

ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
SEPTEMBER 12, 1989
MINUTES

The Isothermal Community College Board of Trustees met on Tuesday, September 12, 1989, in the Management Seminar Room of the Business Education Building.

The following trustees were present: Joe Miller, Chairman; Frances Spratt, Opal Sauve, C. W. McCall, Jervis Arledge, Ivy Cowan, Vivian Watson, Thomas Roberts, and Walter Dalton. The following staff members were present: Willard Lewis, Dillard Morrow, Catherine Jolley, Bruce Waddingham, Robert Harrison, and Frankie McWhorter. Scott Carpenter of The Rutherford County News and Amy Tanner of The Daily Courier were also present. Chairman Miller called the meeting to order at 5 pm.

Welcome New Trustee

Chairman Miller welcomed Dr. C. W. McCall to membership on the Board of Trustees.

Administering Oath Of Office

Catherine Jolley, Notary Public, administered the Oath of Office to C. W. McCall, Ivy Cowan, Opal Sauve, and Walter Dalton. Each Trustee's Oath of Office will be kept on permanent file in the Office of the President.

Approval Of Minutes

A motion was made by Thomas Roberts, seconded by Opal Sauve, to approve the minutes of the regular meeting of May 9, 1989, and the called meeting of June 26, 1989. The motion was unanimously approved.

Trustee Affairs

Chairman Miller announced the resignation of J. D. Cooley effective September 1, 1989. Mr. Cooley served as a member of the Board of Trustees from 1981 until 1989. A motion was made by Jervis Arledge, seconded by Frances Spratt, that a resolution of appreciation and respect be presented to Mr. Cooley for his many years of service to the college. The motion was unanimously approved.

Chairman Miller appointed the following committees for 1989-90:

OFFICERS

Joe Miller
Thomas Roberts
Al King
Frances Spratt

Chairman
First Vice Chairman
Second Vice Chairman
Secretary

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EXECUTIVE COMMITTEE

Joe Miller, Chairman
Frances Spratt
Thomas Roberts

Jervis Arledge
Opal Sauve
Al King

BUILDING COMMITTEE

Al King, Chairman
C. W. McCall
Bill Page

Ivy Cowan
Thomas Roberts
Joe Miller, Ex Officio

FINANCE COMMITTEE

Jervis Arledge, Chairman
Walter Dalton
Joe Miller, Ex Officio

M. B. Robinson
Bill Page
Al King

GROUNDS CARE AND IMPROVEMENT COMMITTEE

Ivy Cowan, Chairman
Al King
Joe Miller, Ex Officio

Jervis Arledge
Vivian Watson
Opal Sauve

LONG RANGE PLANNING COMMITTEE

Thomas Roberts, Chairman
Frances Spratt
Joe Miller, Ex Officio

Ivy Cowan
Walter Dalton
Jervis Arledge

NOMINATING COMMITTEE

Bill Page, Chairman
Frances Spratt

Opal Sauve
Walter Dalton

CURRICULUM COMMITTEE

Frances Spratt, Chairman
Opal Sauve
Joe Miller, Ex Officio

M. B. Robinson
Walter Dalton
Bill Page

PERSONNEL COMMITTEE

Opal Sauve, Chairman
C. W. McCall
Joe Miller, Ex Officio

Jervis Arledge
Vivian Watson
Walter Dalton

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BY-LAWS COMMITTEE

Walter Dalton, Chairman
Joe Miller, Ex Officio

Al King
Frances Spratt

A list of the current Board of Trustee members was distributed. (Attachment 2)

President Lewis reported that legislation was enacted in 1985 permitting County Commissioners of the County in which a Community College or Technical Institute has established a satellite campus the addition of two trustees provided the Board of Trustees of the College agrees. The Board of Trustees approved the addition of one trustee in 1986. President Lewis stated that he had received a request from the Chairman of the Polk County Commissioners requesting that the Commissioners be permitted to appoint an additional trustee. A motion was made by Frances Spratt, seconded by Thomas Roberts, to refer this request to the Executive Committee for further study. The Executive Committee will make a recommendation to the Board at the next regularly scheduled meeting. (Attachment 3)

