

MINUTES
ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
FEBRUARY 14, 1989

The Isothermal Community College Board of Trustees met on Tuesday, February 14, 1989, in the Management Seminar Room of the Business Education Building.

The following trustees were present: Jervis Arledge, Chairman; M. B. Robinson, Joe Miller, Thomas Roberts, Bill Page, Frances Spratt, Opal Sauve, J. D. Cooley, Mike O'Neal, Ivy Cowan, Vivian Watson, and Walter Dalton. The following staff members were present: Willard Lewis, Dillard Morrow, Robert Harrison, Catherine Jolley, and Frankie McWhorter. Jean Gordon of The Rutherford County News and Amy Tanner of The Daily Courier were also present. Chairman Arledge called the meeting to order at 5 p.m.

Approval Of Minutes

A motion was made by Bill Page, seconded by J. D. Cooley, to approve the minutes of the regular meeting of November 15, 1988. The motion was unanimously approved.

Trustee Affairs

President Lewis announced that the annual meeting of the North Carolina Association of Community College Trustees will be held May 16 and 17 in Raleigh, NC. As a part of that meeting, a banquet involving State Board members, Presidents, Trustees, and others will be held to conclude the 25th Anniversary Celebration. President Lewis requested that those interested in attending this meeting contact his office.

President Lewis reported that on our present board, there are six trustees serving out four-year terms and six serving out eight-year terms. As these terms expire, under the new four-year term for all new appointments, we will have six trustees, 50% of the board, up for appointments each odd year. If we amend 115 D-13 to provide for six year terms, we would extend the terms of the three trustees serving eight-year terms expiring in 1989 one more year to 1990 and for the final three trustees with eight-year terms expiring in 1991, extend to 1992. This action would then provide for only three terms expiring each year in four cycles with no terms expiring every fifth and sixth year. President Lewis requested that the board draft a resolution in support of lengthening the terms of trustees to six years.

A motion was made by Frances Spratt, seconded by Ivy Cowan, to adopt a resolution, for the Chairman's signature, endorsing the six-year term. The motion was unanimously approved.

Action was delayed on changing the meeting place for the Board of Trustees' Meetings. Mr. Joe Miller suggested that the next meeting of the Board be held in the Lecture Room of the Business Education Building. After the next meeting, a decision will be made regarding future meetings.

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Business Affairs

Vice President Dillard Morrow reported that the construction project is on schedule for the Polk County Campus in Tryon.

A motion was made by Opal Sauve, seconded by Mike O'Neal, to approve the budget revisions as presented by Controller Jolley. The motion was unanimously approved.

President Lewis announced that gifts and donations totaling \$49,444.00 have been received by Isothermal Community College from November 1, 1988, through January 31, 1989. The Educational Support Fund has received, in pledges and contributions, in excess of \$76,000. A motion was made by Bill Page, seconded by M. B. Robinson, to accept these gifts and donations. The motion was unanimously approved.

A motion was made by Frances Spratt, seconded by Vivian Watson, to approve the recommendation of the State Auditor, to write-off delinquent NDSL/Perkins student loan accounts which totaled \$305.39. The motion was unanimously approved.

A motion was made by M. B. Robinson, seconded by Ivy Cowan, to approve the proposed changes for Continuing Education Internal Audit Procedures. The motion was unanimously approved. (Attachment)

Prior to the meeting, the Finance Committee met to discuss the banking practices of the college. Upon recommendation of the Finance Committee, a motion was made by Ivy Cowan, seconded by Joe Miller, to recommend that the President appoint a committee to study the feasibility of bidding the college's banking services and to determine those services that will become a part of the bidding process. The committee will present its findings to the full Board.

Academic Affairs

Dr. Robert Harrison, Vice President of Academic and Student Affairs, gave an informative talk on academic programs. Dr. Harrison reported that all programs have been revised, course changes have occurred, and advisory committees have been expanded in all vocational-technical programs. Dr. Harrison stated that he planned to place greater emphasis on formal assessment through adoption of an instrument that can provide quantifiable measurements of student achievement. Hard data is needed to satisfy accountability needs. Dr. Harrison concluded that most programs are healthy and appropriate measures are in place to assure their continued health.

Personnel

A motion was made by Mike O'Neal, seconded by J. D. Cooley, to approve a contract for Greg Hils, Music Director/Announcer for WNCW Radio, December 5, 1988 - June 30, 1989. The motion was unanimously approved.

A motion was made by Joe Miller, seconded by Ivy Cowan, to approve Summer Educational Leave, With Pay, for the following personnel:

- a. Tom Callison, English Instructor
- b. James Graham, Business Instructor
- c. Chris Koone, Business Instructor
- d. Frances Haney, Business Instructor
- e. Vivian Sitton, History Instructor
- f. Edward Barrier, Math Instructor

The motion was unanimously approved.

A motion was made by Joe Miller, seconded by Mike O'Neal, to approve maternity leaves for the following personnel:

- a. Rhonda Davis, Business Instructor, May 1, 1989
- b. Joan Padgett, Admissions Secretary, May 16, 1989

The motion was unanimously approved

A motion was made by Mike O'Neal, seconded by Bill Page, to approve the Letters of Intent for 1989-90. The motion was unanimously approved. (Attachment)

A motion was made by Thomas Roberts, seconded by Vivian Watson, to approve a policy for a Drug-Free Workplace. The motion was unanimously approved. (Attachment)

Upon recommendation of the Personnel Committee, a motion was made by Opal Sauve, seconded by Frances Spratt, to approve the re-appointment of the President, Dr. Willard L. Lewis, for another three-year term and to authorize the Chairman to execute an agreement formalizing the appointment. The motion was unanimously approved.

President Lewis made the following announcements:

- a. February has been designated as "Community College Month" and "Black History Month".
- b. Commission On The Future - Report and Discussion - Greensboro, NC March 3-4, 1989. If trustees would like to attend, please notify the President's Office.
- c. North Carolina Community College Learning Resources Association Conference - High Point, NC - March 15-17, 1989.

The meeting adjourned at 6:03 p.m.

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Jerry A. [unclear]
CHAIRMAN

Franco H. Spratt
SECRETARY