically through with their portion of the project on the Polk County Campus and the general contractor is expected to finish his work on the project after the installation of the skylights. Dr. Morrow stated that the glass for the skylights has been cut and it is hoped that the entire project will be completed by the end of the month.

A motion was made by Vivian Watson, seconded by Opal Sauve, to approve budget revisions as presented by Controller Jolley. This motion was unanimously approved.

President Lewis announced that grants, gifts, and donations totaling \$6,270.00 have been received from November 1, 1989 - January 31, 1990. A motion was made by Ivy Cowan, seconded by Al King, to accept these gifts and donations. The motion was unanimously approved.

A motion was made by Thomas Roberts, seconded by Al King, to approve NDSL/Perkins Loan write-offs in the amount of \$752.45. This motion was also unanimously approved.

A motion was made by Opal Sauve, seconded by Bill Page, to approve the write-off of \$2,594 in uncollectible tuition charges. The motion passed with Ivy Cowan dissenting.

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Academic Affairs

Vice President Robert Harrison announced that the Board of Education adopted, at their last meeting, a "Tech Prep" Program. "Tech Prep" is designed to prepare students for the advanced courses required by community colleges and technical schools. The aim of these courses is to guide students through a four-year curriculum which will include math and science in addition to the required technological courses. Dr. Harrison reported that Isothermal officials are working closely with the public school system in designing the curriculum needs and the college has agreed to make facilities and possibly instructors available to this program. Students completing certain courses will receive advanced placement credit at the college. Dr. Harrison stated that the program will probably be implemented by the fall of 1991.

Dr. Harrison stated that Co-Op is not, at this point, a part of "Tech Prep" but has the potential of becoming a part of this program. Dr. Harrison reported that we are looking into entering into an agreement with the public schools as soon as details can be worked out. Dr. Harrison stated that before a Co-Op program can be initiated officially, approval must be received from the Board of Education, the Board of Trustees of Isothermal Community College, and finally from the Department of Community Colleges. Dr. Harrison stated that we hope to have a Co-Op Agreement implemented by the fall of 1990.

Dr. Harrison reported that by the fall of 1991, Isothermal Community College hopes to implement an Associate Degree Nursing Program. Dr. Harrison stated that we are currently preparing a feasibility study and have every reason to believe that the nursing program will be granted.

A motion was made by Al King, seconded by Vivian Watson, to approve the termination of T-187 Telecommunications Equipment Technology due to lack of enrollment. This motion was unanimously approved.

A motion was made by Opal Sauve, seconded by Thomas Roberts, to go into executive session to discuss college personnel. President Lewis requested that Dr. Robert Harrison remain in the meeting. The motion was unanimously approved.

A motion was made by Jervis Arledge, seconded by Opal Sauve to go into open session. This motion was unanimously approved.

Personnel

President Lewis requested that the Board of Trustees grant an extension of one year of Policy 803 for Peter Golden, a chemistry instructor at the college. President Lewis based this request upon the following unique circumstances:

1. Mr. Golden has taken, at the request of the college, overloads in the summertime which prevented his pursuit of Policy 803 qualifications;

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2. There is no institution within 150 miles of the college which offers further graduate work in chemistry;
3. The college can benefit more from Mr. Golden's taking additional training in physics rather than pursuing additional course work in chemistry.

A motion was made by Jervis Arledge, seconded by Vivian Watson, to approve this exception to Policy 803. The motion was unanimously approved.

A motion was made by Al King, seconded by Frances Spratt, to accept the resignation of Keith Weston, Operations/Production Director for WNCW Public Radio Station. This motion was unanimously approved.

A motion was made by Opal Sauve, seconded by Al King, to approve a contract for Ellen Holland, Operations/Production Director for WNCW Public Radio Station, December 26, 1989 - June 30, 1990. The motion was unanimously approved.

A motion was made by Al King, seconded by Ken Olson, to approve a contract for Mike Davis, Adult Basic Education Coordinator, February 1, 1990 - June 30, 1990. This motion was unanimously approved.

A motion was made by Vivian Watson, seconded by Bill Page, to approve maternity leave for Valerie Allen, Secretary to the Small Business Center, January 15, 1990 - March 30, 1990. The motion was unanimously approved.

A motion was made by Ivy Cowan, seconded by Al King, to approve the Political Activity of Rick Gilbert who is running for the N. C. House of Representatives. This motion was unanimously approved.

A motion was made by Ivy Cowan, seconded by Al King, to approve the 1990-91 Letters of Intent. The motion passed with Jervis Arledge dissenting and Opal Sauve abstaining.

Other Business


President Lewis distributed copies of the Presidential Evaluation Form and asked that each trustee review the form and submit suggestions for revision to Opal Sauve, Chairman of the Personnel Committee.

President Lewis announced that February is Community College Month and Black History Month.

President Lewis announced that a slide/tape presentation was available for viewing for anyone who would like to see it.

The meeting adjourned at 6:30 pm.

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CHAIRMAN



SECRETARY