President Lewis reported that the college has received a letter from State President Robert Scott regarding the role the governing board plays in buffering a college from external pressures. President Scott stated that each college should consider including the following section of the SACS criteria in their by-laws. A motion was made by Opal Sauve, seconded by Vivian Watson, to refer this matter to the Executive Committee for further study. The Executive Committee will make a recommendation to the Board at the next regularly scheduled meeting. (Attachment 4)

Business Affairs

President Lewis reviewed the State Budgets Over the Years, Local Budgets Over the Years, Polk County Budgets Over the Years, Local Budget Appropriation - Rutherford County, and Local Budget Appropriation - Polk County. (Attachments 5, 6, 7, 8, and 9).

A motion was made by Ivy Cowan, seconded by Frances Spratt, to approve the State, Local and Institutional Budgets and to adopt the appropriate budget resolutions. The motion was unanimously approved. (Attachment 10)

Dr. Dillard Morrow reported that construction of the Polk County Campus was basically complete except for the windows which will not be on site until October 23, 1989. There will only be a one to two week delay as October 23 was the date construction was slated to be completed.

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President Lewis announced that the Board of the Strauss-Siegel Loan Fund, which was established in the early 1970's, recently met to develop guidelines for administering the loan fund. President Lewis stated that in order to qualify for a loan, a student must have filed for a PELL Grant. The loan amount will not exceed the quarterly PELL award. The student will be notified that expenses are being paid by the Loan Fund, and that the loan will be repaid to the Strauss-Siegel Fund by the student's PELL Grant. President Lewis stated that any other loan from the Strauss-Siegel Fund must be approved by the Strauss-Siegel Board.

President Lewis also reported that the college has received a letter from the Department of Education in which they cited that Isothermal Community College had a 50% default rate on loans made to students. Dr. Lewis stated that of the four students who had borrowed funds, two students failed to repay the loan. Dr. Lewis also stated that the college no longer participates in the Guaranteed Student Loan or the Supplemental Loans for Students Programs.

Dr. Dillard Morrow reported that Mr. Dean Ward, whose property adjoins the college on the northeast corner, is requesting permission to run a water line on the State right of way. Dr. Morrow stated that since this is not our property, he suggested that Mr. Ward receive permission from the State. The State has indicated that they do not see a problem; however, Mr. Ward should receive permission from the college before water lines are installed. A motion was made by Ivy Cowan, seconded by Opal Sauve, to approve Mr. Ward's request to install a water line. The motion was unanimously approved.

A motion was made by Vivian Watson, seconded by Thomas Roberts, to approve the budget revisions as presented by Controller Jolley. This motion was unanimously approved.

President Lewis announced that grants, gifts, and donations totaling \$12,605.03 have been received from May 1, 1989 to August 31, 1989. A motion was made by Jervis Arledge, seconded by Ivy Cowan, to accept these gifts and donations. The motion was unanimously approved. (Attachment 11)

President Lewis reported that since bids for the construction of the Polk County Campus exceeded the amount of funds available, it was necessary, early on, to delete items the college had bid as alternates. Dr. Lewis stated that funds (approximately \$56,000) were not available to pave the parking lot at the new campus. The Polk County Foundation has committed \$15,000 toward the paving of the parking lot. Dr. Lewis recommended to the Board that it allocate \$41,000 from capital construction funds received from the legislature. Dr. Lewis explained that the college has also received \$50,000 to repay a sister institution for a loan that was needed to begin the construction project. He further stated that this additional allocation was an unexpected one. At the time the loan from the sister institution was made, Isothermal anticipated having to repay the loan out of the state allocation of \$461,000. A motion was made by Thomas Roberts, seconded by Opal Sauve, to allocate \$41,000 of capital construction funds toward the paving of the parking lot of the Polk County Campus. The motion was unanimously approved.

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Academic Affairs

President Lewis announced that the Automotive Mechanics Program has been changed from a certificate-granting vocational program to a two-year degree program in Automotive Service Technology. The college, however, is maintaining the evening program as a vocational course. Students who plan to enroll in the Automotive Service Technology Program are now enrolled in developmental study courses in order to offset any deficiencies which may exist in mathematics, reading and writing skills, etc. These steps are being taken so that students can be successful in a program which is very differently oriented than the vocational program. President Lewis stated that considerable emphasis will be placed on Electronics, Physics, and a variety of other courses which require a greater amount of skill.

President Lewis reported that during the last two years the faculty and staff of Isothermal Community College, through their donations, have made it possible for any high school student in Rutherford or Polk County to take a course at the college tuition free. Now, Section 88 of Senate Bill 44, ratified by the 1989 General Assembly, states that "High school students enrolled in a community college in accordance with G.S. 115D-20(4) and G.S. 115D-5 shall be exempt from tuition for community college courses taken in accordance with these two sections." The passage of Section 88 of Senate Bill 44 relieves the Isothermal faculty and staff from their self-imposed obligation. (Attachment 12)

President Lewis announced that under a bill recently passed by the General Assembly, North Carolina employers may now pay in-state tuition rates for any worker attending classes at a local community college, even if the employee commutes to the job from out of state. Previously, North Carolina employers have paid higher out-of-state rates for the education of their out-of-state employees. State President Robert Scott has stated that the state believes that North Carolina's businesses and industries should not be penalized by paying higher out-of-state tuition rates when it comes to educating and training their workers, especially when the North Carolina economy is the beneficiary of the training. (Attachment 13)

President Lewis announced that the Legislature has directed the State Board of Community Colleges to adopt tuition rate increases. Community college tuition for full-time students living in North Carolina will be \$90 per quarter and \$840 per quarter for students from out of state. Part-time tuition will be \$7.50 per credit hour, in-state, and \$70 per credit hour, out-of-state. A motion was made by Jervis Arledge, seconded by Thomas Roberts, to approve the state recommended tuition increase. The motion was unanimously approved. (Attachment 14)

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Personnel

A motion was made by Ivy Cowan, seconded by Walter Dalton, to approve contracts for the following personnel: (Attachment 15)

- a. Martha Baskins, Nursing Instructor - August 28, 1989 - May 31, 1990;
- b. Gordon Martin, Electronics Instructor - August 8, 1989 - May 31, 1990;
- c. Tommy Tucker, English Instructor - September 1, 1989 - May 31, 1990;
- d. Allen Youngblood, Visiting Artist - August 3, 1989 - June 1, 1990;
- e. Joseph Sauve, Automotive Service Technician Instructor - August 1, 1989 - June 30, 1990;
- f. DeLane Davis, HRD Instructor/Recruiter - August 15, 1989 - June 30, 1990

The motion was unanimously approved.

A motion was made by Ivy Cowan, seconded by Thomas Roberts, to approve the resignation of Ralph McNabb, Auto Mechanics Instructor, effective June 30, 1989. The motion was unanimously approved.

A motion was made by Vivian Watson, seconded by Ivy Cowan, to approve contracts for 9 and 12 month faculty for 1989-90. The motion was unanimously approved. (Attachment 16)

A motion was made by Thomas Roberts, seconded by Ivy Cowan, to approve the political activity of Wilbur Wright, seeking re-election as Mayor of the Town of Ellenboro. The motion was unanimously approved.

Other Business

President Lewis reported that the Board of Trustees has received a thank you letter from the Steering Committee of Citizens for Better Schools regarding the endorsement, by the Board, of the county school bond referendum.

President Lewis announced that fall enrollment appeared to be approximately 30 FTE less than where we were a year ago at the same point in time; however, our true enrollment will not be known until September 19, after the 20 percent reporting date.

President Lewis announced the Board meeting dates for 1990:

- Tuesday, February 13, 1990
- Tuesday, May 8, 1990
- Tuesday, August 14, 1990
- Tuesday, November 13, 1990

The next Board Meeting is scheduled for Tuesday, November 14, 1989.

The meeting adjourned at 6:23 pm.

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CHAIRMAN


SECRETARY